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Ser: **0036369**  
**17 MAR 1969**

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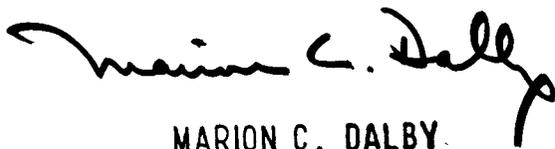
 (Unclassified upon removal from the basic correspondence)

FIRST ENDORSEMENT on CG, 1st MarDiv (Rein) FMF ltr 3/ALV/mwf  
5750 Ser: 0042-69 of 8 Mar 1969

From: Commanding General, III Marine Amphibious Force  
To: Commandant of the Marine Corps (Code AO3D)  
Via: Commanding General, Fleet Marine Force, Pacific

Subj: Command Chronology (U)

1. Forwarded.



MARION C. DALBY  
BY DIRECTION

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~~██████████~~ (Unclassified upon removal of enclosure (1))

SECOND ENDORSEMENT on CG, 1st Mar Div (Rein), FMF ltr  
3/ALV/mwf 5750 Ser: 0042-69 dated 8Mar69

From: Commanding General, Fleet Marine Force, Pacific  
To: Commandant of the Marine Corps (Code A03D)

Subj: Command Chronology

1. The subject chronology has been reviewed for completeness and is forwarded herewith.

  
W. E. DEEDS  
By direction

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HEADQUARTERS  
 1st Marine Division (Rein), FMF  
 FPO, San Francisco, California 96602

3/ALV/mwf  
 5750  
 Ser: 0042-69  
 8 MAR 1969

SECRET - (Unclassified upon removal of enclosure (1))

From: Commanding General  
 To: Commandant of the Marine Corps (Code A03D)  
 Via: (1) Commanding General, III Marine Amphibious Force  
 (2) Commanding General, Fleet Marine Force, Pacific

Subj: Command Chronology

Ref: (a) MCO P5750.1A  
 (b) FMFPacO 5750.8A

Encl: (1) 1st MarDiv Command Chronology for Jan 1969

1. In accordance with the provisions of references (a) and (b), enclosure (1) is submitted.

*Ormond R. Simpson*  
 ORMOND R. SIMPSON

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 1ST MARINE DIVISION, FMF  
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HEADQUARTERS  
1st Marine Division (Rein), FMF  
FPO, San Francisco, California 96602

COMMAND CHRONOLOGY  
1 January to 31 January

INDEX

- PART I - ORGANIZATIONAL DATA
- PART II - NARRATIVE SUMMARY
- PART III - SEQUENTIAL LISTING OF SIGNIFICANT EVENTS
- PART IV - SUPPORTING DOCUMENTS

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COMMAND CHRONOLOGY

PART I

ORGANIZATIONAL DATA

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PART IORGANIZATIONAL DATA1. (U) DESIGNATION

Commanding General	MajGen Ormond R. SIMPSON
Assistant Division Commander	BGen Ross T. DWYER
Assistant Division Commander (TAD to III MAF)	BGen Carl W. HOFFMAN

SUBORDINATE UNITS

<u>UNIT</u>	<u>COMMANDING OFFICER</u>
Headquarters Battalion	Col W. S. FAGAN
1st Marines	Col R. G. LAUFFER
5th Marines	Col J. B. ORD Jr.
7th Marines	Col H. L. BECKINGTON
11th Marines	Col H. E. DICKINSON
1stReconBn	LtCol L. P. CHARON
1stEngrBn	LtCol D. H. HILDEBRAND
7thEngrBn	LtCol T. T. ANNAS
9thEngrBn	LtCol D. U. DAVIDSON
1stSPBn	LtCol D. L. ANDERSON
1stMTBn	LtCol B. E. WILSON
11thMTBn	LtCol J. A. KINNIBURGH
3dAmTracBn	LtCol J. E. HENNEGAN
7thCommBn	LtCol C. L. BRADY
1stTKBn	LtCol M. C. ASHLEY
1stMedBn	Capt J. V. SHARP MC USN
1stHospCo	Cdr J. F. DEYTON MC USN
1stDentCo	Capt J. W. PENTECOST DC USN

2. (U) LOCATION

1-31 January 1969; Danang, RVN

3. (U) STAFF OFFICERS

Chief of Staff	Col S. A. HANNAH
Staff Secretary	Maj R. B. MILLER
Assistant Chief of Staff, G-1	Col G. E. LAWRENCE
Assistant Chief of Staff, G-2	Col A. J. SKOTNICKI
Assistant Chief of Staff, G-3	Col A. G. SCHWENK
Assistant Chief of Staff, G-4	Col J. E. WILSON Jr.
Assistant Chief of Staff, G-5	Col H. F. PAINTER

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Assistant Chief of Staff, Comptroller  
 Adjutant  
 Air Officer  
 Artillery Officer  
 Band Officer  
 Career Planning Officer  
 Chaplain  
 Clubs Officer  
 Comm-Electronics Officer  
 Dental Officer  
 Disbursing Officer  
 Exchange Officer  
 Embarkation Officer  
 Engineer Officer  
 Field Historian  
 Ground Safety Officer  
 Industrial Relations Officer  
 Information Service Officer  
 Inspector  
 Legal Officer  
 Motor Transport Officer  
 Naval Gunfire Officer  
 Ordnance Officer  
 Photographic Officer  
 Postal Officer  
 Provost Marshal  
 Reproduction Officer  
 Special Services Officer  
 Supply Officer  
 Surgeon  
 Tank Officer  
 Food Service Officer

LtCol J. O. ALLISON  
 LtCol J. A. WEATHERSPOON  
 Col J. L. HERNDON  
 Col H. E. DICKINSON  
 CWO 4 A. M. OLESAK  
 LtCol S. C. JAKSINA  
 Capt M. P. SULLIVAN CHC USN  
 Maj F. H. MOUNT  
 Col C. G. DAHL  
 Capt J. W. PENTECOST DC USN  
 Maj J. E. THOMAS  
 Capt K. E. JOHNSON  
 LtCol D. E. YOUNG  
 LtCol J. F. MADER  
 Maj A. L. VALLESE  
 Maj W. J. KALITA  
 1stLt J. J. DOLPHIN  
 Capt M. R. ARNOLD  
 Col J. B. SIMS  
 Col J. E. HANTHORN  
 Maj T. M. CULLIGAN  
 LtCdr N. J. CORLETT USN  
 Maj W. L. LEWIS  
 1stLt J. A. PRELGOVISK  
 1stLt C. E. LOCKWOOD  
 LtCol W. P. GORSKI  
 1stLt C. L. SHAMPOE Jr.  
 Maj L. E. BYERS  
 Col J. L. SCHWARTZ  
 Capt S. P. SANTIAGO-STEVENSON USN  
 LtCol M. G. ASHLEY  
 Capt V. J. PERZ

4. (U) AVERAGE MONTHLY STRENGTH

<u>USMC</u>	
<u>OFF</u>	<u>ENL</u>
1233	22482

<u>USN</u>	
<u>OFF</u>	<u>ENL</u>
153	1195

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COMMAND CHRONOLOGY

PART II

NARRATIVE SUMMARY

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PART IINARRATIVE SUMMARY  
AND  
PERSONNEL/ADMINISTRATION1. (C) Replacement and Rotation of Personnel

a. Total Marine replacements received and Marines rotated during January 1969 were:

Replacements:  
Officer 121  
Enlisted 2350

Rotated:  
Officer 125  
Enlisted 2034

b. There were 10 officers and 521 enlisted medically evacuated from RVN. One officer and 45 enlisted returned to duty who were previously evacuated from RVN. A total of 21 personnel departed on emergency leave/permanent change of station orders. A total of 84 personnel departed on emergency leave/TAD orders.

c. A total of 7 officers and 437 enlisted extended their tour for 30 days special leave. Three officers and 257 enlisted departed on special leave.

2. (C) Casualty and Graves Registration. The following casualties were sustained by units ADCON to 1st Marine Division during January 1969:

	KIA	WIA	**DOW	MIA	GPT	OTHER	*NON_BATTLE DEATH INJURED	**TOTAL
USMC								
OFF	4	15	1					19
ENL	79	713	7				6 11	809
USN								
OFF								
ENL	3	35						38
TOTAL	86	763	8				6 11	866

\*Injuries which result in absence from duty for more than 24 hours.

\*\*DOW figures included in WIA totals and not in horizontal totals.

3. (C) Awards. 924 award recommendations were processed and forwarded to higher headquarters for approval. In addition, 695 Purple Heart Medals were awarded.

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4. (C) Discipline, Law and Order. The following criminal investigations were reported for the month of January 1969:

<u>Crimes against Persons and Property</u>	<u>Number</u>
Murder	0
Aggravated Assault	3
Larceny (over \$50.00)	24
Larceny (\$50.00 & under)	7
Vehicle Theft	3

b. 288 traffic violations were reported.

c. 383 military offense reports were issued as follows:

<u>Offense</u>	<u>Number</u>
Drunkenness	2
Narcotics/Marijuana	10
Weapons Violation	47
Homosexuality	0
AWOL	18
Off Limits	186
Curfew Violations	107
Disorderly Conduct	1
Black Market Activities	3
Failure to Obey Lawful Order	9

5. (C) Industrial Relations. Current utilization totals are:

<u>Authorized</u>	<u>On Board</u>
750	586

6. (U) Personnel and Morale Services

a. Chaplain. At the end of January 1969, the on board strength of Chaplains was:

<u>Denomination</u>	<u>Number</u>
Protestant	19
Catholic	9
Total	28

The following services were conducted during the month:

	<u>Number</u>	<u>Number Attending</u>
Catholic Sunday Divine Services	161	3785
Catholic Weekday Services	211	1929
Protestant Sunday Divine Services	217	5057
Protestant Weekday Services	92	1515
Memorial Services	32	3904
Personal Response Program	55	1552

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b. Division Clubs. During the month there were 16 Officer, 17 SNCO and 25 Enlisted Clubs in operation. The gross income for the clubs system during January 1969 was \$266,618.60.

c. Division Exchange. Total sales during January 1969 were \$527,022.64 from 15 stores.

d. Division Band. The band performed at 4 military formations and 9 concerts and 7 memorial services during January 1969. In addition the band was used as a security platoon/reaction force for the Division CP.

e. Informational Services. 129 news releases and 1593 Fleet Hometown News Releases were produced during January 1969. 314 Fleet Hometown Radio/TV interviews and 15 feature tapes were produced for release to major radio networks. In addition 1st Marine Division correspondents covered two named operations during January 1969, Taylor Common and Linn River.

f. Postal. The following figures represent pounds of U. S. Mail received and dispatched during January 1969:

<u>Total Received</u>	<u>Total Dispatched</u>	<u>Total Handled</u>
722,226	265,970	988,196

## Financial Transaction Totals:

U. S. Money Orders and Fees	\$708,211.52
Stamps, Postage and Insurance Sales	\$ 28,300.00

The Main Office and 12 unit post offices were inspected and audited during January 1969. 39 mail rooms were also inspected during the month.

g. Career Planning. Career Planning results during January 1969 were:

## Reenlistment Percentages:

First Term	33.5%
Career	92.1%
Total	43.4%

## Extensions of Enlistment

	<u>Career Length</u>	<u>Short</u>
First Term	47	17
Career	10	5
Total	57	22

7. (U) 1st Marine Division ARVN Interpreter Program. On 31 January 1969, the number of ARVN Interpreters assigned to this Division was 109.

**CONFIDENTIAL****UNCLASSIFIED**INTELLIGENCE UNIT1. ACQUISITION UNIT

a. The Acquisition Section collected information from all areas of interest within the Division AOR. AO/VR flights were conducted throughout the Division TAOR and RZ during the reporting period, noting continued enemy activity.

b. The Airborne Personnel Detector (APD) mounted in a UH-1E aircraft made four of the twenty-nine missions requested. Inclement weather and the lack of gunships prevented twenty-five missions from being flown.

c. The APD continues to be an integral part of the intelligence acquisition effort. The extremely light monsoon season continues to allow accelerated intelligence collection efforts within the Division AOR, but the non-availability of gunships has significantly reduced this effort.

d. The Infra-red Program was enhanced during the reporting period by additional missions flown by 245th SAC (USA), and continues to be a principal means of intelligence acquisition when used in conjunction with the APD.

e. The 245th Aviation Reconnaissance Company (USA) continues to provide SLAR coverage for target acquisition in flat areas, especially the rivershed area and waterways of Dai Loc, Dien Ban, Hieu Nhon, and Duy Xuyen. Improved communication of SLAR readouts from III MAF to 1st Marine Division, and in-flight readouts to An Hoa DASC, continues during the reporting period.

f. The 245th Aviation Reconnaissance Company continued to provide deep AO/VR on alternate days in the Division TAOR and RZ and at the same time has been used for supplementary photo missions with a moderate degree of success.

2. PHOTO IMAGERY INTERPRETATION UNIT. The PIU continues to support the 1st Marine Division with aerial photography, photo mosaics and various overlays associated with photo intelligence. The Infra-red Program, supplemented by the 245th SAC during the reporting period, consisted of 21 missions within the Division TAOR. SLAR missions continued to be flown for the Division with 53 missions flown. IR and SLAR missions were reduced slightly for this reporting period due to equipment shortages. During the reporting period, of the 16 photo missions requested, 12 were received and three were cancelled and 1 pending.

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**CONFIDENTIAL****UNCLASSIFIED****3. AERIAL OBSERVER UNIT**

a. During the month of January, the AO Unit flew 334 sorties for 781.5 hours of visual surveillance in the 1st Marine Division TAOR. In conjunction with normal visual reconnaissance missions, the following missions were performed: 225 air strikes, TAC(A), 80 artillery, 14 Naval gunfire, and 10 photo. Damage assessment resulting from missions utilizing supporting arms was as follows: 44 KIA (C), 213 structures destroyed/damaged, 50 bunkers destroyed/damaged, 19 secondary explosions, 575 meters of trenchline destroyed/damaged, 2 AA/AW positions destroyed/damaged, 35 fighting holes destroyed/damaged, and 30 boats destroyed/damaged. During the reporting period the AO Unit provided support for operations LYNN RIVER and TAYLOR COMMON.

b. During the reporting period, one officer was transferred from the unit.

**4. INTERROGATION-TRANSLATION TEAM (DIVISION COLLECTION POINT, 3RD, 9TH AND 13TH ITT) AND INTERPRETATION TEAM (1ST AND 7TH IT)**

a. During the reporting period a total of 884 detainees were interrogated. These were classified as 94 PW's, 87 civil defendants, 18 returnees, and 685 innocent civilians. Number of documents translated totaled 115 batches.

b. Significant information obtained from captured documents: The majority of documents captured during the reporting period were of a routine nature (personal letters, rice and tax receipts, infiltration passes, songs, poems, letters of introduction, propaganda, and lists of unit personnel).

(1) D/1/26 USMC, 4Jan69: Personal Record, Q54 Bn, Quang Da Special Zone, MR5. Element of 507th Bn, 7th Regt, 350th NVA Division. Infiltration Groups 577 and 1017.

(2) D/1/3 USMC, 8Jan69: Personal strength, 220th Transportation Regiment, Corridor Department, Rear Service Staff Department, MR5 and Requisition and Purchasing Activities, Quang Da Special Zone.

