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5750

002848

DEC 8 1969

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Unclassified upon removal from the basic letter)

SECOND ENDORSEMENT on CG, 1stMarDiv ltr 3/DAH/ida over 5750
Ser: 00166-69 of 14Nov69

From: Commanding General, Fleet Marine Force, Pacific
To: Commandant of the Marine Corps (Code A03D)

Subj: Command Chronology, period 1-30 September 1969

Encl: (1) List of missing documents

1. Forwarded. The subject chronology has been reviewed for completeness and the documents listed on enclosure (1) were found to be missing.
2. By copy hereof, Commanding General, 1st Marine Division is requested to submit the missing documents to CMC, via the appropriate chain of command, within 30 days.

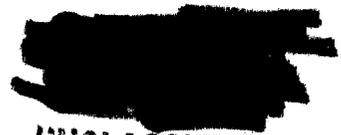
R. D. WHITE
By direction

Copy to:
CG, 1stMarDiv

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PERMANENT RETENTION
Report Destruction to HQ Classified Files Sect. (Code ABQ)

HIST



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18 NOV 1969

~~REDACTED~~ (Unclassified upon removal from the basic letter)

FIRST ENDORSEMENT on CG, 1stMarDiv ltr 3/DAH/lda over 5750
Ser: 00166-69 of 14Nov69

From: Commanding General, III Marine Amphibious Force
To: Commandant of the Marine Corps (Code A03D)
Via: Commanding General, Fleet Marine Force, Pacific

Subj: Command Chronology, period 1-30 September 1969

1. Forwarded.

R. L. Reed

R. L. REED
BY DIRECTION

Copy to:
CG, 1stMarDiv

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HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602



3/DAH/lda
5750
Ser: 00166-69
14 NOV 1969

17 11 1969

Unclassified upon removal of enclosure (1)

From: Commanding General
To: Commandant of the Marine Corps (Code A03D)
Via: (1) Commanding General, III Marine Amphibious Force
(2) Commanding General, Fleet Marine Force, Pacific

Subj: Command Chronology

Ref: (a) MCO P5750.1A
(b) FMFPacO 5750.8A

Encl: (1) 1st MarDiv Command Chronology for September 1969

1. In accordance with the provisions of references (a) and (b), enclosure (1) is submitted.

ORMOND R. SIMPSON

S & C FILES
HEADQUARTERS
1ST MARINE DIVISION, FMF

69 4061

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COMMAND CHRONOLOGY
1 September to 30 September

INDEX

- PART I - ORGANIZATIONAL DATA
- PART II - NARRATIVE SUMMARY
- PART III - SEQUENTIAL LISTING OF SIGNIFICANT EVENTS
- PART IV - SUPPORTING DOCUMENTS

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COMMAND CHRONOLOGY

PART I

ORGANIZATIONAL DATA

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PART IORGANIZATIONAL DATA1. (U) DESIGNATION

Commanding General	MajGen Ormond R. SIMPSON
Assistant Division Commander	BGen C. S. ROBERTSON
*Assistant Division Commander	BGen Leo J. DULACKI

*(TAD to III MAF)

SUBORDINATE UNITS

<u>UNIT</u>	<u>COMMANDING OFFICER</u>
Headquarters Battalion	Col N. A. CANZONA
1stMar	Col H. L. WILKERSON
5thMar	Col N. L. BECK
7thMar	Col G. S. CODISPOTTI
11thMar	Col D. D. EZELL
1stReconBn	LtCol R. D. MICKELSON
1stEngrBn	LtCol R. E. SMITH
7thEngrBn	LtCol W. G. BATES
9thEngrBn	LtCol E. K. MAXWELL
1stSPBn	LtCol D. L. ANDERSON
1stMTBn	LtCol B. E. WILSON
11thMTBn	LtCol J. A. KINNIBURGH (1-17 Sep)
	LtCol W. R. KEPHART (18-30 Sep)
3dAmTracBn	Maj K. D. THATENHURST (1-13 Sep)
	Maj J. W. RAHILL (14-30 Sep)
1stTkBn	LtCol R. B. MARCH (1-7 Sep)
	LtCol L. R. BUTLER (8-30 Sep)
1stMedBn	Capt A. J. W. LEA MC USN
1stHospCo	Capt J. W. HART MC USN
1stDentCo	Capt P. C. ALEXANDER DC USN

