



BULLETIN

FEDERAL MEDIATION AND CONCILIATION SERVICE

SUBJECT: 1979 National Seminar

No. : 78-BUL-199

Date: December 1, 1978

To: FMCS Professional Staff

From: Sorine A. Preli
Acting Director of Administration

Arrangements have just been completed for a luncheon during the National Seminar on Monday, January 15. All FMCS employees, spouses, and guests are invited to attend. The luncheon will be served at 12:30 p.m., tickets are \$12.00 (including tax and gratuity) per person. The guest speaker will be Clark Kerr, Chairman of the Carnegie Council Policy Studies in Higher Education, and a member of the National Academy of Arbitrators. A former President of the University of California at Berkeley, Mr. Kerr is also noted for his writings in the field of labor-management relations.

Payment for the luncheon must be made by December 22, 1978, to the following designated regional cashier:

National Office	Elaine K. Shelleman
Region 1	Hubert Robinson
Region 2	John F. McDermott
Region 3	Ruby H. Wiley
Region 4	Robert H. Johnston
Region 5	Daniel J. O'Leary
Region 6	Carol A. Weber
Region 7	Robert P. Baker
Region 8	Arthur H. Woods, Jr.

Regional cashiers should receive all payments and submit one check payable to Elaine K. Shelleman of the national office for the total amount collected.

A record of payments by name, amount, and number of persons must accompany each regional cashier's check which should be received in Washington no later than Friday, January 5, 1979.

Prepaid tickets will be held for you at the FMCS Registration Center Sunday, January 14. A few additional tickets will be available for purchase if needed, but advance purchase is necessary to permit guarantee to the hotel. All sales shall become final on the day of the luncheon. Refunds will be limited to those employees who are unable to attend, either because of illness, or because of emergency rescheduling of case assignments. In either case, the regional cashier should be notified of cancellations no later than the day preceding the luncheon.

Registration form for luncheon on Monday, January 15, 1979

NAME: _____
(Print name of FMCS employee)

OFFICE: _____

TELEPHONE NUMBER: _____

NUMBER OF ATTENDEES: _____ AMOUNT ENCLOSED: \$ _____

(Checks should be made payable to regional cashiers.)
(Cost of the luncheon is \$12.00 per attendee.)