(3) Recon Team DODGE CITY, USMC, 11Jan69: Personal strength and weapons, 1st Company, Dien Ban (D) Local Unit, Quang Da Special Zone.

(4) Recon Team DODGE CITY, USMC, 11Jan69: Security and Tactics, Dien Ban (D) Unit, Quang Da (P), MR5.

c. Significant information obtained from interrogation of detainees: unit designations and strengths, personalities, letter box numbers, location of supply and weapons caches, morale, and NVA and VC activities

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(to include mines, boobytraps, ambushes, routes of approach, movement and withdrawal, infiltration routes and stations, and future plans).

## 5. PRODUCTION UNIT

### a. Basic Intelligence

(1) The Basic Intelligence Section remains the repository for the information received peculiar to the enemy order of battle, his arsenal of weapons and equipment, the location and disposition and method of employment, and his ability to sustain men and material. Acquired from a variety of sources, information received is subject to continuing analysis. The analysis serves as the basis for updating records to reflect the current enemy situation, within and adjacent to the 1st Marine Division area of operation.

(2) The following area studies were completed for possible subsequent operations by units of the Division.

(a) Sherwood Forest/Bo Ban. (Previously entitled "Hoa Thai, Hoa Vai, Hoa Loc, Hoa Phu, Hoa Hung and Hoa Luong Village Studies")

(b) Thanh Trung Village

(3) An index of Viet Cong names for villages, hamlets, rivers and mountains was compiled and distributed in form of a "Viet Cong Place Name Gazetteer".

### b. Combat Operations Center (COC) G-2

(1) The responsibilities and functions of the COC (G-2) Watch, as the representative of the Assistant Chief of Staff, G-2, remain unchanged. The COC (G-2) Watch, however, received increasing attention in an effort to exploit its full potential.

(2) Heretofore, the COC (G-2) Watch, although working closely with the Production Unit of the G-2 Section, possessed only a superficial knowledge of the mechanics of this Section. A program was instituted aimed toward the Watch Officer and his personnel becoming not only fully conversant with the mechanics of the various units of the G-2 Section, but remaining abreast of the enemy order of battle, and the current activities of both Acquisition and Ground Surveillance assets.

### c. Current Intelligence/Estimates

(1) The exploitations of information received during this period, while evidencing no departure from normal close scrutiny and analysis, was focused toward determining the enemy's intentions relative to his alledged coming TET offensive.

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(2) Contributing significantly to the currency of the intelligence picture has been the improvement in timely exchange of information between the various intelligence agencies operating in the Danang area and this command. This exchange of information, resulting from increased emphasis on close liaison with these agencies, also precipitated a significant increase in their interest and responsiveness to the Division's intelligence requirements.

d. Target Intelligence. During the period all available sources of information were exploited for potential targets. Close coordination with the Target Information Officer in the FSCC resulted in the majority of these targets being hit. Intelligence input for ARCLIGHT strikes and follow-up reports continued to be provided by the Target Intelligence Unit.

#### 6. STAFF COUNTERINTELLIGENCE UNIT

a. During the period the Staff Counterintelligence (SCI) Section provided routine administrative CI services to the Division Headquarters. SCI reviewed and processed the following reports and conducted liaison as indicated:

(1) Submitted monthly Volunteer Informant Program Report to III MAF.

(2) Granted six Top Secret clearances.

(3) Processed 19 Top Secret Accesses.

(4) Disseminated nine BI's, 11 NAC's and four Ent-NAC's.

(5) Initiated 10 request for investigations.

(6) Conducted eight DAME assists.

(7) Attended four CI Briefs.

(8) Conducted one CI Indoctrination brief.

(9) Delivered six weekly CI situation briefings.

(10) Conducted below listed liaisons:

(a) III MAF	20
(b) 1st CIT	25
(c) 3rd CIT	28
(d) 5th CIT	

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(e) CORDS Public Safety	8
(f) CSD	3
(g) NISO, Danang	7
(h) OSI, Danang	5
(i) MSS	2
(j) 525th MI Group	3
(k) Hoa Vang DIOCC	1
(l) Regional PHOENIX Advisor	2
(m) Province PHOENIX Advisor	5
(n) NAD	3
(o) 7th Marines	8
(p) Hoi An	6
(q) 'C' Co, 5th SF	4
(r) National Police Field Force Advisor, Danang	5
(s) 1st Marines	3
(t) 5th Marines	1
(u) 11th Marines	3
(v) 26th Marines	8
(w) KCS Training Center	44

b. During January 1969, counterintelligence advisory support was provided to the 1st Marine Division.

c. During the month of January 1969, Kit Carson Scout Representatives maintained liaison with all Division units utilizing KCS's and the below listed activities:

- (1) Chieu Hoi Center, Hoi An
- (2) Chieu Hoi Center, Danang

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- (3) Chieu Hoi Center, Hue
- (4) Chieu Hoi Advisor (CORD), Danang
- (5) III MAF PSYOPS
- (6) NSA Fiscal
- (7) IRD, Danang
- (8) IRO, 1st MarDiv

d. As of 31 January 1969, 96 KCS's were employed at the 1st Marine Division. These KCS's participated in 937 patrols during January 1969. During January 1969 one KCS was KIA and two KCS's were MIA. The last recruit training course was conducted from 2 to 19 January 1969, the last orientation course was held from 23 to 25 January 1969, the next recruit training course will be held from 2 to 19 February and the next orientation course will be held from 24 to 26 February 1969.

e. During January 1969, Division Units report expending 1,388,618 \$VN (\$11,767.94 US) under the Volunteer Informant Program.

#### 7. GROUND SURVEILLANCE

a. Operational employment of 14 Balance Pressure Systems in the Danang Barrier continues.

b. A total of 46 sensors were emplaced and employed in support of Division Operations. Three plans for sensor employment to include phase emplacement of 67 sensors in support of Taylor Common during January and February were published.

c. Seven training classes were presented by the Ground Surveillance Section to units within the Division on sensor characteristics, emplacement and employment methods and techniques.

d. On site supervision and assistance in sensor emplacement and monitoring was provided by the Division Ground Surveillance Section on 7 occasions.

e. Efforts toward the organization of Ground Surveillance Section/Teams throughout the Division, indoctrination of personnel and coordination of Ground Surveillance activities throughout the 1st Marine Division continues.

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8. ENEMY, WEATHER, AND TERRAINa. Enemy

(1) During the past month the level of enemy offensive activity near Danang has remained relatively low, with exception of an increase in mining and surprise firing device (SFD) incidents which reached a high during the period 19 through 25 January 1969. For reasons yet to be determined the mines and SFD incidents dropped sharply during the remaining days of the month. During this same period the second of the two rocket attacks during the month occurred. The first attack fell on 2 January 1969. In both attacks damage and casualties were very light. This week, 19 - 25 January, was further characterized by an ambush of an engineer unit southwest of Hill 55 and scattered probes and harassing actions throughout the TAOR.

(2) An analysis of the heavy sightings of enemy troops made in the An Hoa Basin and Go Noi Island during the final week of the reporting period failed to reveal a pattern of movement to justify the repeated alarms of an imminent enemy attack. Despite these heavy sightings, the enemy generally avoided confrontation with friendly forces who continued to uncover base areas and caches. A recapitulation of significant enemy losses, both personnel and material, during the reporting period follows:

<u>ENEMY</u>	<u>NUMBER</u>
KIA'S	800
PW'S	94
Civil Defendants	87
Hoi Chanh	18
Individual Weapons Captured	369
Crew Served Weapons Captured	10
Rice (Tons)	30 Tons

(3) Significant relocations of enemy units during this reporting period indicated below were the result of aggressive friendly operations by 1st Marine Division forces participating on Operation Taylor Common.

(a) Headquarters, 2nd NVA Division: from southwest Base Area 112 to vicinity YC 9946.

(b) Headquarters, Group 44: from Base Area 112 to vicinity YC 9238.

(4) The enemy units identified below have been added as confirmed units within and/or adjacent to the 1st Marine Division TAOR. These are combat support units subordinate to the 2nd NVA Division.

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<u>UNIT</u>	<u>STRENGTH</u>
GK30 Signal Battalion	145
GK31 AA Battalion	155
GK32 RR Battalion	155
GK33 Mortar Battalion	145

(5) Numerous Low-level agent reports continued to allege enemy plans for an offensive. While these were for the most part of small credibility and formed no significant pattern, they were confirmed by PW interrogations indicating that the enemy persists in his attack preparations despite continuing set backs and delays. Whether his plans for a TET offensive will be postponed or cancelled remains to be seen, but it appears certain that the magnitude of those plans must be considerably reduced in view of recent losses.

b. Weather and Terrain

(1) The maximum and minimum temperature averages for the month of January 1969 were 75 degrees and 65 degrees respectively. Throughout the month partly cloudy skies prevailed with limited rainshowers. The total rainfall for the month was 5.52 inches.

(2) Helicopter and close air support operations were enhanced by the favorable weather during most of the period. Neither the weather nor the terrain presented appreciable restriction to foot traffic or vehicular movement.

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ORGANIZATION AND OPERATIONS

1. (S) During January 1969, there were 2 major operations conducted by the Division. Operation LINN RIVER was the new operation initiated during the month, while Operation TAYLOR COMMON continued from the previous month.

a. Operation TAYLOR COMMON continued through January with the 3d Marines moving further west into Base Area 112 to establish FSB's and COB's. The 5th Marines continued to conduct operations to the north and east of An Hoa Combat Base while the 1st ARVN Ranger Group operated in the Arizona Area. CIDG and Mobile Strike Force units conducted operations in an AO established south of NONG SONG. Operations were characterized by company size search and clear operations with significant caches of weapons, munitions, medical supplies, equipment, and rice being uncovered. Contact in Base Area 112 was light with heavy contacts north and east of An Hoa. Enemy losses for the month were 414 NVA KIA, 336 VC KIA, 12 NVA PW, 16 VC PW, 4 NVA RTNNEE, 3 VC RTNNEE, 678 IWC, and 42 CSWC.

b. Operation LINN RIVER, a two battalion cordon and search operation in support of the Accelerated Pacification Campaign, commenced on 27 January. The AO was south of Hill 55 with the operation being conducted in two stages. Stage I began with BLT 2/26 conducting a heliborne assault while 1/7 conducted an over land move to establish the cordon in that portion of the AO south of Route 4. Upon completion of stage I, a cordon and search will be conducted of that portion of the AO north of Route 4. Contact during the month was light with enemy losses of 33 NVA KIA, 5 VC KIA, 3 NVA PW, and 9 IWC.

2. (C) The two major operations and their controlling headquarters were as follows:

<u>OPERATION</u>	<u>HEADQUARTERS</u>
TAYLOR COMMON	TASK FORCE YANKEE
LINN RIVER	7TH MARINES

3. (U) The two major operations, small unit operations, plus extensive patrols, ambushes, and other small unit activities accounted for a total of 432 NVA KIA, 370 VC KIA, 22 NVA PW, 41 VC PW, 4 NVA RTNNEE, 4 VC RTNNEE, 422 IWC, and 8 CSWC by the Division during January.

4. (C) The following Naval Gunfire ships fired in support of the Division during January:

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NAME	NO. OF DAYS	CALIBER	RDS EXPENDED
USS BRINKLEY BASS (DD-877)	4	5"/38	155
USS NEW JERSEY (BB-62)	6	16"/50 5"/38	160 32
USS DUPONT (DD-941)	9	5"/54	1081
USS ANDERSON (DD-786)	4	5"/38	408
USS OKLAHOMA CITY (CLG-5)	8	6"/47 5"/38	185 480
USS TOWERS (DDG-9)	6	5"/54	481
USS DAVIS (DD-94)	3	5"/54	371
USS NEWPORT NEWS (CA-173)	2	8"/55 5"/38	289 54

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PLANS

1. (U) The Combined Campaign Plan Quarterly Review and Summary was finalized and submitted to III MAF on 7 January 1969. The Quarterly Review and Summary enumerates the progress made toward achieving the annual goals established by CG III MAF/CG I Corps in the Combined Campaign Plan.
2. (S) Briefings were presented to visiting staff officers from J-3, MACV and CINCPAC on Operations Security (OPSEC). The briefings included a visit to a regimental headquarters to discuss problems encountered and solutions to OPSEC at a lower level. It was pointed out, at all levels, that the primary problem associated with OPSEC evolved from the requirement to coordinate operations with ARVN units operating within the TAOR. Although this coordination is effected at the last possible moment, it is believed to be the greatest area where breaches of OPSEC occur. ARC-LIGHT strikes were discussed in detail.
3. (C) Having been relieved from SLF duty on 1 January 1969 by BLT 3/26, BLT 2/7 was deactivated. 2nd Battalion, 7th Marines was assigned OPCON to the 7th Marines thereby reconstituting the 7th Marines as a complete regiment.
4. (U) The draft of Division Order 5400.3A, Provisional Headquarters for Units Task Organized under the Command of the Assistant Division Commander (ADC), was completed. This order establishes the T/O and Primary Equipment List for a Provisional Brigade Headquarters, in the event that such a unit should be task organized under the command of the ADC to accomplish a specified mission. This order will be published in February 1969.
5. (U) An Operations and Technical Inspection was made of the 1st Marines and their plans were found to be in good order. Inspections have been scheduled for other Division units on a bi-weekly basis.

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TRAINING

1. During the month of January 1969, 40 Officers and 127 enlisted men attended formal schools in and out of country.
2. 1st Engineer Battalion conducted several three-day and one-day courses on demolition, land mine warfare and booby traps. 294 Marines attended the three-day course and 2,034 Marines attended the one-day course.
3. 11th Marines conducted one-day courses for non-artillerymen in the adjustment of artillery fires. 275 Marines attended.
4. Scout-Sniper School held refresher training for 11 Marines.
5. Division Embarkation Section's Embarkation Contact Instruction Team conducted instruction throughout the Division Area for 8 officers and 58 enlisted men.
6. Division Leadership Schools graduated 39 officers, 18 staff non-commissioned officers, and 55 non-commissioned officers.
7. Division Leadership Schools' Mobile Training Team conducted instruction throughout the Division Area for 102 officers, 200 staff non-commissioned officers, and 1246 non-commissioned officers and other ranks.

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## PHOTOGRAPHIC SECTION

1. The 1st Marine Division Photographic Section deployed six men to Task Force Yankee, located at AN HOA, RVN, to provide coverage of Operation Taylor Common during the month of January 1969. The coverage included both news release and historical documentation of the operation by utilizing still and motion picture equipment. The section further supported other Division units in providing two combat still and motion picture teams for coverage of company operations.
2. On 1 January 1969, the Photographic Section had one man wounded while filming the blowing of an instant landing zone on Operation Taylor Common.
3. On 19 January 1969, Lcpl B. R. SANCHEZ 2361004, a Combat Still Photographer, was commended by BGen. R. T. DWYER, Commanding General, Task Force Yankee, for his assistance in the medical evacuation of personnel involved in a helicopter crash.

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## LOGISTICS, EQUIPMENT AND SUPPLY SUMMARY

The logistics effort during the month of January was routine in nature except for the continued support of Operation Taylor Common throughout the month and the support of Operation Linn River which commenced on 29 January and is still in progress.

There were 6,897,122 pounds of supplies delivered from the ISA at An Hoa to units in the field in support of Operation Taylor Common. Supplies were delivered by both air and surface means to supported units.

Operation Linn River commenced on 29 January. To date, the participating units have been supported with 89,623 pounds of resupply from the Hill 55 ISA.