2. (U) LOCATION

1-30 September 1969, Danang, RVN

3. (U) STAFF OFFICERS

Chief of Staff	Col G. E. WALKER
Staff Secretary	Maj R. B. MILLER
Assistant Chief of Staff, G-1	Col G. E. LAWRENCE (1-6 Sep)
	LtCol J. E. HARRELL (7-30 Sep)
Assistant Chief of Staff, G-2	Col A. J. SKOTNICKI (1-14 Sep)
	Col E. A. WILCOX (15-30 Sep)
Assistant Chief of Staff, G-3	Col J. B. ORD Jr.

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Assistant Chief of Staff, G-4
 Assistant Chief of Staff, G-5
 Assistant Chief of Staff, Comptroller
 Adjutant
 Air Officer
 Artillery Officer
 Band Officer
 Career Planning Officer

Chaplain
 Clubs Officer
 Comm-Electronics Officer
 Dental Officer
 Disbursing Officer
 Exchange Officer

Embarkation Officer
 Engineer Officer
 Field Historian
 Ground Safety Officer

Industrial Relations Officer
 Information Service Officer
 Inspector
 Legal Officer
 Motor Transport Officer
 Naval Gunfire Officer
 Ordnance Officer

Photographic Officer

Postal Officer
 Provost Marshal

Special Services Officer

Reproduction Officer
 Supply Officer
 Surgeon
 Tank Officer

Food Service Officer

Col J. L. SCHWARTZ
 Col W. J. ZARO
 Capt F. A. PEPE
 Maj J. J. HUDSON
 Col A. R. PYTKO
 Col D. D. EZELL
 CWO-4 A. M. OLESAK
 LtCol J. VANDERSLUIS (1-6 Sep)
 1stLt G. H. BALDWIN (7-29 Sep)
 LtCol J. J. UNTERKOFER (30 Sep)
 Capt M. P. SULLIVAN CHG USN
 Maj H. SCHOFIELD
 Col C. G. DAHL
 Capt P. C. ALEXANDER DC USN
 Maj J. E. THOMAS
 Capt K. E. JOHNSON (1-11 Sep)
 Capt G. L. NASH (12-30 Sep)
 Maj J. J. HOUTCHENS
 LtCol H. L. LOVEJOY
 Maj D. G. NARGELE
 VACANT (1-11 Sep)
 1stLt L. G. HOGG (12-30 Sep)
 1stLt J. B. THOMPSON
 Capt W. H. STUCKEY
 Col J. B. SIMS
 Col R. M. LUCY
 Maj V. D. SUTTON
 LtCdr N. J. CORLETT USN
 Maj J. E. LEAVITT (1 Sep)
 Capt G. L. DARST (2-30 Sep)
 VACANT (1-22 Sep)
 CWO-3 A. A. HUMPHREYS (23-30 Sep)
 1stLt L. RICKMAN Jr.
 LtCol W. P. GORSKI (1-20 Sep)
 Capt E. GARR (21-30 Sep)
 LtCol A. A. LAPORTE (1-27 Sep)
 LtCol W. J. GALYON (28-30 Sep)
 Capt D. A. ZEFERJOHN
 Col J. L. SCHWARTZ
 Capt E. F. LATHAM USN
 LtCol R. B. MARCH (1-7 Sep)
 LtCol L. R. BUTLER (8-30 Sep)
 Capt C. WATSON

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COMMAND CHRONOLOGY

PART II

NARRATIVE SUMMARY

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PART II
NARRATIVE SUMMARY

AND
PERSONNEL/ADMINISTRATION

1. (C) Replacement and Rotation of Personnel

a. Total Marine replacements received and Marines rotated during September 1969 were:

Replacements:

Officer	174
Enlisted	3469

Rotated

Officer	146
Enlisted	2067

b. There were 14 officers and 614 enlisted medically evacuated from RVN. Two officers and 17 enlisted returned to duty who were previously evacuated from RVN. A total of 24 personnel departed on emergency leave/permanent change of station orders. A total of 95 personnel departed on emergency leave/TAD orders.

c. A total of 10 officers and 255 enlisted extended their tour for 30 days special leave. Four officers and 163 enlisted departed on special leave.

2. (C) Casualty and Graves Registration. The following casualties were sustained by units ADCON to 1st Marine Division during September 1969:

	KIA	WIA	MIA	CPT	OTHER	NON-BATTLE DEATH	INJURED	TOTAL
<u>USMC</u>								
OFF	1	26				1		28
ENL	39	752				8	5	804
<u>USN</u>								
OFF								
ENL	2	31						33
TOTAL	42	809				9	5	865

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*Injuries which results in absence from duty for more than 24 hours.
 **DOW figures included in WIA totals and not in horizontal totals.

3. (C) Awards. 929 awards recommendations were processed and forwarded to higher headquarters for approval. In addition, 866 Purple Heart Medals were awarded.

4. (C) Discipline, Law and Order. The following criminal investigations were reported for the month of September 1969:

<u>a. Crimes against Persons and Property</u>	<u>Number</u>
Murder	2
Larceny (\$50 and under)	5
Assault	3
Aggravated Assault	1

b. 109 traffic violations were reported.

c. 309 military offense reports were issued as follows:

<u>Offense</u>	<u>Number</u>
Illegal Possession of Alcohol	3
Disorderly Conduct	2
Drunkenness	2
Non-Narcotics Abuse Drugs	60
Weapons Violation	24
AWOL	21
Off Limits	96
Curfew Violations	28
Wrongful Appropriation of Gvt Vehicle	1
Failure to Obey Lawful Order	1
Wrongful Appropriation and Disposition of Gvt Property	1
Other	70
TOTAL	309

5. (C) Industrial Relations. Current utilization totals are:

<u>Authorized</u>	<u>On Board</u>
862	800

6. (U) Personnel and Morale Services

a. Chaplain. At the end of September 1969, the on board strength of Chaplains was:

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<u>Denomination</u>	<u>Number</u>
Protestant	19
Catholic	8
Total	27

The following services were conducted during the month:

	<u>Number</u>	<u>Number Attending</u>
Catholic Sunday Divine Services	69	1480
Catholic Weekday Services	55	538
Protestant Sunday Divine Services	114	2047
Protestant Weekday Services	26	532
Memorial Services	20	1850
Religion and Customs of RVN	33	965

b. Division Clubs. During the month there were 19 Officer, 17 SNCO and 28 Unlisted Clubs in operation. The gross income for the clubs system during September 1969 was \$252,650.30.

c. Division Band. The band performed at five memorial services and 11 military formations during the month of September 1969. In addition, the band was used as a security platoon/reaction force for the Division CP.

d. Division Exchange. Total sales during September 1969 were \$696,484.19 from 18 stores.

e. Informational Services. 74 news releases and 2473 Fleet Hometown News Releases were produced during September 1969. 16 feature tapes were produced for release to major radio networks. In addition, 1st Marine Division correspondents covered one operation during September 1969; Pipestone Canyon.

f. Postal. The following figures represents pounds of U. S. Mail received and dispatched during September 1969.

<u>Total Received</u>	<u>Total Dispatched</u>	<u>Total Handled</u>
662,805	170,222	833,027

Financial Transaction Totals:

U. S. Money Orders and Fees	\$833,661.59
U. S. Money Orders Cashed	\$32,940.03
Stamps, Postage and Insurance Sales	\$12,000.00

The Main Office and 11 unit post offices were inspected and audited during September 1969. 41 mail rooms were also inspected during the month.