A total of 13 Command Materiel Management Inspections were conducted during January. During this same period, three of the five computer programs designed to support the Division Marine Automated Readiness System (DIVMARS) were tested and debugged at DPP-16. The remaining two programs were rewritten and are awaiting computer time to be assembled and tested.

The 1st Engineer Battalion continued to provide close combat support to the 1st Marine Division while the 7th and 9th Engineer Battalions provided support of a more deliberate nature to III MAF units located in the Danang and Chu Lai areas respectively.

For the reporting period, 272 mine and surprise firing device incidents occurred in the Division TAOR resulting in 18 KIAs and 354 WIAs.

Work on the Danang Barrier continues. Seven towers were constructed for emplacement during February.

Construction of additional facilities for the Combat Base at An Hoa in support of Operation Taylor Common was 95% completed during January.

The Division Food Services Instruction Team was temporarily dissolved when the last member was transferred. The Team will be reestablished when personnel are available. During the period 8 January through 10 January 1969, An Hoa subsistence resupply was interrupted due to weather and transportation difficulties. Regular resupply consisting of a full range of perishables was resumed on 13 January 1969 and continues at an adequate rate. Daily ice cream resupply to units participating in Operation Taylor Common has been initiated and increased emphasis has been placed on supplement issues with MCI issues, i.e., bread, fruit, juice, cereal, etc.

The Division Embarkation Section supervised the sea lift of 25 short tons of supplies and equipment from Danang to Cua Viet and the airlift of

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two vehicles, two personnel, and 11.4 short tons of supplies and equipment between Danang and An Hoa. The embarkation of 3/26 in conjunction with its designation as SLF-B was completed during the period 1 January through 2 January 1969.

During the month, Division Motor Transport assets were used for tactical and administrative troop movements and general cargo handling. A total of 190 convoys were conducted and Division Motor Transport units traveled a total of 66,998 miles while transporting a total of 56,214 personnel and 5,484.5 tons of cargo throughout the Division TAOR.

Twenty-one 175mm Guns, SP, M107 were received in country; twelve of which are to be assigned to the Division as replacement for the 155mm Guns that are being phased out of service.

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UNCLASSIFIEDCIVIL AFFAIRS/CIVIC ACTION

Narrative for period 1-31 January 1969

1. (U) Increased emphasis has been placed on full local GVN participation and Self Help in all Civic Action projects. In general, response has been excellent and it appears that once the local officials realize that they are the vital link in the Civil Affairs chain, they will assume a more active role. Priority has also been placed on support of and coordination with Revolutionary Development Teams.
2. (U) Two of the most successful Civic Action projects conducted by 1st Marine Division units have been swine improvement and crop diversification. The "pig projects" entail the loan of an American Yorkshire boar to a hamlet for crossbreeding with Vietnamese sows. Results have been very satisfactory in that the average size of the hybrid cross is roughly three times the size of a Vietnamese pig of the same age. Vegetable projects include the distribution of seeds and instructions for their use. Resultant crops can increase soil productivity, improve the farmers diet, and allow increased income from crop sales. This program is becoming more successful daily as villagers expand their vegetable plots. One village alone has gone from three demonstration plots planted late in 1968 to 40 plots started by the villagers themselves.
3. (U) Civil Affairs surveys have been conducted in Dai Loc District, particularly along the M.S.R.'s. These provide information on civil defense, education, economics and commerce, public health, public utilities, food and agriculture, religion and population. The surveys have a twofold purpose; first to ascertain what projects are needed in specific areas to provide maximum impact, and secondly to assign priority to the projects.
4. (U) The hamlet of Cam Toai Tay, adjacent to the combat base at Hill 10, has been the object of an intensified Preventive Medicine program. The project consists mainly of population immunization, pest control, water supply purification, waste disposal and spray treatment of crops. This will serve as a model hamlet to be used to motivate and instruct other Vietnamese hamlet leaders in the methods of improving sanitation in their areas.

UNCLASSIFIEDCIVIL AFFAIRS/CIVIC ACTION FOR PERIOD 1-31 JANUARY 1969

1. (U) On 2Jan69 completed one dwelling at AT 945604 (2d CAG).
2. (U) On 3Jan69 completed one foot bridge at AT 945604 (2d CAG).
3. (U) On 5Jan69 completed ten dwellings at AT 890468 (2d CAG).
4. (U) On 6Jan69 completed one roof at BT 025784 (3d AmTrac).
5. (U) On 6Jan69 completed one dam at BT 072709 (3d AmTrac).
6. (U) On 7Jan69 completed one fence at AT 996692 (1st Mar).
7. (U) On 8Jan69 completed one school at AT 989768 (MCB-1).
8. (U) On 10Jan69 completed one culvert at AT 898570 (7th Mar).
9. (U) On 12Jan69 completed two wells at AT 930707 (2d CAG).
10. (U) On 14Jan69 completed four dwellings at AT 930707 (2d CAG).
11. (U) On 16Jan69 completed two fences at AT 984681 (2d CAG).
12. (U) On 17Jan69 completed one pond at BT 027704 (2d CAG).
13. (U) On 19Jan69 completed  $\frac{1}{2}$  mile of road at AT 944689 (2d CAG).
14. (U) On 22Jan69 completed one well at BT 063718 (1st EngBn).
15. (U) On 24Jan69 completed one pig project at AT 918728 (1st MT).
16. (U) On 24Jan69 completed one pig project at AT 910718 (1st MT).
17. (U) Projects currently underway in the 1st Marine Division CAAOR includes 6 pig farms, 1 dispensary, 2 fences, 1 drainage system, 1 council meeting house, 5 schools, 1 market, 3 wells, 16 agricultural and 5 miscellaneous.
18. (U) Assistance rendered within the 1st Marine Division CAAOR during the month of January was as follows:

<u>Services</u>	
MedCaps	18,308
DentCaps	348
MedEvac Assistance	135
English Language Classes	856

UNCLASSIFIEDCIVIL AFFAIRS/CIVIC ACTION FOR PERIOD 1-31 JANUARY 1969Commodities

Lumber (truck loads)	4
Cement (bags)	24
Soap (bars)	2,698
Foodstuffs	10,485
Clothing	4,588
Plastic (sheets)	50
Sewing Kits	124
Tin (sheets)	50

Financial Assistance

Contributions (piasters)	66,090 \$VN
General Malt Scholarship	118,150 \$VN

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## PSYCHOLOGICAL OPERATIONS

Narrative summary for the period 1-31 January 1969.

1. (U) The Volunteer Informant Program was extremely effective during the month of January. 1,029 incidents occurred with a total of 2,769 ordnance items turned in. The rewards paid for these items amounted to 1,388,618 \$VN.
2. (U) A total of 11 Hoi Chanh rallied to 1st Marine Division units in January 1969.
3. (U) Operation Taylor Common continued through the month of January 1969. Lt. HINDS from the Division PSYOP Office is the PSYOP Officer for Task Force Yankee. One HB Team assigned to the 5th Marines and one HB Team assigned to the 3rd Marines are in direct support of the operation. On 18 January two Aerial leaflets drops were used to exploit two Hoi Chanh who had rallied to Marine units. Their photographs, as well as their handwritten statements, were on the leaflets. Another leaflet containing an appeal to rally or surrender, requested by Brigadier General DWYER, Commanding General, Task Force Yankee, was delivered by air. A Hoi Chanh who rallied during the operation stated that he had many friends who also wanted to rally. He broadcast Chieu Hoi appeals to his unit using the HB Team loudspeaker. Artillery rounds containing leaflets have been used on observed fire missions with good target coverage.
4. (U) Operation Linn River began on 27 January 1969. Two HB Teams and two Armed Propaganda Teams are in direct support of the operation. Aerial broadcasts and leaflet drops have been made.
5. (U) There were two incidents of HE (Audio/Visual) Teams being fired upon by the enemy at night. No casualties were sustained in either incident. HE Teams conducted 40 film festivals during the month.
6. (U) HB Teams participated in three cordon and search operations during the month, other than named operations, one of which induced several enemy to surrender as PW's.
7. (U) Five Armed Propaganda Teams worked with Division units on other than named operations.
8. (U) Only one Cultural Drama Team performed this month although four other requests were submitted. Although three of these had been approved, they were subsequently cancelled due to higher priority in I Corps.

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9. (U) HE Teams were used as Psychological Operations Exploitation Teams to exploit the death of a civilian woman due to a surprise firing device (3/7 TAOR), recent kidnappings (3/7 TAOR) and destruction of several buildings in a hamlet by VC/NVA satchel charges (1/26 TAOR).

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COMMUNICATION-ELECTRONICS  
NARRATIVE SUMMARY

1. During the month of January 1969 Materiel Readiness Inspection Visits were conducted at the following units:

- a. 1st Field Artillery Group (rear)
- b. 1st 155 Gun Battery
- c. Headquarters Battalion, 1st Marine Division
- d. 1st Recon Battalion
- e. 2nd Battalion, 5th Marines
- f. 3rd Battalion, 5th Marines
- g. 1st Battalion, 5th Marines
- h. Headquarters, 5th Marines
- i. 1st Force Recon Company
- j. 2nd Battalion, 11th Marines
- k. 1st Armored Amphibian Company
- l. 3rd Battalion, 7th Marines
- m. 7th Engineer Battalion

2. During the month of January 1969 a Materiel Assistance Visit was conducted at the following unit:

- a. 2nd Battalion, 7th Marines

3. During the month of January 1969 Staff Visits were conducted at the following units:

- a. 7th Engineer Battalion
- b. Task Force Yankee
- c. Headquarters, 26th Marines
- d. 1st Battalion, 26th Marines

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- e. 3rd AMTrac Battalion
- f. 1st Engineer Battalion
- g. Headquarters, 5th Marines

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Comptroller Functions  
Narrative Summary

1. The Division received its 3d Quarter funding requirement. Total funds provided were \$8,006,000 which increased the Divisions' total allocation through the 3d Quarter to \$30,238,570.
2. During the course of the month; LtCol ALLISON addressed the supply officers of the Division at the Supply Officers Conference. He received a staff visit from LtCol RUVIO, Comptroller, 9th MAB, in which was discussed financial implications pertaining to 9th MAB units OPCON to the Division.
3. A Staff Visit was made to 3d FSR to discuss problems encountered in processing corrections to the OPBUD Financial Reports provided this Headquarters.
4. A total of 25 Financial Technical Management Inspections were conducted during the month in addition to 27 Staff Visits of Division units.

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COMMAND CHRONOLOGY

PART III

SEQUENTIAL LISTING OF SIGNIFICANT EVENTS

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PART IIISEQUENTIAL LISTING OF SIGNIFICANT EVENTS

1. (U) The following distinguished visitors toured/visited the command during the month of January 1969:

<u>DATE</u>	<u>NAME</u>	<u>BILLET</u>
7Jan69	Mr. STILLMAN	Chairman of Board of Visitors USNA
11Jan69	Gen Leonard F. CHAPMAN, JR.	CMC
18Jan69	MajGen F. K. MEARNES, USA	CG CMAC
23Jan69	LtGen H. W. BUSE, JR.	CG FMFPAC

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ORGANIZATION AND OPERATIONS

- 01 January (S) CG 1st MarDiv assumed OPCON of the remaining elements of BLT 2/7 and deactivated the BLT at 010001H January.  
Ref: CG 1st MarDiv 301115Z Dec 68  
CG 1st MarDiv 211402Z Jan 69  
Tab: F
- 01 January (S) OPCON of BLT 3/26 was passed to CG III MAF at 010800H January.  
Ref: CG 1st MarDiv 070207Z Jan 69  
Tab: F
- 14 January (S) CG 1st MarDiv approved preposed realignment of the boundry between 1st Marines and 7th Marines.  
Ref: CG 1st MarDiv 141345Z Jan 69  
Tab: F
- 20 January (C) CG 1st MarDiv published message on redeployment of 3d MP Bn personnel.  
Ref: CG 1st MarDiv 201251Z Jan 69  
Tab: F
- 22 January (C) CG 1st MarDiv assigned the CO 26th Marines the additional tasks of preparing plans for special operations within the Division TAOR and to be prepared to provide the tactical control headquarters for the execution of these plans.  
Ref: CG 1st MarDiv 221131Z Jan 69  
Tab: F
- 24 January (S) CG 1st MarDiv published FragO 6-69 for the 7th Marines to conduct Operation LINN RIVER.  
Ref: CG 1st MarDiv 241530Z Jan 69  
Tab: F
- 25 January (S) CG 1st MarDiv published message for the relief of H/2/7 with F/2/7 as US element of Mobile Quick Reaction Force.  
Ref: CG 1st MarDiv 250252Z Jan 69  
Tab: F
- 25 January (C) CG 1st MarDiv assigned the 26th Marines the responsibility for supporting the security of the Danang - Hue Railroad within the Div TAOR.  
Ref: CG 1st MarDiv 250744Z Jan 69  
Tab: F
- 25 January (S) CG 1st MarDiv published Concept of Operation for Operation LINN RIVER.  
Ref: CG 1st MarDiv 251428Z Jan 69  
Tab: F

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- 25 January (S) CG 1st MarDiv assumed opcon of BLT 2/26 and simultaneously passed opcon to the 7th Marines.  
Ref: CG 1st MarDiv 270200Z Jan  
Tab: F
- 27 January (U) 7th Marines commenced Operation LINN RIVER.  
Ref: CG 1st MarDiv 270920Z Jan 69  
Tab: F
- 29 January (S) CG 1st MarDiv published FragO 8-69 withdrawing one platoon of tanks from D/S of 5th Marines on 31 Jan 69 for D/S of 1st Marines.  
Ref: CG 1st MarDiv 290945Z Jan 69  
Tab: F
- 31 January (S) CG 1st MarDiv published FragO 9-69 (Warning Order on deployment of forces)  
Ref: CG 1st MarDiv 311350Z Jan 69  
Tab: F

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PHOTOGRAPHIC SECTION SEQUENTIAL LISTING OF EVENTS

1. The following events were covered during January:
  - 2 January, Rocket sites and crater analysis
  - 2 January, 1st Motor Transport Battalion change of command.
  - 11 January, Commandant of the Marine Corps visit.
  - 20 January, 7th Engineer Battalion's improved bunker complex.
  - 22 January, 1st Engineer Battalion's project Woodchopper.
  - 24 January, Lt. Gen Henry BUSE, Commanding General FMFPac, visit to Task Force Yankee, AN HOA, RVN.
- 1 January 1969 thru 31 January 1969, Operation Taylor Common.

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## LOGISTICS, EQUIPMENT AND SUPPLY CHRONOLOGY

1 January BLT 2/7 chopped to OPCON/ADCON 1st MarDiv.

1 - 2 January Division Embarkation personnel assisted in the staging and embarkation of BLT 3/26. Embarkation was completed on 2 January.

17 January 1/3 and 3/3 rears arrived in Danang and were subsequently located in the Namu Bridge area.

20 January Personnel from 1/12 rear elements completed the move into the 7th EngrBn cantonment at Camp Love.

23 January Conference of all Division S-4s was held by the Division Materiel Management Section to discuss reporting requirements for the Logistics Summary Report.

25 - 26 January Division Embarkation Officer coordinated the off-load of BLT 2/26.

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## PSYCHOLOGICAL OPERATIONS

1. Sequential listing of Psychological Operations in support of 1st Marine Division units for the period 1-31 January 1969.

<u>Date</u>	<u>Leaflets Air Dropped</u>	<u>Leaflets Hand Distributed</u>	<u>Aerial Broad-casts (hours)</u>	<u>Ground Broad-casts (hours)</u>
1Jan69	584,000	1,600	1:05	1:30
2	-----	2,750	1:25	6:00
3	542,000	1,900	1:30	2:40
4	310,000	33,400	1:40	2:30
5	168,000	650	1:35	4:30
6	-----	1,500	-----	17:30
7	-----	1,050	-----	1:30
8	-----	2,350	-----	6:00
9	-----	6,750	1:30	1:10
10	854,000	31,950	2:00	3:30
11	506,000	1,750	1:10	-----
12	735,200	1,380	1:45	5:30
13	915,000	19,930	-----	4:00
14	634,000	600	1:40	6:40
15	-----	11,050	1:05	6:00
16	747,000	2,100	1:25	3:20
17	1,558,000	4,700	-----	9:00
18	1,044,000	3,800	1:50	6:00
19	1,075,000	1,937	1:40	-----
20	501,000	710	1:45	3:25
21	-----	2,200	1:20	1:15
22	2,314,000	2,100	1:35	12:20
23	964,000	2,250	2:15	3:30
24	428,000	1,400	1:35	4:25
25	576,000	600	2:05	4:00
26	464,000	600	1:55	1:10
27	616,000	500	1:50	-----
28	700,000	6,200	1:25	10:45
29	504,000	27,150	1:20	15:00
30	1,570,000	800	1:50	13:00
31	624,000	800	1:35	12:00

Themes Employed were

1. Rally Instructions
2. Chieu Hoi
3. Rice Denial
4. Pro-GVN
5. Anti VC/NVA
6. Rewards
7. Rally, your leaders have lied.
8. NVA Poem
9. Why die of Malaria? Rally.
10. You Lack Medical Facilities.
11. Tu Do Newspapers
12. Ban Tin Newspapers
13. Health and Sanitation
14. Safe Conduct Pass
15. Marines are your friends

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COMMUNICATION-ELECTRONICS  
 SEQUENTIAL LISTING OF SIGNIFICANT EVENTS

2 January 1969 1stLt ROPER made an Inspection Visit to 1st Field Artillery Group (rear).

2 January 1969 Col DAHL, Maj THORESON and MSgt LEWIS made a Staff Visit to 7th Engineer Battalion.

2 January 1969 Maj HARRISON, Maj SWARTWOOD, Capt MORGAN (Div CommCo) and MSgt RICHART made a Liaison Visit to Task Force Yankee.

6 January 1969 1stLt ROPER and MSgt RICHART made an Inspection Visit to 1st 155 Gun Battery.

8 January 1969 1stLt ROPER and MSgt RICHART held a reinspection at Headquarters Battalion, 1st Marine Division.

8 January 1969 Col DAHL made Staff Visits to Headquarters, 26th Marines and 1st Battalion, 26th Marines.

9 January 1969 1stLt ROPER made an Inspection Visit to 1st Recon Battalion.

9 January 1969 Col DAHL, Maj SWARTWOOD and MSgt LEWIS made Staff Visits to 3rd AMTrac Battalion and 1st Engineer Battalion.

13 January 1969 1stLt ROPER and MSgt RICHART made Inspection Visits to 2nd Battalion, 5th Marines and 3rd Battalion, 5th Marines.

14 January 1969 1stLt ROPER and MSgt RICHART made Inspection Visits to 1st Battalion, 5th Marines, Headquarters, 5th Marines and 1st Force Recon Company.

15 January 1969 1stLt ROPER and MSgt RICHART made an Inspection Visit to 2nd Battalion, 11th Marines.

17 January 1969 Col DAHL made Staff Visits to Task Force Yankee and Headquarters, 5th Marines.

20 January 1969 Col DAHL arranged with 1st MAW CEO to provide Secure Voice capability in CG's helicopter to enable him to enter Division Tac #1 in secure mode and talk to major subordinate commanders.

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20 January 1969 MSgt RICHART attended FMFPac's Rebuild Conference at Force Logistic Command (FLC).

21 January 1969 Maj THORSON and MSgt RICHART made an Inspection Visit to 1st Armored Amphibian Company.

23 January 1969 Maj THORSON attended Nestor Implementation Conference at III Marine Amphibious Force (III MAF). Overall implementation of Tactical Secure Voice Systems was discussed.

23 January 1969 MSgt RICHART made an Inspection Visit to 3rd Battalion, 7th Marines.

23 January 1969 Maj HARRISON attended Logistics-Summary Conference at 1st Marine Division, G-4.

24 January 1969 MSgt RICHART made an Assistance Visit to 2nd Battalion, 7th Marines.

25 January 1969 A Briefing was held in the CEO's office for the CG, 1st Marine Division.

27 January 1969 MSgt RICHART made an Inspection Visit to 7th Engineer Battalion.

28 January 1969 MSgt RICHART made an Inspection Visit to 7th Engineer Battalion.

30 January 1969 MSgt RICHART made an Inspection Visit to 7th Engineer Battalion.

1-31 January 1969 Direct Dial Service extended to include Switchboards and some subscribers at 7th Engineer Battalion, 1st Battalion, 13th Marines, 1st Motor Transport Battalion, 11th Motor Transport Battalion, Headquarters, 26th Marines, Headquarters, 11th Marines, 1st Recon Battalion, 1st Battalion, 26th Marines, 1st Medical Battalion, 7th Communication Battalion, 1st Shore Party Battalion and Headquarters, 7th Marines.

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**Comptroller Functions  
Sequential Listing of Events**

- 1 January- 3d Quarter Fund Allocation was received.
- 2 January- LtCol ALLISON, Lt PEPE, Sgt SWEENEY and Pfc LITTLE conducted a Financial Management Technical Inspection of Headquarters Company, 1st Marines and 3d Battalion, 1st Marines.
- 3 January- LtCol ALLISON addressed the attendees of the Division Supply Officers Conference.
- 4 January- Lt PEPE, MSgt POWELL and Pfc LITTLE conducted a Financial Management Technical Inspection of 1st Battalion, 1st Marines and 2nd Battalion, 1st Marines.
- 5 January- Pfc HARDISON, the fiscal clerk for 3d Battalion, 11th Marines, made a staff visit to the comptroller section to discuss problems relating to fiscal procedures.
- 6 January- Lt PEPE and MSgt POWELL conducted a staff visit to the 1st Motor Transport Battalion and 2nd Battalion, 7th Marines.
- Cpl NOBLES, the fiscal clerk for 1st Shore Party Battalion made a staff visit to the comptroller section for an unofficial audit of his memorandum records.
- 7 January- A staff visit to this office was made by the S-4 Officer, Supply Officer and Supply Chief of 7th Engineer Battalion and the Supply Officer and Supply Chief of 1st Bridge Company to discuss their budget and funding allocations.
- 8 January- Lt PEPE, MSgt POWELL and Sgt SWEENEY conducted a Financial Management Technical Inspection of 1st Tank Battalion and 1st Armored Amphibian Company.
- Lt PEPE, MSgt POWELL and Sgt SWEENEY made a staff visit to 7th Communications Battalion and 4th Battalion, 11th Marines to discuss financial problems.
- 10 January- LtCol ALLISON, MSgt POWELL, SSgt HAYES and Pfc COLBURN made a staff visit to 1st Battalion, 7th Marines and 3rd Battalion 7th Marines.
- 11 January- Lance Corporal GRIFFIN and Lance Corporal ARMSTRON, fiscal clerks from 7th Engineer Battalion visited this office for an unofficial audit of their memorandum records and to

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Comptroller Functions  
Sequential Listing of Events

discuss the reconciliation of 60 day old outstanding obligations.

- 13 January- Lt PEPE, MSgt POWELL and Sgt SWEENEY conducted a Financial Management Technical Inspection of 1st Reconnaissance Battalion.
- Pfc BUTLER, fiscal clerk from 3d Battalion, 7th Marines was brought into the comptroller section for a period of four days in order to reconcile his memorandum records.
- 14 January- Lt PEPE, MSgt POWELL and Pfc LITTLE conducted a Financial Management Technical Inspection of 3d Amphibian Tractor Battalion and 1st Engineer Battalion.
- Cpl MATTERS, fiscal clerk for 7th Communication Battalion, visited this office to discuss the operation of the OPBUD Fiscal Management System and for an unofficial audit of his memorandum records.
- 15 January- Lt PEPE, Sgt SWEENEY and LCpl POSL conducted a Financial Management Technical Inspection of 1st Shore Party Battalion and 11th Motor Transport Battalion.
- 16 January- Lt PEPE, Sgt SWEENEY and LCpl POSL conducted a Financial Management Technical Inspection of Headquarters Company, 7th Marines, 3d Battalion, 11th Marines and 1st 155mm Gun Battery.
- 17 January- Lt PEPE, Sgt SWEENEY and LCpl POSL conducted a Financial Management Technical Inspection of 1st Battalion, 7th Marines.
- 19 January- Sgt SWEENEY and LCpl POSL conducted a staff visit to 7th Communication Battalion to discuss financial matters.
- 20 January- Lt PEPE, MSgt POWELL and LCpl RITZ conducted a Financial Management Technical Inspection of Headquarters Company, 5th Marines and 2nd Battalion, 5th Marines.
- 21 January- Lt PEPE, MSgt POWELL and LCpl RITZ conducted a Financial Management Technical Inspection of 1st Battalion, 5th Marines and 2nd Battalion, 5th Marines.

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Comptroller Functions  
Sequential Listing of Events

22 January- Lt PEPE, MSgt POWELL and Pfc LITTLE conducted a Financial Management Technical Inspection of 1st Medical Battalion.

24 January- Lt PEPE and MSgt POWELL conducted a Financial Management Technical Inspection of 2nd Battalion, 11th Marines and 4th Battalion, 11th Marines.

25 January- LtCol ALLISON, MSgt POWELL and LCpl POSL conducted a Financial Management Technical Inspection of 3d Battalion, 7th Marines. LtCol ALLISON conducted a staff visit to 1st Medical Battalion.

Pfc JENKINS, fiscal clerk from 7th Engineer Battalion, visited this office to discuss preparation of correction notices and 60 day old reconciliation of obligations.

27 January- Lt PEPE and MSgt POWELL conducted a Financial Management Technical Inspection of 7th Engineer Battalion.

28-31 January- Lt PEPE made a visit to 3d FSR, (WestPac Financial Accounting office in Okinawa) to discuss problems connected with Financial Correction Notices.

28-29 January- Sgt SWEENEY and LCpl POSL made a staff visit to 9th Engineer Battalion.

LtCol RUVIO, 9th MAB Comptroller, visited LtCol ALLISON to discuss financial matters pertaining to 9th MAB units OPCON to 1st Marine Division.

30 January- LtCol ALLISON, MSgt POWELL and Sgt SWEENEY conducted a Financial Management Technical Inspection of 2nd Battalion, 7th Marines and a staff visit to Headquarters Company, 7th Marines.

31 January- LCpl POSL made a staff visit to 7th Engineer Battalion to discuss financial matters and 60 day old reconciliations of outstanding obligations.

SSgt HAYES, Sgt SWEENEY and LCpl POSL made a staff visit to 7th Communication Battalion to discuss financial matters and budget.

Unclassified

UNCLASSIFIED

COMMAND CHRONOLOGY

PART IV

SUPPORTING DOCUMENTS

UNCLASSIFIED

UNCLASSIFIED

## PART IV

SUPPORTING DOCUMENTS

✓ TAB A	Command Directory
✓ TAB B	Operational and Administrative Documents
✓ TAB C	Situation Reports
✓ TAB D	Photographs
✓ TAB E	News Releases } 1 folder
✓ TAB F	G-3 Journals
✓ TAB G	Task Force Yankee Command Chronology
✓ TAB H	Headquarters Bn Command Chronology
✓ TAB I	First Marines Command Chronology
✓ TAB J	Fifth Marines Command Chronology
✓ TAB K	Seventh Marines Command Chronology
✓ TAB L	Eleventh Marines Command Chronology
✓ TAB M	First Reconnaissance Bn Command Chronology
✓ TAB N	First Tank Bn Command Chronology
✓ TAB O	First Engineer Bn Command Chronology
✓ TAB P	First Shore Party Bn Command Chronology
✓ TAB Q	First Motor Transport Bn Command Chronology
✓ TAB R	First Medical Bn Command Chronology
✓ TAB S	First Hospital Company Command Chronology
✓ TAB T	Third Amtrac Bn Command Chronology
✓ TAB U	Seventh Communications Bn Command Chronology
✓ TAB V	Seventh Engineer Bn Command Chronology
✓ TAB W	Ninth Engineer Bn Command Chronology
✓ TAB X	Eleventh Motor Transport Bn Command Chronology

UNCLASSIFIED

## ADMINISTRATIVE DOCUMENTS

<u>SUBJECT</u>	<u>ORIGINATOR AND DATE</u>
<u>1.</u> ✓(U) Civil Affairs, Civic Action, Revolutionary Development and Pacification Progress Reporting	DivO 5080.8A CH 1 1 Jan 1969
<u>2.</u> ✓(U) Standing Operating Procedure for Casualty Reporting and Management	DivO P3040.1C CH 1 2 Jan 1969
<u>3.</u> ✓(U) Lessons Learned	DivBul 1500 9 Jan 1969
<u>4.</u> ✓(U) Mechanized Embarkation Data System (MEDS)	DivBul 4600 11 Jan 1969
<u>5.</u> ✓(U) Evacuation and Exploitation of Captured Enemy Documents	DivO 3460.2 CH 1 15 Jan 1969
<u>6.</u> ✓(U) 28th Anniversary of the 1st Marine Division - 1 Feb 1969	DivBul 1610 24 Jan 1969

HEADQUARTERS  
1ST MARINE DIVISION (REIN)  
FLEET MARINE FORCE  
DANANG, VIETNAM 1 JANUARY 1969



HEADQUARTERS  
TASK FORCE VAUGHN

TASK FORCE COMMANDER	BrigGen R. T. DWYER Jr.	Jun69	TFY 206/306
Aide-de-Camp	1stLt P. R. MC CUMMEL	Jun69	TFY 211
CHIEF OF STAFF	Col R. L. NICHOLS	Jul69	TFY 205/305
Staff Secretary/AFS Custodian	1stLt F. S. BLESSING	Feb69	TFY 238
ACoS, G-1	Capt R. J. SCHULZ	May69	TFY 201
ACoS, G-2	1stCol J. A. DOWD	Sep69	TFY 204
Asst G-2	Maj P. J. ROWS	Mar69	TFY 202
Asst CPT Int/Acquisition	2dLt S. M. BAKER II	Aug69	TFY 202
Asst CPT Int/Acquisition	1stLt E. P. ROBERT JR.	Mar69	TFY 202
ACoS, G-3	1stCol R. P. COFFMAN	Aug69	TFY 203
Asst G-3/Opns	Maj J. R. CHILDS	Mar69	TFY 203
Asst Opns/PSYOPS	1stLt R. E. HINES	Jun69	TFY 203
OC Watch	1stLt R. W. ROLL	Mar69	TFY 203
OC Watch	1stLt D. LIGERNO	Oct69	TFY 203
ACoS, G-4	Maj K. E. KUMBLE	Jul69	TFY 204
Asst G-4/EngCo	Maj R. E. SMITH	Dec69	TFY 215
ALL OFFICER	Maj E. P. SMITH	Jul64	TFY 000
Air Controller	Capt A. B. COBBETT	Apr65	TFY 000
COMM. ELEC OFFICER	Maj K. MORRIS	Nov69	TFY 211
Asst CMO	1stLt G. C. AROLDINO	May69	TFY 210
FSOC	Maj H. V. SALTERMAN	May69	TFY 000
Asst FSOC	Capt D. L. TRACY	Feb69	TFY 000
Asst FSOC	1stLt L. E. HINES	Jan69	TFY 000
HEADQUARTERS COMMUNICATIONS	1stLt D. L. HADICE	Dec69	TFY 234
SUPPLY OFFICER	Capt R. C. JOHNSON	Feb69	TFY 221

*[Signature]*  
A. M. MORGAN  
1st Col, U. S. Marine Corps  
Division Adjutant

# COMMAND DIRECTORY

Prepared as a matter of interest for commands within, and associated with, the 1st Marine Division, Fleet Marine Force, Pacific. All addressees are requested to verify the Division Adjutant of any errors or omissions noted and changes as they occur.