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g. Career Planning. Career Planning results during September 1969 were:

Reenlistment Percentages:

First Term (131-183)	71.6
Career	82.6
Total	72.8

Extensions of Enlistment

	<u>Career Length</u>	<u>Short</u>
First Term	121	8
Career	6	7
Total	127	15

7. (U) 1st Marine Division ARVN Interpreter Program. On 30 September 1969, the number of ARVN Interpreters assigned to this Division was 114.

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INTELLIGENCE SECTION

1. ACQUISITION UNIT

a. The slow tempo of enemy activity reported for the month of August was continued during this reporting period. The efforts to locate enemy base camps and staging areas continued. Of particular note was the development of base camp information in the central and SW portions of Base Area 112. The base camp was sighted by AO's and corroborated with sensor and URS information.

b. Ground Reconnaissance. The Acquisition Unit directed the Division ground reconnaissance effort with three areas receiving primary attention. The southern Que Son Mountains and lower Antenna Valley areas were again the scene of significant and persistent enemy movement. Continued sightings of enemy personnel indicate this significant IOC receives heavy use. A major effort to locate enemy base camps in the area west of Hai Van Pass and Charlie Ridge areas was successful. The Charlie Ridge base camp was struck by air upon extraction of the recon team and the strikes caused eleven small secondary explosions.

c. Photo Imagery Interpretation Unit. The major assignment of the PIIU for this reporting period consisted of updating the basic coverage of the TAOR and requesting sensor missions for correlation of target information. The following missions were requested:

(1) Detector Concealed Personnel (DCP): 30 DCP missions were requested of which six were flown providing a total of 17 indicators.

(2) Infra-Red (IR): 167 IR objectives were requested of which 78 were flown providing 365 IR emissions. Concentrations were noted in Base Area 112 west central portion and in vicinity of Ong Thu Slopes.

(3) Side Looking Airborne Radar (SLAR): 34 missions were flown providing 87 moving target indicators (MTI's).

(4) Photo: Of the 36 photo missions requested to be flown by high performance aircraft 17 were received, six were cancelled due to DNLV and 13 are pending. Reprints of 42 missions were requested, 38 were received and four are pending. Additionally, 57 hand held photo missions were requested and 44 were received.

d. Aerial Observation Unit

(1) During the month of September, the AO Unit flew 439 sorties totaling 981 hours of visual surveillance and supporting arms control in support of the 1st Marine Division.

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(2) The following supporting arms missions were conducted:

Air Strikes FAC(A)	192
Artillery Fire Missions	127
Naval Gunfire Missions	6
Photo Missions	57

(3) The damage resulting from these supporting arms missions are as follows:

Killed by Air/Artillery	22
Structures damaged/destroyed	146
Bunkers damaged/destroyed	106
Boats damaged/destroyed	12
Trench/Treeline destroyed (meters)	7400
Caves/Tunnels destroyed	12
Bridges destroyed	2
Secondary explosions	62
AA positions destroyed	3

(4) Ground fire was received on 19 separate missions resulting in one hit to the aircraft.

(5) Aviation support for the month of September was provided by:

<u>Unit</u>	<u>Sorties</u>	<u>Hours</u>
VMO-2	409	887
Det 21st RAC USA (OL-G)	30	95

e. Interrogation-Translation and Interpretation Teams

(1) During the reporting period, 1397 detainees were interrogated. These detainees were classified as 18 PW's, 45 civil defendants, 13 returnees and 1321 innocent civilians. A total of 50 interrogation reports were submitted. There were 84 batches of documents, totaling 3107 items, screened for translation.

(2) Significant information gained from captured documents included cryptographic information; a sketch and description of a delay fuse; VC/NVA situation reports; infiltration data; attack plans by a NVA unit; and codes, designations and redesignations for NVA/VC sections, agencies, and villages within the TAOR of the 1st Marine Division.