FOR OFFICIAL USE ONLY  
*Tab A*

1ST MEDICAL BATTALION							
Commanding Officer	Capt J. V. SHARP, MC, USN	Feb69	1stMASHiv 6485	6	6		
Executive Officer	Lt A. E. MCCORMACK, USN	Dec69	1stMASHiv 6485	5	5		
Admin Asst	Lt W. B. COMBE, MSG, USN	Jul69	1stMASHiv 6485	1	1		
1ST HOSPITAL COMPANY							
Commanding Officer	Cdr J. V. WYTON Jr., USN	Jul69	1stMASHiv 6485	6	6	1stMASHiv-6	1stMASHiv-106
Executive Officer	Lcdr R. C. RUTLER, USN	Jan69	1stMASHiv 6485	5	5	1stMASHiv-1	1stMASHiv-1
Adjutant	Lcdr R. C. RUTLER, USN	Jan69	1stMASHiv 6485	1	1		
1ST DENTAL COMPANY							
Commanding Officer	Capt J. W. FRYBROST, DC, USN	Jul69	1stMASHiv	6	6	6440	6466
Executive Officer	Cdr F. R. BULLFROTH, MC, USN	Mar69	1stMASHiv	6	6	6440	6440
Admin Asst	Lt (SG) D. E. BRADFORD, USN	Jan69	1stMASHiv	6	6	6440	6440
1ST ENGINEER BATTALION							
Commanding Officer	LtCol D. H. HILDEBRAND	Aug69	1stMASHiv	6	6		
Executive Officer	Maj J. C. CZELI	Nov69	1stMASHiv	5	5		
Adjutant	1stLt V. D. BLATT	Jan70	1stMASHiv	1	1		
7TH ENGINEER BATTALION							
Commanding Officer	LtCol T. T. ARNAS	Aug69	1stMASHiv 6476	6	6		
Executive Officer	Maj R. A. BOK	Nov69	1stMASHiv 6476	5	5		
Adjutant	1stLt R. H. ALBURY	Jan70	1stMASHiv 6476	1	1		
9TH ENGINEER BATTALION (CHN LAI)							
Commanding Officer	LtCol D. U. DAVIDSON	Sep69	Chn Lai 3767	3236	3236		
Executive Officer	Maj J. W. SWEETSER JR.	Nov69	Chn Lai 3767	3267	3267		
Adjutant	1stLt R. J. BUDS	Jul69	Chn Lai 3767	3767	3090-8		
1ST SHORE PARTY BATTALION							
Commanding Officer	LtCol D. L. ANDERSON	Oct69	1stMASHiv 6502/6503	6	6		
Executive Officer	Maj J. N. LEAVITT	Mar69	1stMASHiv 6502/6503	5	5		
Adjutant	1stLt J. L. SPARKS	Oct69	1stMASHiv 6502/6503	1	1		
1ST TANK BATTALION							
Commanding Officer	LtCol M. C. ASHLEY JR.	Aug69	1stMASHiv	6	6		
Executive Officer	Maj R. H. GRAHAM	Nov69	1stMASHiv	5	5		
Adjutant	Capt I. P. WALTONCEL	Oct69	1stMASHiv	1	1		
3D AMPHIBIA TRACTOR BATTALION							
Commanding Officer	LtCol J. E. HENNEGAN	Nov69	3dMASHiv	6	6		
Executive Officer	Maj J. W. RAHILL	Jan70	3dMASHiv	5	5		
Adjutant	1stLt V. J. PETERS	Feb69	3dMASHiv	1	1		
1ST MOTOR TRANSPORT BATTALION							
Commanding Officer	LtCol B. E. WILSON	Oct69	1stMASHiv 6377	6	6		
Executive Officer	Maj R. G. REILLY	Sep69	1stMASHiv 6377	5	5		
Adjutant	2dLt J. R. SAUTTERS	May69	1stMASHiv 6377	1	1		
11TH MOTOR TRANSPORT BATTALION							
Commanding Officer	LtCol J. A. KIMMERICH	Sep69	1stMASHiv	6	6		
Executive Officer	Maj S. J. VERO	Jan69	1stMASHiv	5	5		
Adjutant	1stLt F. D. TISON	May69	1stMASHiv	1	1		
1ST RECONNAISSANCE BATTALION							
Commanding Officer	LtCol J. P. CHAMON	Aug69	1stMASHiv 6486	6	6		
Executive Officer	Maj J. T. NICHOLS	Feb69	1stMASHiv 6486	5	5		
Adjutant	1stLt L. G. MARTIN	Jul69	1stMASHiv 6486	101	101		
1ST FORCE RECONNAISSANCE COMPANY							
Commanding Officer	Maj R. E. STMONS	Oct69	TF Tanabe	00	00		
Executive Officer	Capt W. R. LIEGENSWATER	Jul69	TF Tanabe	00	00		
7TH COMMUNICATION BATTALION							
Commanding Officer	LtCol C. L. BRADY	Sep69	1stMASHiv 6696	6	106		
Executive Officer	Maj D. P. SELBY	Nov69	1stMASHiv 6696	5	106		
Adjutant	1stLt R. L. BROWN	Dec69	1stMASHiv 6696	1	1		
COMMUNICATIONS COMPANY, 7TH COMMUNICATION BATTALION							
Commanding Officer	Maj K. J. HERRIS	Nov69	1stMASHiv 6696	00	00		
Executive Officer	Capt E. S. RESLER	Dec69	1stMASHiv 6696	00	00		



ADJUTANT	Aug69	6598	1stLt J. A. WALKER	LEGAL OFFICER	Aug69	6467	Col. J. P. HANFORD
Asst Adjutant	Nov69	6626	Capt J. D. BARNHART	Asst Legal Officer	Jul69	6520	LtCol V. M. CHMELINS
Platoon	Oct69	6442	Capt G. R. FALDRELL	Military Justice Officer	Aug69	6501	LtCol V. R. BRADLEY
OP&MO	Feb69	6444	Capt C. C. LINDSEY	Chief Trial Officer	May69	6577	Capt J. R. CHMELINS
RFCS Custodian	Feb69	6442	1stLt A. S. WYFFERT	Chief Trial Counsel	Jul69	6565	Capt P. C. MC CREE
SAC Filero	Oct69	6650	1stLt C. S. TUFFENBERG	Chief Defense Counsel	Jun69	6565	Capt P. R. CONSTANTINO
Casualty	Apr69	6666	1stLt C. MARTINEZ	Legal Assistant	May69	6680	Capt T. A. KING
Award	Apr69	6666	Capt L. A. LUTHER	Asst Specialist	May69	6680	1stLt J. J. OSMUNDY USN
AIR OFFICER	Apr69	6465	Col J. L. BRIDSON	Chaplain/Paratrooper	Jun69	6577	Capt D. W. DOYLE
Asst AIC	Nov69	6581	Maj R. P. WILSON	Admin Lead	Jul69	6577	Capt T. B. BRODBRIDER
ARTILLERY OFFICER	Nov69	6	LtCol J. E. HENNEGAN	NOTER TRANSPORT OFFICER	Jul69	6588	Maj T. M. WILLIAMS
ARTILLERY OFFICER	Nov69	6	Col R. H. DICKINSON	NAVAL GUNFIRE OFFICER	Nov69	6581	LtCol H. J. CORLETT USN
BLIND OFFICER	Nov69	6555	CWO A. M. OLSIAK	ORDNANCE OFFICER	Mar69	6533	Maj V. LEWIS
CLERK PLANNING	Oct69	6501	LtCol S. C. JARVIA	POSTAL OFFICER	Apr69	6595	1stLt C. E. LOCKWOOD
CHAPLAIN	Jan69	6472	Capt J. P. MC DONNELL CHC USN	PROTEST MARSHAL	Oct69	6227	LtCol V. P. OHSKI
Asst Chaplain	Jul69	6544	Capt G. E. MARTIN CHC USN	RECONNAISSANCE OFFICER	Aug69	6	LtCol L. P. CHARON
CIDG OFFICER	Nov69	6600	Maj P. H. MOORE	SPECIAL SERVICES OFFICER	May69	6537/6566	Maj L. T. BYERS
COMM ENG OFFICER	Nov69	6472	Col C. G. DALL	Custodian Recreation Fund	Jul69	6537	1stLt D. G. ALBERTO JR.
Asst CSD	Nov69	6533	Maj R. E. SWANWOOD	SUPPLY OFFICER	Oct69	6468	Col J. L. SCHWARTZ
Asst CSD/Plans/Ops	Aug69	6591	Maj B. D. THOMPSON	Asst Supply	Aug69	6544	LtCol R. R. MEYER
Asst CSD/Elmo	Aug69	6533	Maj R. P. HARRISON	Operations/Plano	Oct69	6544	Maj J. H. REECE
Div Comm Center	Nov69	6521	Capt B. R. SHAW	MM Team Cmdr	Jun69	6660	Capt B. B. LARDE
Div Synchron	Aug69	6591	Capt J. L. HANAN	Asst MM Team Cmdr	Jul69	6680	1stLt J. V. BASSETT
Maintenance	Jul69	6521	1stLt C. A. ROYER	SURGEON	Jun69	6470	Capt S. P. SANTIAGO-STEVENS USN
MENTAL OFFICER	Jul69	6466	Capt J. W. PRYDEPOST DC USN	Admin Officer	Apr69	6525	Capt R. W. REISER USN
Admin	Jun69	6440	LtCol D. E. HALPORD USN	Preventive Medicine	Jun69	6516	Cdr L. R. KAUFMAN USN
DISBURSING OFFICER	Aug69	6475	Capt E. M. SAUCHEZ	TANK OFFICER	Aug69	6	LtCol M. C. ASHLEY JR.
EDUCATION OFFICER	Mar69	6588	1stLt V. R. KEYS	HEADQUARTERS BATTALION	Apr69	6464	Col W. S. FAGAN
REMARKS OFFICER	Jul69	6598	LtCol D. E. YOUNG	Commanding Officer	Oct69	6534	LtCol R. B. RANCK
ENGINEER OFFICER	Aug69	6470	LtCol J. P. MAHER	Adjutant	Sep69	6387	CWO H. S. HALE
Asst Engo	Jul69	6501	Maj R. B. FIKD	HEADQUARTERS, 1ST MARINES	May69	6	Col R. G. LAUFFER
Bus Development	Dec69	6626	1stLt V. J. SCHEIDT	Commanding Officer	Oct69	5	LtCol W. A. HEYER
Div Equipment	Oct69	6426	1stLt B. A. SIKAP	Executive Officer	Jun70	1	Capt E. D. SAFFORD
Facility	Oct69	6426	2dLt S. M. TURNER	Adjutant	Oct69	6	LtCol A. A. LARPERE
EXCHANGE OFFICER	Apr69	6442	Capt E. E. JOHNSON	1ST BATTALION, 1ST MARINES	Aug69	5	Maj J. W. DION
Asst Exchange O	Jun69	6442	Capt V. J. PERZ	Commanding Officer	Oct69	1	1stLt N. R. SORENSON
FOOD SERVICES OFFICER	Jul69	6598	1stLt C. A. SULLIVAN	Executive Officer	Aug69	6	LtCol J. E. PODDANYE
Asst Food Services	May69	6269	LtCol C. L. HILLARD	Adjutant	Sep69	5	Maj R. D. THURMST
FOC	Mar69	6533	Maj W. J. KALTA	2D BATTALION, 1ST MARINES	Feb69	1	1stLt L. J. MATTE
GROUND SAFETY OFFICER	Jul69	6626	1stLt J. J. DOLPHIN	Commanding Officer	Dec69	6	LtCol T. E. WILDER
INDUSTRIAL RELATIONS OFFICER	Apr69	6571	Capt M. R. ARNOLD	Executive Officer	Dec69	5	Maj B. H. ZIEGLERMAN
INFORMATIONAL SERVICES OFFICER	Dec69	6466	Col J. B. STIS	Adjutant	Dec69	1	1stLt A. J. LON
INSPECTOR							

HEADQUARTERS  
1st Marine Division (Rein), FMF  
FPO, San Francisco, California 96602

DivO 5080.8A Ch 1  
46/WPCM/jgo  
1 Jan 1969

DIVISION ORDER 5080.8A , h 1

From: Commanding General  
To: Distribution

Subj: Civil Affairs, Civic Action, Revolutionary Development and  
Pacification Progress Reporting

Encl: (1) New page inserts to DivO 5080.8A

1. Purpose. To transmit new page inserts and direct a pen change to the basic Order.
2. Action
  - a. Remove the present enclosure (1) and replace it with enclosure (1) hereto.
  - b. On page 1 after Encl: (1) delete "Daily Civil Affairs Report" and insert "Periodic Civil Affairs Report".
  - c. On page 1 after Reports Required: I. delete "Daily Civil Affairs Report par. 4a" and insert "Periodic Civil Affairs Report par. 4a".
  - d. On page 2, paragraph 4a., line two, delete the "s" in the word references and following (b) delete the words "and (c)". On line 3 delete the word "Daily" and insert "Periodic".
3. Change Notation. Significant changes contained in this revision are denoted by asterisks (\*) shown in the outer left margin.

*S. A. Hannah*

S. A. HANNAH  
Chief of Staff

DivO 5080.8A Ch 1  
1 Jan 1969

**DISTRIBUTION:** "A" & "B"

Copy to:  
CG, 1st MAW  
CG, FLC  
MCB-1  
Maint Bn, FSR  
1st MP Bn  
3d MP Bn

DivO 5080.8A  
6 Sep 1968

PERIODIC CIVIL AFFAIRS REPORT

- \*1. Purpose of the Report. To provide nonstatistical data on the civil affairs programs conducted by 1st Marine Division units and FVMAF located within the 1st Marine Division CAAOK and on those comparable programs conducted by other U. S. Agencies (Military and civil) and GVN Agencies that effect the programs of III MAF and 1st Marine Division.
2. Definition. For purposes of this report, civil affairs is defined to include the sum total of civil-military relationships. All U. S. sponsored programs designed to aid in the reestablishment or improvement of Vietnamese government at the local level and to support similar programs conducted by the Government of Vietnam (GVN) are included in the definition.
- \*3. Short Title. Periodic CA Rpt.
- \*4. Reporting Period. Periodic Civil Affairs reports will cover the period 0001H Friday to 2400H Sunday, 0001H Monday to 2400H Tuesday and 0001H Wednesday to 2400H Thursday and will be forwarded to arrive at this headquarters by 0900 every Monday, Wednesday and Friday.
5. Report Numbers. Reports will be numbered sequentially throughout the calendar year.
6. Contents of the Report. The report, in narrative form, will provide data on the following topics as they occur:
- a. Joint coordination matters.
  - b. USMACV civil affairs and civic action programs.
  - c. Significant contributions to civil affairs programs by subordinate elements of III MAF.
  - d. Activities of U. S. civil agencies that relate to civil affairs programs of III MAF.
  - e. Activities of charitable agencies operating within areas assigned to CG, III MAF.