(3) Significant information gained from detainees included NVA/VC attack and withdrawal routes, staging, rally and base areas; plans and

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conduct of attack; percentage of ineffectuals resulting from lack of food and the effect this has had on plans, combat effectiveness and morale. Information was developed on the location of a rocket and small arms cache within the TAOR of the 1st Marine Regiment, update of OOB on six different NVA Battalions, the location of one NVA Regiment was pinpointed, and the scope of NVA reconnaissance activity within the TAOR of the 7th Marine Regiment. In addition, information was obtained on supply and ammunition caches and identification of many members of VCI in the TAOR of the 5th Marine Regiment, and ingress and egress routes in the TAOR of the 26th Marine Regiment. Conclusive information was obtained about casualties, replacements, key personalities and future missions.

2. STAFF COUNTERINTELLIGENCE UNIT

a. During the month of September 1969, Kit Carson Scout representatives maintained liaison with all Division units utilizing KCS's. As of 30 September, 104 KCS were employed by the 1st Marine Division. These scouts participated in 438 patrols which resulted in 13 enemy KIA's, one enemy captured and 21 VC suspects detained. A total of eight weapons were captured and 16 mines/booby-traps were destroyed or neutralized. Scout personnel additionally participated in 15 Division Psychological Operations with unknown results.

b. Normal passive and active CI support to assist in protecting the Division against the enemy's intelligence efforts continued during this period. Additionally, CI personnel of the 1st and 3d Counterintelligence Teams participated in 17 combat operations which resulted in the elimination of 11 Viet Cong Infrastructure members. During this period, a total of 1650 persons were screened against existing blacklists. Of this number 30 were detained for further questioning and 11 were ultimately turned over to various District Headquarters for further investigation, leaving 1639 determined to be innocent civilians. During the operations conducted in support of Division organizations by CI personnel, three NVA/VC were KIA; 15 secret enemy tunnels, seven bunkers, and one blacksmith shop were destroyed; 12,175 pounds of rice, 170 pounds of salt, 400 pounds dried potatoes, 5 gallons peanut oil, 20 pounds of sugar, 60 pounds of fish, 20 pounds of peas, one NVA flag, assorted propaganda banners, documents, medical supplies, four individual weapons, nine grenades, one claymore mine, 650 rounds small arms ammunition, one 81mm mortar round, one RPG-7 round and 10 magazines were captured.

c. During the month of September, Division units reported expenditures for information or ordnance in the amount of 245,550 \$VN under the Volunteer Informant Program. There were 249 separate disbursements for the return of ordnance which might have been used against the 1st Marine Division and three disbursements for information.

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3. GROUND SURVEILLANCE

a. During the month of September work continued on the Danang Anti-Infiltration System. Two personnel from the Ground Surveillance Section accompanied a team from the 2d Battalion, 51st ARVN Regiment on a patrol to install three sensor strings, consisting of nine MINISIDS and three PIRIDS, as a part of the Tight Jaw Program. Upon completion of the installation phase the two Marines remained with the ARVN for an additional week to aid in establishing a readout station for these sensors.

b. The Section conducted school for 15 Marines from the 1st Reconnaissance Battalion on portatales and various Seismic Intrusion Devices. An additional eight Marines from FLC were given instruction on the AN/FPS-6 Ground Surveillance Radar.

c. Twenty ADSIDS were air delivered on enemy routes of infiltration by CH-46 Helicopter to support operations being conducted by the 7th Marine Regiment. The ADSIDS were emplaced in five strings on the western slopes of the Que Son Valley, covering natural routes of egress expected to be used by the enemy. One Marine from the Section was inserted at LZ Ross to assist the unit in setting up a readout station for the sensors.

d. During the period the combined crew of Infantry, Engineers and Ground Surveillance Personnel installed 32 Balanced Pressure Systems, and three Unattended Seismic Devices. To date a total of 146 BPS, 16 USD's, and one IID ~~that~~ have been installed.

4. OPERATIONS INTELLIGENCE

a. Intelligence material and publications prepared and distributed to subordinate, adjacent and or higher commands.

(1) Daily intelligence summaries (INTSUM).

(2) Monthly Periodic Intelligence Report (PERINTREP) (15 August - 15 September 1969)

b. Briefings.

(1) Briefings on the Enemy Order of Battle and geographical orientation of Quang Nam Province and the 1st Marine Division TACR were presented to the following:

(a) All newly arrived officers joining the Division.

(b) Six classes conducted for Division Schools.

c. Target Intelligence

(1) Target intelligence during the month of September generated ten requests for ARCLIGHT missions, three of which were struck and five

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of which remained valid at the end of the month. Other intelligence data generated 197 TPQ-10 requests, 95 of which were struck; seven TOT were requested and seven were struck; 18 Herbicide requests, one of which was completed; and two special mission air strikes.

d. Enemy

(1) Enemy initiated activity remained at a relative low the first five days of September. However, the uncovering of four buried 122mm rockets by H/2/1 on 1 September in the vicinity of a known rocket firing site (6 km SSE of the Marble Mountain Air Facility (BT0967)) provided evidence that the enemy was planning attacks by fire in the near future. The offensive surge, that had been forecasted to commence 2 September, failed to materialize and, quite to the contrary, no attacks by fire or significant enemy initiated ground contacts occurred until the early morning hours of the 5th. At 0230H, K/3/5 located in a night defensive position in the Arizona Area reported receiving a mixture of small arms, 60mm, and 82mm mortar fire from an unidentified and unknown sized enemy force. At about the same time, I/3/5, located approximately 300 meters NW of Kilo's position (AT8449), observed ten enemy who were immediately taken under fire. The enemy, obviously present in greater strength than initially detected, proceeded to rain small arms, RPG, and mixed 60mm and 82mm mortar fire upon India's position. This action in the Arizona Area served as an indication of what was about to occur within the next 24 hours throughout the TAOR.

(2) The second highpoint of the Summer-Fall offensive began in earnest with a surge of attacks by fire and limited ground attacks early 6 September. At 0130H, the 3d MP Bn compound received 15x82mm mortar rounds followed by a ground attack by 10-15 enemy on the adjacent 1st Tank Battalion compound. Simultaneously, the Hoa Cam Training Center, located approximately 2 km west of the 1st Tank Battalion area, reported receiving 20x82mm mortar rounds, eight RPG rounds and small arms fire. At 0200H, An Hoa Combat Base received 20x82mm mortar rounds and F and K Companies, 5th Marines, operating in the Arizona Area (AT8751) received standoff attacks involving varying amounts of 60mm mortar and RPG fire. Shortly after 0230H, the 11th MT Bn CP area, located just north of Hill 327, received 14 rounds of 82mm mortar fire.

(3) Daylight brought no respite as the attacks by fire continued. At 1022H, 4x122mm rockets impacted in the vicinity of the Division CP and at 1315H, An Hoa Combat Base received its second rocket attack, this time receiving 7x140mm rockets. In two rather unusual rocket attacks in the Arizona Area, (unusual in the sense that mobile units have seldom been the target of rocket attacks) H&S/3/5 received 10x122mm rockets at 1905H and I/3/5 received a like number of 122's at 1950H. K/3/5 was the recipient of another attack by fire at 2300H when it received 20x60mm mortar rounds and 14 RPG's.

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(4) The enemy, striving to maintain his tactical momentum, continued his surge on 7 September. His major efforts were attacks by fire with limited ground action. At 0120H E/2/26 (2 km NW of Hill 10) received 2x122mm rockets and the 1/7 bridge security unit at Thi Huong Xuan (145457) was hit by 26x82mm mortar rounds in the period 0300H to 0500H. M/3/5, located in the Arisena Area, received a combined mortar and ground attack at 0330H resulting in five enemy KIA. In the last significant attack, by fire, of the day, An Hoa was again hit by 140mm rockets at 1545H. The most significant ground attack of the day occurred when a platoon defensive position of F/2/26 (AT937L) received a determined sapper raid by an estimated enemy platoon size force using grenades, satchel charges and AK-47's and supported by RPG fire resulting in four confirmed enemy KIA. Later that evening, the 2/1 CP received a ground attack supported by RPG and 82mm mortar fire which was repulsed resulting in at least 15 enemy KIA.