DivO 5080.8A  
6 Sep 1968

- f. Significant civil affairs or civic action contributions to III MAF tactical or pacification operations.
  - g. GVN Revolutionary Development programs and modifications there-  
to. Include significant advances or reverses attendant to the program  
with particular emphasis on the RD campaign areas of I Corps Tactical  
Zone.
  - h. Significant pacification activities and achievements of U. S.  
or FVMAF units operating within I Corps Tactical Zone.
  - i. Significant events in the development of the GVN governmental  
structure in I Corps Tactical Zone. Province, district, village, and  
hamlet are included.
  - j. Special needs of local populace and action taken to satisfy  
these needs.
  - k. Changes of attitude or behavior on part of local population and  
probable or stated reasons for these changes.
- \*7. Applicable Elements. When preparing the Periodic CA Report, origin-  
ators will ensure that the following applicable elements are included:
- a. Type of activity conducted - a complete description of the event  
activity, including final results.
  - b. Indicate all parties involved in the event or the activity, e.g.,  
official titles, unit designations, etc.
  - c. When - date (include time if significant).
  - d. Where - name and coordinates of hamlet, name of village, and  
other information required to specifically designate exact location of  
activity reported, e.g., construction sites, locations of meetings held  
with local officials, etc.
  - e. Identification of unit who made initial observation if differ-  
ent than those persons engaged in the subject activity.

ENCLOSURE (1)  
(Ch 1 1 Jan 1969)

DivO 5080.8A  
6 Sep 1968

f. Current and future effects of subject activity on:

- (1) Economic development.
- (2) Education.
- (3) Social development.
- (4) Transportation.
- (5) Refugee assistance support.
- (6) Public relations, including attitude of populace towards the subject activity.
- (7) Infrastructure.

g. Problems encountered, e.g., lack of materials, weather, attitudes of local officials, enemy interference, etc.

8. Method of Transmission. Reports will be submitted as follows:

- a. Units may submit the report by letter provided the deadline prescribed in paragraph 4, above, can be met.
- b. All other units will submit the report via electrical means. (Electrical means to include telephone.)

HEADQUARTERS  
1st Marine Division (Rein), FMF  
FPO, San Francisco, California 96602

DivC P3040.1C Ch 1  
7/JAW/alc  
2 Jan 1969

DIVISION ORDER P3040.1C Ch 1

From: Commanding General  
To: Distribution List

Subj: Standing Operating Procedure for Casualty Reporting and  
Management

1. Purpose. To direct pen changes to subject manual.

2. Action

a. In paragraph 404.2, delete the last sentence and substitute the following:

"Original and two copies of each letter of condolence with appropriately addressed envelopes (including ZIP Code) will be delivered to the Division CRCC within five days after death."

b. In paragraph 404.3, change the first sentence to read as follows:

"Commanding officers will prepare the condolence letter after the report of death message has been received."

c. In paragraph 404.5, change the third sentence of the paragraph to read as follows:

"The check will be delivered to Division CRCC with the commanding officer's condolence letter for mailing in a separate envelope via registered mail."

d. Delete present paragraph 405.1 in its entirety and substitute the following:

DivO P3040.1C Ch1  
2 Jan 1969

"1. Service record books and/or officer qualification records of deceased personnel will be closed out by the parent unit and delivered immediately, with the completed Report of Death (1stDiv Form 3040/1), to Division CECC. Once delivered to Division CECC, service record books/officer qualification records will not be returned to the unit. Entries required by MCO P5000.3, MARCORPERSMAN, VOL II, paragraph 15106 and 15114 will be made prior to delivery of service records to Division CECC. The unit diary entry required by MCO P5000.3, MARCORPERSMAN, VOL II paragraph 16171 will be accomplished. In the case of Navy personnel, pages 8 and 14 of the service record will be completed in accordance with BUPERS Manual. An appropriate entry will be made on the Navy feeder diary submitted to the Division Surgeon's office."

3. Certification. Reviewed and approved this date.

*S. A. Hannah*

S. A. HANNAH  
Chief of Staff

DISTRIBUTION: "A" "B" plus CECC(20)

Copy to:	
CEC (Code DNA)	(1)
CG, 7thFAC	(3)
CG, 7thFAC (Fwd)	(2)
CG, III MAF	(3)
CG, 2dMarDiv	(1)
CG, 3dMarDiv	(3)
CG, 5thMarDiv	(1)
CG, MCB, CampPen (PE&BC)	(2)
CG, 1stMAW	(1)
CG, 3dMAW	(1)
CG, 1st	(4)
CG, 9thMAB	(3)
CO, USS SANCTUARY	(1)
CO, USS REPOSE	(1)
CO, Camp Butler	(2)
ARC Rep, 1stMarDiv	(1)
CO, 3dFSR	(1)
NBA, Danang	(2)

HEADQUARTERS  
1st Marine Division (Rein), FMF  
FPO, San Francisco, California 96602

DivBul 1500  
3/WMG/mcg  
9 January 1969

DIVISION BULLETIN 1500

From: Commanding General  
To: Distribution List

Subj: Lessons Learned

Ref: (a) DivO 3480.1A

Encl: (1) Lessons Learned, Month of December 1968

1. Purpose. To promulgate to the field the compilation of "lessons learned" for the month of December 1968.

2. Background

a. Lessons learned from units operating in the field contain items of information that may prove extremely beneficial to all units of the 1st Marine Division.

b. Reference (a) requires that lessons learned be submitted to reach this Headquarters by the 4th of each month. The success of this series of bulletins will depend upon timely submissions and the ingenuity and resourcefulness of the submitting units.

c. Monthly submissions should be in the format in which enclosure (1) to this Bulletin is written.

d. Lessons learned are also submitted to the Commandant of the Marine Corps on a monthly basis.

3. Action. Commanders are enjoined to give the widest dissemination to the information contained in enclosure (1).

4. Self-cancellation. 10 July 1969.

*S. A. Hannah*

S. A. HANNAH  
Chief of Staff

DISTRIBUTION: "A" & "B"

DivBul 1500  
9 January 1969

Copy to:  
III MAF (3)  
3d MarDiv (2)  
1st MAW (2)  
Americal Div (2)  
XXIV Corps (2)  
ForLogComd (2)  
Each Flt Comdr (1)

DivBul 1500  
9 January 1969

LESSONS LEARNED, MONTH OF DECEMBER 1968

1. ITEM: Construction and Camouflage for Permanent Bunkers.

COMMENT: Permanent bunkers which are constructed to withstand probable RPG attacks are usually constructed in such a manner as to be easily seen by the enemy. When seen from the bottom of a hill they appear to be on the skyline.

LESSON LEARNED: This situation can be alleviated by digging the bunker into the side of the hill. Vegetation can be transplanted around and behind the bunker, and when a top is added, plants can be placed on it. With bunkers constructed in this manner (see Figure 1) the terrain of the hillside is not broken, and the enemy finds it more difficult to locate the position.

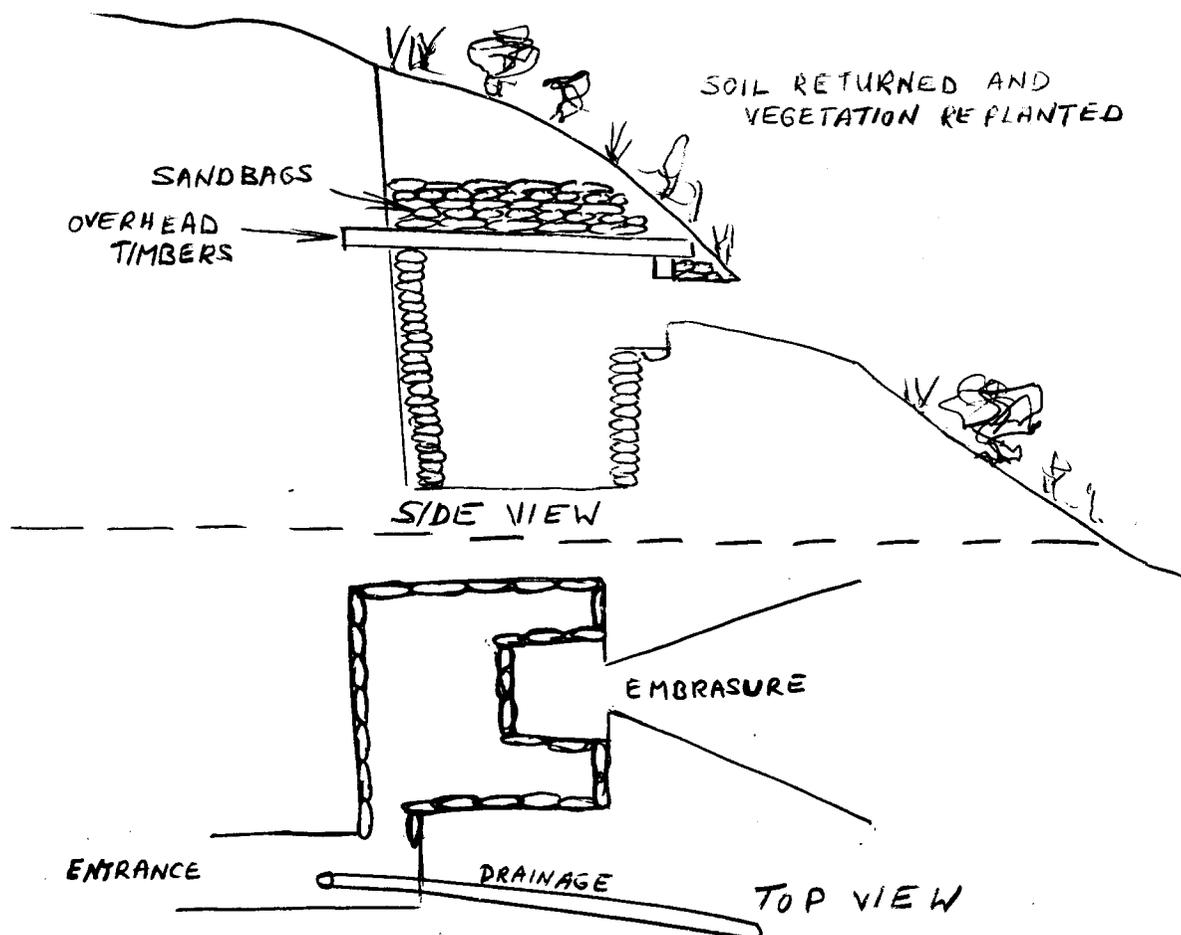


Figure 1

ENCLOSURE (1)

DivBul 1500  
9 January 1969

2. ITEM: Expediting the Movement of Reaction Forces to Permanent Perimeter Positions.

COMMENT: When reaction forces are committed to perimeter fighting positions they must move quickly and with a minimum of confusion. Proper camouflage of the positions and conditions of limited visibility hinder the locating of assigned fighting positions.

LESSON LEARNED: By placing a removable white marker to the rear of the fighting position, and by attaching a communication wire lead from it to the position, the reaction force can readily find and occupy their assigned positions. The last man into the position takes the marker with him; thereby removing any aids that could be used by the enemy should he penetrate the perimeter.

3. ITEM: Faulty Handsets That "KEY OUT" Radio Nets.

COMMENT: Some handsets will continue to "key out" the net even after the "push-to-talk" button is released.

LESSON LEARNED: In most cases, this condition can be solved by quickly turning the radio off and on again after each transmission.

4. ITEM: VC/NVA Tactics when Entering Hamlets on Rice Gathering Missions.

COMMENT: Recently VC/NVA have set up base of fire elements outside of hamlets to cover their rice gathering efforts. They then send the unarmed rice carriers into the hamlet where they contact infrastructure personnel and collect the rice. Infrastructure personnel from the hamlet will use flashing lights to mark the flanks and center of friendly ambushes established to engage the rice gathering party.

LESSON LEARNED: Lay supporting arms fire on terrain features that may be used by the VC/NVA in their rice gathering efforts. Aggressively engage personnel entering hamlets at night. Work closely with the CAC unit within the hamlet to insure apprehension of VC sympathizers aiding the rice gathering operation.

5. ITEM: Adequate Search Techniques Used in VC/NVA Bunkers and Tunnels.

COMMENT: Many units fail to make an extensive search of abandoned enemy foxholes and emplacements. Some probes of the sides of such installations have uncovered false partitions made of wood and covered with weeds and mud. These partitions lead to compartments in which were found caches of ammunition, weapons, documents, and entrances to tunnel complexes.

ENCLOSURE (1)

DivBul 1500  
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LESSON LEARNED: The sides of all enemy foxholes, bunkers, and tunnels should be probed for false partitions. Random thrusts with a bayonet should do the trick.

6. ITEM: Security During Breaks on Area Reconnaissance Patrols.

COMMENT: Security while in the bush should always be foremost in the patrol leader's mind. After moving through dense undergrowth while breaking brush, a break should be taken to listen for any indications that the enemy is near.

LESSON LEARNED: During all breaks, the first one or two minutes should be devoted to every man listening before he does anything else. Front and rear security can be effected by having the point man and rear element move slightly away from the main body of the patrol to provide for an early warning system.

7. ITEM: Drainage Sumps.

COMMENT: Due to the monsoon season the standard sump for fighting holes and bunkers does not allow for the water to drain out properly. The result is, in many cases, that sentries have their feet submerged for long periods of time, causing immersion foot and lost time for the Marine Corps.

LESSON LEARNED: In preparing the position after the desired depth has been reached, a drainage trench must be prepared for emplacement of a drainage pipe, 6 to 8 feet long, (galvanized roofing can be rolled, lumber emplaced, etc., if pipe or other material is not available), with at least 1 degree slope. Then emplace a wooden floor with 4 inches of space between floor boards and ground to allow water to drain through and out the drainage pipe.

8. ITEM: Camouflage for Tops of Permanent Fighting Holes.

COMMENT: During the rainy season permanent fighting holes fill up with water unless protective tops are placed on the holes. These tops (plywood or lumber) are usually covered with some sort of plastic, and camouflage becomes difficult.

LESSON LEARNED: Excellent camouflage can be achieved by painting the hole covers with brown paint and covering the fresh paint with soil from the surrounding area. This camouflage tends to be permanent because rain does not wash the soil away.

ENCLOSURE (1)

HEADQUARTERS  
1st Marine Division (Rein), FMF  
FPO, San Francisco, California 96602

✓ B  
DivBul 4600  
39/DEY/hjk  
11 Jan 1969

DIVISION BULLETIN 4600

From: Commanding General  
To: Distribution List

Subj: Mechanized Embarkation Data System (MEDS)

Ref: (a) FMFPacBul 4600 of 31 Jan 1968  
(b) DivO P4600.1E  
(c) DivO 4441.16G  
(d) MGO P4450.7A

Encl: ✓(1) Common Problem Areas in Preparation/Maintenance of MEDS  
Data Base  
✓(2) MEDS Audit Team Inspection Check List  
✓(3) MEDS Change Report

Report Required: MEDS Card Changes (Report Symbol 1stMarDiv  
4600/7-39) par. 7

1. Purpose

a. To publish procedures to be followed in maintaining the MEDS data base and reporting changes.

b. To outline common problem areas and solutions.