(5) The period 8-10 September, proclaimed by the enemy as a cease fire period in memoriam to the death of HO CHI MINH, was not without enemy initiated contacts or attacks by fire. On the 8th B 1/7 received an unknown number of RPG and unidentified mortar rounds approximately 2 km southwest of the Ba Rem Bridge (BT0749). Two acts of terrorism were reported during the period: Two Vietnamese terrorists threw a satchel charge at a parked empty ARVN jeep in downtown DaNang; and terrorist threw an explosive charge into a group of people meeting in the village chief's house at Dai Loc village (AT9157). The 2/1 CP was also the first reported victim of a September LGB Bomb attack. During the early morning hours of the 10th ASF-2 was the intended target of a sapper attack; 11 sappers struck using RPGs, SA fire and satchel charges in an abortive and ineffective attack.

(6) The surge in enemy activity that had been anticipated at the termination of the enemy's self imposed "Cease Fire" failed to materialize. The 11th found the enemy quiescent. However, the level of enemy activity began to increase slightly on the 12th as H/2/7 reported receiving 10-12 satchel charges, 60mm mortar and SA fire at their position 6 km southwest of LZ Baldy. The concentration of attacks then shifted to the An Hoa basin at H/3/5 while in a night position received 30-40 RPG's, 20-25x 60mm mortars and heavy small arms fire from an estimated company sized force 3 km west of An Hoa. The An Hoa Combat Base also received two less significant attacks (In one attack - two rounds of 60mm were recorded and in the second - two rounds of 122mm rocket fire.) Both the 2/1 and 1/1 CP's were the recipients of LGB Bomb attacks on the 13th. Within the span of one hour, the 2/1 CP received a total of 4x105mm rounds and 1x250lb LGB bomb while the 1/1 CP received 4x105mm rounds. Elements of the 5th Marines, allocated in defensive positions, in the southern Arisena Area received 20-25 rounds of 60mm mortar fire followed by a sustained, but largely ineffective, ground attack by an unknown sized enemy force. The following day the attacks by fire shifted to the extreme southern portion of the Division TACR with 7th Marine's units on the receiving end. H/2/7 received 15-20 rounds of unidentified mortar and RPG fire while in

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a platoon defensive position approximately 6 km southwest of LZ Baldy and the 2/7 CP located on LZ Boss received 82mm rockets. An attack by fire involving 82mm rockets directed at 2/7's company position southwest of Baldy in the early morning hours signaled the end of significant enemy attacks in the first half of September.

(7) Significant sightings of large numbers of the enemy moving during the first fifteen days of September were attributed primarily to logistical activities. The overwhelming number of sightings occurred in the lower Que Son Mountains just south of Antenna Valley. Reconnaissance CP's in that area observed the enemy moving variously northeast and southwest with the preponderance of the movement northeast. The enemy observed were invariably lightly armed, carrying packs, and the majority were women. All these factors evidenced logistical/transportation related functions. Over 1,000 enemy were observed moving north and northeast in the lower Que Son while less than 700 were noted moving south or southwest during the period 1-15 September. Sightings elsewhere in the TADR were widespread and involved small units moving randomly with no detectable pattern of direction. The Phu Lee and the Sui Noi Valleys were conspicuously free of detectable enemy movement in contrast to the activity that had taken place during the later part of August.

(8) The incidence of mines and SFB's throughout the province during the first two weeks of September remained at approximately the same level as experienced during the last week of August, averaging 75-80 incidents per week. The area of greatest concentration remained essentially the same; 1st Marine TAMP.

(9) Terrorist attacks reached a low during the first week of September only to rise again the following week. The terrorist attacks were widespread and showed no discernible pattern. Most attacks were directed against resettlement hamlets, refugee camps and village/hamlet officials.