2. Cancellation. DivBul 4600 of 15 Oct 1968.

3. Background. Change 2, reference (a) requires the 1st Marine Division to continue preparation/maintenance of MEDS data base. Accordingly, it is necessary to continue procedures for affecting changes, reporting these changes and auditing of the Division's cards 1, 2, and 3.

a. Card #1. Billet Description Card. This card is based on Marine Corps T/O's. Changes will occur only when the T/O is changed or when an error in coding is discovered.

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b. Card #2, Cargo and Loading Analysis Card. This card is used to account for all supplies and equipment, less vehicles and outsized cargo. Frequent changes will occur as stocks are used, replaced, or packaging changes. (See enclosure (1) for common problem areas in preparation of card 2's)

c. Card #3, Vehicle Summary and Priority Card. This card is based on T/E rated vehicles and/or cargo that qualifies as "outsized cargo". Changes will occur when a vehicle is added or deleted from the T/E, when vehicles are replaced, or when an error is discovered in the coded data. (See enclosure (1) for common problem areas in preparation of card 3's)

#### 4. Procedure for Correction of MEDS Cards

a. Additions. Prepare EAM worksheets.

b. Deletions. Mark "drop" on face of card with a felt tip pen.

c. Changes/Corrections. Mark required correction on face of the card with a felt tip pen. When four or more changes/corrections are required on a single card, mark card as a "drop" and prepare an EAM worksheet. Paragraph 5 below indicates proper card correction and notation procedures.

d. Card File. All changes, deletions and EAM worksheets will be held by preparing unit as a separate file for submission to this headquarters in accordance with paragraph 7 below.

#### 5. Card Correction and Notation Procedures

a. Any card column of the standard EAM card may be changed by indicating corrections on the right hand side of the card as shown in Figure 1.

b. Mark changes on the face of the card to be corrected. The number to the left of the diagonal represents the column where the number/letter begins. The number/letter to the right of the diagonal represents the corrected number/letter to be replaced in the card. See example below:

EXAMPLE: The weight of a gas can is 11 pounds instead of 42. Correction should look as shown in Figure 1.

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001652	001	000042	0001	2								
U-I-C	UPTT	MAT CD	A/C	BOX NO	WPN	S/C	DESCRIPTION	WEIGHT (LBS)	CUBE (FT)	ELL	D	
SHIP TYPE & HULL NO	LANDING SER	PRIORITY	HD	LV	CONTAINERS	USP QTY						
ENTRY AREA							0	0	0	0	0	0
UNIT IDENTIFICATION CODE							1	1	1	1	1	1
UP & TT							2	2	2	2	2	2
MATERIAL CD							3	3	3	3	3	3
BOX NUMBER							4	4	4	4	4	4
WPN CD							5	5	5	5	5	5
S/C							6	6	6	6	6	6
CONTAINERS							7	7	7	7	7	7
ELE HOLD LEVEL							8	8	8	8	8	8
PRIORITY NO							9	9	9	9	9	9
LANDING SER NO							0	0	0	0	0	0
DESCRIPTION							MEDS					
SHIP TYPE & HULL NO							CARGO & LOADING ANALYSIS CARD					
I.D.							32/11					

FIGURE 1

001652	001	000300	0027	2							
U-I-C	UPTT	MAT CD	A/C	BOX NO	WPN	S/C	DESCRIPTION	WEIGHT (LBS)	CUBE (FT)	ELL	D
SHIP TYPE & HULL NO	LANDING SER	PRIORITY	HD	LV	CONTAINERS	USP QTY					
ENTRY AREA							0	0	0	0	0
UNIT IDENTIFICATION CODE							1	1	1	1	1
UP & TT							2	2	2	2	2
MATERIAL CD							3	3	3	3	3
BOX NUMBER							4	4	4	4	4
WPN CD							5	5	5	5	5
S/C							6	6	6	6	6
CONTAINERS							7	7	7	7	7
ELE HOLD LEVEL							8	8	8	8	8
PRIORITY NO							9	9	9	9	9
LANDING SER NO							0	0	0	0	0
DESCRIPTION							782 GEAR				
SHIP TYPE & HULL NO							CARGO & LOADING ANALYSIS CARD				
I.D.							47/Δ GEAR				

FIGURE 2

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c. Figure 2 shows how to obtain a space between two words or numbers. In the example 782 has been merged with the word Gear (782Gear). Correction should be as shown in Figure 2. Gear is shown as part of the correction because the ▽ will cause a change in what card columns the letters will be punched. The triangle is always required to indicate a blank space.

#### 6. MEDS Audit

a. This Headquarters will obtain card print-outs for each unit utilizing the duplicate deck maintained by the Division Embarkation Section. Units concerned will be notified of this step.

b. Print-outs will be audited by MEDS Audit Team for obvious errors. Following this audit, the team will proceed to the unit concerned, where a comparison between the print-out and the unit's deck can be accomplished.

c. A visual inspection of packaging and marking of supplies and equipment will be conducted, utilizing the print-out.

d. MEDS Audit Team Inspection Check List (enclosure (2)) will be prepared by the audit team and submitted to Materiel Management Section, G-4, to be included in the Unit's Command Materiel Management Inspection Report.

7. Report of MEDS Changes. A report of MEDS changes (enclosure (3)) will be submitted to this Headquarters five days subsequent to audit teams inspection. (Submit additional reports at any time that cards 1, 2 or 3 reach a level of 10% requiring changes/corrections/additions or deletions).

8. Unit Embarkation Planning Data. The MEDS will be backed-up with manually prepared embarkation forms in accordance with reference (b).

#### 9. Storage of MEDS Cards

a. MEDS cards will be stored and maintained at Battalion/ Separate Company levels, in hot cabinets.

b. One duplicate deck will be maintained at this Headquarters by the Division Embarkation Section.

c. Two drawer file, FSN 7110-990-8883, may be obtained by unit supply, at a cost of \$7.80 through Serv-Mart, NSA. This file has a capacity of 1600 IBM cards.

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10. Use of MEDS Cards. MEDS cards will be employed as prescribed by this Headquarters and in accordance with reference (a).
11. Special Allowance Items. Contingency planning has generated a requirement to identify supplies and equipment authorized by reference (c). Specifically, units must have the ability to remove these items from their amphibious lift requirements. Accordingly, unit commanders are directed to mark S/A, with a felt tip pen on card 2's and 3's of the unit held deck for those items authorized by reference (c).
12. Action. Commanders will continue to develop/maintain unit MEDS decks in accordance with the instructions contained herein and reference (a).
- a. To aid this Headquarters in scheduling of MEDS Audit Teams, commanders will conduct an audit of their unit's decks using the MEDS Audit Team Check List (enclosure (2)) and submit one (1) copy to this Headquarters (Attn: Division Embarkation Officer).
- b. MEDS Change Report (enclosure (3)) will not be submitted until the unit has had an initial audit by a MEDS Audit Team from this Headquarters.
13. Self-cancellation. 30 June 1969.

  
S. A. HANNAH  
Chief of Staff

DISTRIBUTION: "A" & "B"

DivBul 4600  
11 Jan 1969

COMMON PROBLEM AREAS IN PREPARATION/MAINTENANCE  
OF MEDS DATA BASE

1. Card #1, Billet Description Card

a. UIC, Card Columns 1-6. Some units are using the incorrect UIC, i.e., a unit will use the Regiment/Battalion/Group UIC in lieu of required Company/Battery/Separate Platoon UIC. Exception to this rule has been granted to Headquarters Battalion to facilitate identification of Division General and Special Staffs.

b. T/O Line Number, Card Columns 13-16

(1) Units are failing to interpret correct number of cards needed for T/O line numbers requiring more than one card with the same T/O line number. For example, in T/O M1013, Rifle Company, Infantry Battalion, line number 50 indicates one enlisted fire team leader. However, to determine the number of cards needed for T/O line number 50, a person must determine the number of fire teams in one squad; the number of squads in a platoon; and the number of platoons in the company. The T/O M1013 provides these answers in T/O line numbers 49, 46, and 40 respectively. Cards needed for T/O line number 50 would be three per squad, nine per platoon and 27 for the company, or total.

(2) All T/O's have an "Organization Total" line number reflecting the number of officers and enlisted personnel authorized. Units are cautioned to compare number of card 1's in their T/O deck with these totals.

2. Card #2, Cargo and Loading Analysis Card

a. UIC, Card Columns 1-6. See paragraph 1.a.

b. UP&TT Line Number, Card Columns 7-8 and Supply Classification, Card Column 19. A new Unit Personnel and Tonnage Table is under development to conform to the ten classes of supply. Accordingly, when changes are required on card 2's, units will include the following correction: 07/AA, 19/A causing these columns to be left blank pending the receipt of the new UP&TT line numbers and supply classification. Do not submit card 2's specifically for this change.

c. Materiel Code, Card Columns 9-11. Reference (a) assigns specific materiel codes for certain type Class II (mostly comm-elect equipment) supplies. Codes were assigned to determine exact number of items embarked.

ENCLOSURE (1)

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11 Jan 1969

(1) Since only one material code may be used on each card, units cannot package more than one type of specially coded item to a container. This not only infringes on the unit commander's right to package his equipment in the manner he thinks best, it is impractical due to the fact it would cause separation of integral parts of a complete communications system. This problem has been brought to the attention of FMFPac.

(2) Until specific guidance is received from FMFPac, units will prepare card 2's for these special coded items leaving material code, card columns, 9-11 blank. Packaging will be as directed by unit commanders.

d. Analysis Codes, Card Column 12. Purpose of these codes is to identify cargo as bulk (standard), palletized (unitized requiring material handling equipment), outsized (these items must be reported on card 3's), drums 55 gallon or by weight.

(1) The most common error is the coding of a single container as bulk when it has a weight making it impractical to be manhandled; for example, a container having a cube of 10 and a weight of 300 pounds.

(2) Single containers that reach 300 pounds or larger will be coded as pallets (analysis code  $\emptyset$ ) and packaged in such a manner that material handling equipment can be employed during embarkation/debarkation.

(3) Some units have outsized cargo reported on card 2's in lieu of card 3's. Outsized cargo is defined as any item packaged or unpackaged (less vehicular) in which any dimension or weight exceeds:

- (a) 100 inches in length
- (b) 74 inches in width
- (c) 67 inches in height
- (d) 10,000 pounds in weight

e. Box Number, Card Columns 13-16. Box numbering is the major problem area in MEDS data base. Review of the duplicate decks held at this Headquarters indicates following discrepancies:

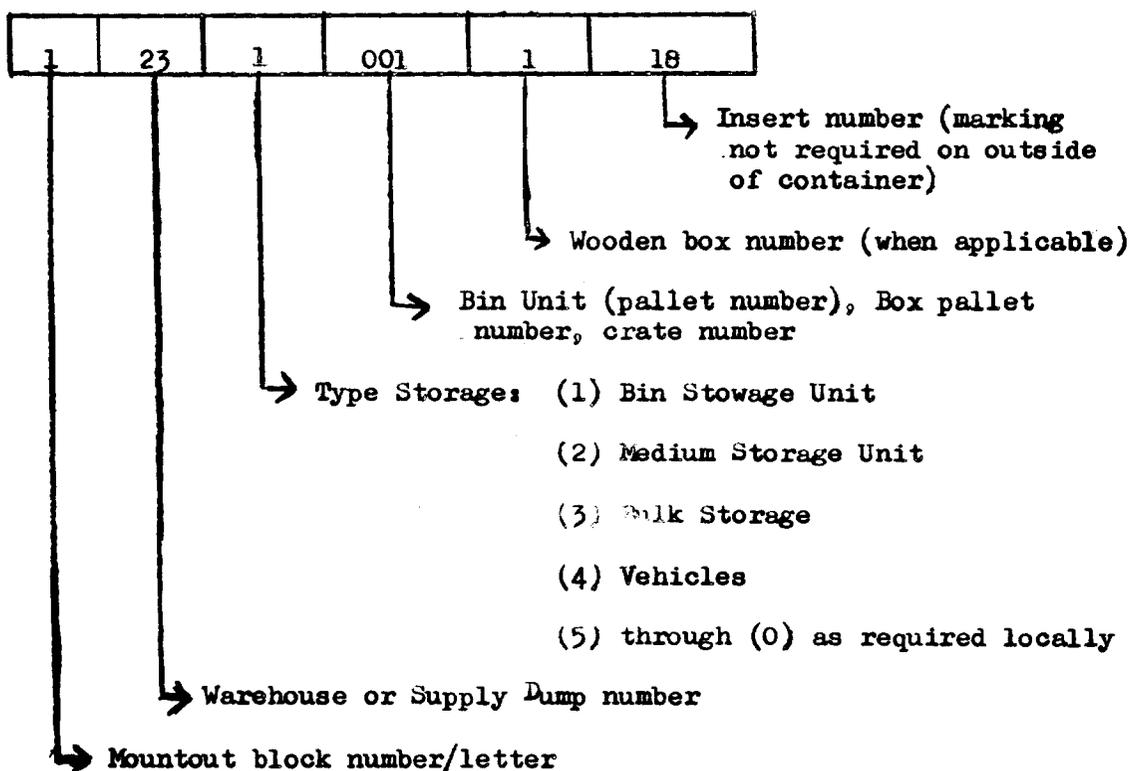
ENCLOSURE (1)

DivBul 4600  
11 Jan 1969

(1) Failure to indicate box numbers.

(2) Combination of alphabetic and numerical characters used when only numerical characters should be used.

(3) No standard procedure to combine bin unit (pallet), box pallet or crate numbers with box numbers when unit supply section is operating under field warehousing as prescribed by reference (d), i.e., a method to combine these numbers in the card column field (13-16) labeled "box number" on MEDS card 2's. Field warehousing marking tells the following story:



(4) Elements/Sections of units not required to use field warehousing procedures have no prescribed box numbering or packaging systems and have inadvertently assigned box numbers that cause duplication of numbers within a single UIC.

f. To eliminate the discrepancies noted in paragraph e above, commanders will accomplish the following:

ENCLOSURE (1)

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11 Jan 1969

(1) Elements/Sections employing field warehousing procedures will code card columns 13-16 of card 2's as follows:

CC 13-15: Bin Unit (pallet) Number, Box Pallet Number, or Crate Number (See paragraph 2.e.(3))

CC 16: Wooden Box Number (only applicable to bin unit stowage). When items have been packaged as a pallet box or crate, card column 16 will be coded with a  $\emptyset$ . See reference (d).

(2) Elements/Sections not employing field warehousing procedures will be assigned a specific block of numbers for their containers. Caution must be used to preclude duplication of the four digit numbers being used by the section operating under field warehousing. In figure 3 below, Battalion Supply has been assigned 001 - 299 to identify bin unit storage (pallet) numbers, pallet box numbers or crate numbers. These numbers will be coded in card columns 13 - 15 while the wooden box number will be coded in card column 16. In reality, Battalion Supply has been assigned box numbers 0010 - 2996. Accordingly, those elements not field warehousing should commence with box 2997 or it can be started at 3000 to provide a break between Battalion Supply numbers and other elements of the unit as shown in figure 3.

<u>UIC/Unit/Section</u>	<u>Bin Unit Storage(pallet)/ Pallet Box/Crate Number</u>	<u>Box Number</u>
M11111/H&SCo/Bn Supply	001 - 299	Note 1
M11111/H&SCo/S-1		3001 - 3010
M11111/H&SCo/S-2		3011 - 3025
M11111/H&SCo/S-3		3026 - 3035
M11111/H&SCo/S-4		3036 - 3050
M11111/H&SCo/Co Supply		3051 - 3125
M11111/H&SCo/Comm Section		3126 - 3200
M11113/A Company		001 - Number needed (Note 2)
M11114/B Company		001 - Number needed (Note 2)
M11115/C Company		001 - Number needed (Note 2)

ENCLOSURE (1)

DivBul 4600  
11 Jan 1969

MI1116/D Company

001 - Number  
needed (Note 2)

FIGURE 3

NOTE 1. Box number must be 1, 2, 3, 4, 5 or 6 unless item is a single pallet box or crate and then number would be  $\emptyset$ .

NOTE 2. Unit may have identical box numbers when UIC's are different.

(3) Commanders will publish by Order specific assignment of box numbers using figure 3 above as a guide.

g. Containers, Card Columns 20-23 and USP Quantity, Card Columns 24-27. Violation of the intended use of these card columns has been common among all units. These card columns should be left blank unless the container has only one single type commodity in volume and the exact number of items can be indicated in card columns 24-27. Example of correct/incorrect use are shown below:

	CC 20 - 23 Number <u>Containers</u>	CC 24 - 27 USP <u>Quantity</u>	<u>Description</u>
Incorrect Procedure	0001	0001	782 Gear
	0001	0001	Journals
	0001	0001	Blankets
Correct Procedure	Blank	Blank	782 Gear
	Blank	Blank	Journals
	0001	0010	Blankets

3. Card 3, Vehicle Summary and Priority Card.

a. UIC, Card Columns 1-6. See paragraph 1.a.

b. UP&TT Line Number, Card Columns 7-8. See paragraph 2.b.

c. Vehicle Number, Card Columns 13-16. The original purpose of these card columns were to record the last four vehicle registration numbers. However, due to the high turnover rate of vehicles caused by in-country operations, units are directed to maintain one card for each vehicle authorized by T/E and reference (c) with card columns 13-16 left blank. This will eliminate the necessity of constant changes due to the loss or replacement of vehicles. Do not submit card 3's just to remove/change vehicle registration numbers.

ENCLOSURE (1)

DivBul 4600  
11 Jan 1969

MEDS AUDIT TEAM INSPECTION CHECK LIST

	YES	NO
<b>1. <u>Card #1. Billet Description Card</u></b>		
a. Are correct UIC's being used in CC 1-6?	---	---
b. Does the unit deck contain the correct number of cards for officer and enlisted personnel authorized by T/O?	---	---
c. Does the unit deck match the duplicate deck held by Division Headquarters?	---	---
d. Are the following card column fields coded correctly?		
(1) Are CC 07-08 coded with correct UP&TT Line Numbers?	---	---
(2) Does Material Code CC 09-11 indicate correct rank shown on card?	---	---
(3) Does Analysis Code CC 12 indicate correct personnel group for rank indicated?	---	---
(4) Are correct T/O Line Numbers shown in CC 13-16?	---	---
(5) Are correct weapons codes shown in CC 17-18?	---	---
(6) Are CC 19, 24 and 72-79 blank?	---	---
<b>2. <u>Card #2, Cargo and Loading Analysis Card</u></b>		
a. Are correct UIC's being used in CC 1-6?	---	---
b. Does the unit deck and correction card file match duplicate deck held by Division Headquarters?	---	---
c. Has the unit published by Order, specific pallet/box number assignments and does it prevent duplication of pallet/box numbers within a single UIC?	---	---
d. Are the following card column fields coded correctly?		

ENCLOSURE (2)

DivBul 4600  
17 Jan 1969

- (1) Are correct UP&TT Line Numbers being coded in CC 07-08? \_\_\_\_\_
- (2) Are correct Material Codes being coded in CC 09-11 when compared against Description, CC 44-57? \_\_\_\_\_
- (3) Are correct Analysis Codes being coded in CC 12 to indicate palletized, outsized, bulk cargo or 55 gallon drums? Codes 0, 1, 2, 3 respectively? \_\_\_\_\_
- (4) Has any outside cargo been coded on card 2's in lieu of card 3's? \_\_\_\_\_
- (5) Are there any unauthorized omissions/duplications of pallet/box number in CC 13-16? \_\_\_\_\_
- (6) If unit is field warehousing, are pallet/box numbers being properly coded in CC 13-16? \_\_\_\_\_
- (7) Are correct weapons codes for crew-served weapons being coded in CC 17-18? \_\_\_\_\_
- (8) Are correct Supply Classification Codes being coded in CC 17-18? \_\_\_\_\_
- (9) Are number of Unit Standard Packages CC 20-23, and Quantity Per Standard Package, CC 24-27, being used for their intended purpose? \_\_\_\_\_
- (10) Has unit identified mount-out, maintenance float and operating stocks by prefixing in description column, CC 44-57, the appropriate abbreviation, i.e., M/O for mount-out, M/F for maintenance float and O/S for operating stocks? (Applicable only to units authorized to hold 3rd and 4th echelon of supplies. Additionally, has unit coded CC 64 to indicate supplies as 3rd echelon (code 3) or 4th echelon (code 4)?) \_\_\_\_\_
- (11) Are CC 38-43, and 58-79 blank? \_\_\_\_\_
- e. Are card 2's, representing special allowances of supplies authorized by DivO 4441.16C, marked with S/A? \_\_\_\_\_
- f. Has one card 2 been prepared for each water/gasoline 5 gal can rated by unit T/E, and does card indicate a cube and weight entry? \_\_\_\_\_

ENCLOSURE (2)

DivBul 4600  
11 Jan 1969

g. Has one card 2 been prepared for each water/gasoline 5 gal can showing number of gallons and weight of water/gasoline with no cube shown? \_\_\_

h. Has one card 2 been prepared, showing no cube or box number for each T/E/Special Allowance Weapon, less individual/vehicle mounted/towed weapons; i.e., weapons assigned the following Material Codes? Codes 01 to 11, and 13, 15, 16, 17, 18, 19, 20, 25, 27, 30 and 49. \_\_\_

3. Card #3, Vehicle Summary and Priority Card

a. Does the unit have one card for each vehicle rated by T/E? \_\_\_

b. Does the unit have one card 3 for each vehicle authorized by special allowance (DivO 4441.16C)? \_\_\_

c. Does the unit deck and correction card file match the duplicate deck held by Division Headquarters? \_\_\_

d. Are the following card fields coded correctly?

(1) Are correct UIC's being used in CC 1-6? \_\_\_

(2) Are correct UP&TT Line Numbers coded in CC 07-08? \_\_\_

(3) Are correct Material Codes being coded in CC 09-11 when compared against Master Vehicle List? \_\_\_

(4) Are correct Analysis Codes being coded in CC 12 when compared against tonnage of vehicle? \_\_\_

(5) Are Weapons Codes correct and coded in CC 17-18 when vehicle has mounted/towed weapon? \_\_\_

(6) Are CC 41-43 and 58-79 blank? \_\_\_

4. Percentage of error for each UIC

Card #1 Deck

UIC \_\_\_\_\_ % error

UIC \_\_\_\_\_ % error

ENCLOSURE (2)

DivBul 4600  
11 Jan 1969

UIC _____	_____ % error

5. Visual comparison between MEDS card 2's and actual supplies and equipment for each UIC of the unit determined the following percentage of errors: (10% or less is considered satisfactory)

UIC _____	_____ % error

6. Percentage of error for each UIC

Card #3 Deck

UIC _____	_____ % error

ENCLOSURE (2)

DivBul 4600  
11 Jan 1969

MEDS CHANGE REPORT

1. Submit the MEDS Change Report in the following format. Enclosure (1) of the basic letter, will consist of an envelope containing EAM Worksheets, cards with drop notation, and cards with change notations entered thereon.

HEADING

4600 /  
Date /

From: Commanding Officer  
To: Commanding General, 1st Marine Division (Attn: DivEmbo)

Subj: Report of MEDS Changes

Ref: (a) DivBul 4600 of

Encl: (1) Subject Changes

1. In accordance with reference (a), enclosure (1) is hereby submitted.

Signature

UNCLASSIFIED

ENCLOSURE (3)

HEADQUARTERS  
1st Marine Division (Rein), FMF  
FPO, San Francisco, California 96602

DivO 3460.2 Ch 1  
2/ABC/abg  
1, Jan 1969

DIVISION ORDER 3460.2 Ch 1

From: Commanding General  
To: Distribution List

Subj: Evacuation and Exploitation of Captured Enemy Documents

Encl: v (1) New page insert to DivO 3460.2

1. Purpose. To transmit a new page insert to the basic order.
2. Action. Remove the present pages 1 and 2 and replace them with enclosure (1) hereto.
3. Change Notation. Paragraphs in enclosure (1) denoted by asterisks (\*) contain changes not previously published.

  
S. A. HANNAH  
Chief of Staff

DISTRIBUTION: "A" & "B"

HEADQUARTERS  
1st Marine Division (Rein), RMF  
FPO, San Francisco, California 96602

DivO 3460.2  
2/JC3/gahl  
10 May 1968

B

DIVISION ORDER 3460.2

From: Commanding General  
To: Distribution List

Subj: Evacuation and Exploitation of Captured Enemy Documents

Ref: (a) ForO 3460.6

Encl: (1) Document Card Format  
(2) Batch Slip Format  
(3) Translation Report Format  
(4) Translation/Reproduction Format  
(5) Very Important Document Spot Report Format

1. Purpose. To further amplify reference (a) in order to establish responsibilities and procedures for evacuating and exploiting enemy documents captured by or delivered to units under operational control of the 1st Marine Division.
2. General. Captured documents must be expeditiously processed, exploited and evacuated through the chain of command to reach the 1st Marine Division Document Translation Center (DTC) within 48 hours after capture.
3. Processing Documents
  - a. Documents acquired will be wrapped, tagged with document cards (enclosure (1)), and passed by the capturing unit through the chain of command to the initial echelon, normally battalion, where tactical exploitation can be accomplished. If document cards are not available, the protective wrapping around the document will be annotated with the date, time, place (to include zone designation and 6-digit grid coordinates), circumstances of capture, the identity of the capturing unit and name of operation, if applicable.
  - b. Transmittal of documents from point of capture through the chain of command to 1st Marine Division DTC will be accomplished by a batch slip (enclosure (2)).
  - \* c. Documents captured with a detainee will remain with the detainee to facilitate exploitation up to and including the III MAF POW Compound where the DTC will screen all documents. The documents that are of an immediate tactical value will be summarized. The documents will then be forwarded to the Combined Document Exploitation Center (CDEC) and a copy of the summarized documents will remain with the detainee.

Ch 1 (15 Jan 1969)

DivO 3460.2  
10 May 1968

\* d. Once documents are received by the 1st Marine Division DTC they will be thoroughly screened and a summary of each document of a tactical nature will be furnished to the capturing unit utilizing the translation report form (enclosure (3)). One copy of the translation will accompany the document to the CDEC in Saigon. Two (2) copies of each will be forwarded to G-2, 1st Marine Division and G-2, III MAF.

e. Capturing units requesting full translations or copies of documents should forward a request with the documents to the OIC, 1st Marine Division DTC who will in turn prepare a request for Translation/Reproduction Format (enclosure (4)). One (1) copy of this form will accompany the documents to CDEC and one (1) copy will be forwarded to G-2, III MAF.

f. CDEC summaries, translations and reproductions will be sent to the 1st Marine Division DTC for forwarding to the requesting unit.

#### 4. Processing Special Documents

a. Very Important Documents. Documents containing important intelligence information will be delivered by the most expeditious means to the Assistant Chief of Staff, G-2, 1st Marine Division where they will be reported to J2, MACV and III MAF, utilizing the Spot Report Format (enclosure (5)). This information will also be passed to interested adjacent and subordinate units and to local ARVN units. These documents will be delivered to CDEC by the III MAF courier.

b. Materiel Documents. Documents concerning materiel, such as gun books, log books, packing slips, firing tables and manuals directly associated with an item of materiel are normally evacuated with the item. If the tactical situation does not permit the materiel to be evacuated, the documents will be forwarded to the 1st Marine Division DTC for further transfer to the Combined Materiel Exploitation Center (MEC) at MACV Headquarters in Saigon, and will include a description of the equipment, complete capture data, and other information of value for a technical evaluation of the materiel. Photographs of the materiel are highly desirable if the situation permits.

\* c. Cryptographic Documents. Cryptographic documents containing only codes or charts pertaining to enemy messages or message traffic will be handled as SECRET and delivered promptly to the 1st Marine Division DTC for further delivery to Special Security Communication Team (SSCT) via the G-2, 1st Marine Division. After fully exploiting cryptographic documents, SSCT will deliver these documents to Interrogation Translation Team (ITT) Branch, Collection Division, G-2, Headquarters III MAF. No other dissemination of this category of documents will be made. Cryptographic documents containing order of battle information or other tactical intelligence will be handled in the same manner except that copies of the documents will also be processed through normal document evacuation channels.

Ch 1 (15 Jan 1969)

HEADQUARTERS  
 1st Marine Division (Rein), FMF  
 FPO, San Francisco, California 96602

DivBul 1610  
 1/DCY/flm  
 24 Jan 1969

B

DIVISION BULLETIN 1610

From: Commanding General  
 To: Distribution List

Subj: 28th Anniversary of the 1st Marine Division - 1 February 1969

1. Purpose. To publish congratulatory letter from General Creighton W. ABRAMS, USA, Commanding General, United States Military Assistance Command, Vietnam, on the occasion of the 28th anniversary of the 1st Marine Division.

2. Information. The following letter was forwarded to the Commanding General, 1st Marine Division and is quoted for information:

"TO THE OFFICERS AND MEN OF  
 THE FIRST MARINE DIVISION

On behalf of the Military Assistance Command, Vietnam, I extend my congratulations to the First Marine Division on the occasion of the 28th Anniversary of its activation.

You have been assigned many demanding and sensitive combat missions and, as in years past, you have again excelled with the determination, effectiveness and Esprit de Corps which has characterized your entire history.

With Operations such as 'Allenbrook,' 'Mameluke Thrust,' and 'Meade River,' you have not only denied the enemy a victory but have inflicted thousands of casualties on him.

You are also to be commended for your outstanding efforts in Pacification, which have included building schools, churches, dispensaries, playgrounds, bridges and even individual homes.

I salute you as worthy members of the United States Team in the Republic of Vietnam and wish you continued success in your future operations.

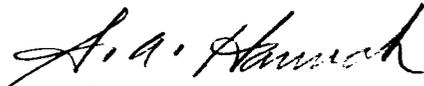
/s/ CREIGHTON W. ABRAMS  
 CREIGHTON W. ABRAMS  
 General, United States Army  
 Commanding "

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DivBul 1610

24 Jan 1969

3. Self-cancellation. 28 February 1969.



S. A. HANNAH  
Chief of Staff

DISTRIBUTION: "A" & "B"