(10) The general low level of enemy activity experienced towards the end of the first half of the month continued in the latter half of September. During the period 16-21 September a slight increase in the intensity of attacks by fire was noted. On the 16th at 0025H, the 2/7 CP at LZ Boss received 60 rounds of mixed 120mm rocket 82mm and 60mm mortar rounds. Later in the morning, the 2/26 CP on Hill 10 reported receiving 2x82mm rocket rounds. On 17 September the Dao Duc (D) Headquarters located approximately 500 meters west of the An Hoa Combat Base receiving 8-9 rounds of 82mm mortar fire at 2210H. Shortly before, at 1950H, D/1/5 located in the central Arizona Area was the target of a light ground attack involving small arms and RPG fire from an estimated enemy company. No attacks by fire or significant enemy initiated ground

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probes were reported on the 18th. The 2/7 CP (LZ Ross) was the target of an enemy standoff attack by fire at 190215H; a mixture of 82mm recoilless rifle, 82mm and 120mm mortar fire was received. At least four attacks by fire were reported between 1930 and 2040H on the 20th; H/2/7 operating approximately 7 km east of LZ Ross received small arms and RPG fire from an unknown sized enemy force; G/2/7 in a night defensive position 4 km west of LZ Ross received 20-30 rounds of mixed RPG and 60mm mortar fire; the 3/1 CP received two rounds of 82mm mortar fire; and A/1/1 occupying a night defensive position approximately 4 km north of Hill 55 received six rounds of 60mm mortar fire. The following night at 1950H, A/1/1 was again the target of an enemy attack by fire; five rounds of 60mm were received.

(11) The remainder of the month was notably free of significant enemy initiated ground contacts and a decrease in enemy attacks by fire. No attacks by fire or enemy initiated ground attacks were reported on the 22d. However, the standoff attacks were resumed on the 23d when I/3/7 operating in the Central Que Son Mountains received 5x60mm mortar rounds at 1230H and 8-10 60mm mortar rounds at 1800H. The level of enemy activity rose slightly on the 24th although remaining at a relative low. Three attacks by fire were reported: between 0150H and 0250H L/1 CP reported receiving five rounds of unknown type explosives; D/1/5's defensive position 5 km west north west of An Hoa received 6x60mm mortar rounds and small arms fire from an unknown sized enemy force at 1715H; and at 2035H, the 3/5 CP located just south of the Liberty Bridge received one 250lb LOB Bomb. The 25th was free of any significant enemy initiated activity. This absence of activity continued until the evening of the 27th when three attacks by fire were recorded at 1930H. The 1st Marines CP on Hill 55 received small arms fire and two small explosive charges (possibly satchel charge LOB Bombs); simultaneously, M/3/1 located in the vicinity of the Golden Gate Bridge received small arms fire and 2x60mm mortar rounds from an unknown sized enemy force; and at 2135H, D/1/5 located approximately 4 km west of An Hoa in the southern Arizona Area reported receiving six unknown type mortar rounds. On the 28th An Hoa reported receiving 1x140mm rocket at 2100H and shortly at 2105H, H/1/5 located approximately 4 km west of An Hoa was the target of six RPG and 5x60mm mortar rounds. In the Que Son area H/2/7 received 3x60mm mortar rounds at 281550H. The 29th was free of any significant enemy initiated ground attacks or attacks by fire. On the last day of the month one attack by fire was reported; at 0145H 7th Bulk Fuel Company (FLC), located 2 km north east of Hill 34, received 12 rounds of unknown type mortar fire.

(12) During the period 15-20 September sightings of enemy movement were concentrated in the southern Que Son Mountains/Antenna Valley areas. Continuing the pattern established during the first half of the month, movement was predominantly on the north-south axis. Evaluated as being primarily logistical in nature, a number of the sightings involved the movement of what appeared to be rockets and mortar ammo northward. An increase in sightings in the central portion of the AO was noted. Extensive enemy movement was detected along the Danang Barrier, as well as actual sightings by reconnaissance teams of large groups of enemy moving east on central Charlie Ridge and along the eastern Huong Duc Corridor.

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This was mainly ascribed to rice gathering parties. Between the 21st and 27th, in excess of 1600 enemy were sighted throughout the TAOR: most sightings involved enemy moving in small groups or individually. The noticeable exception was a sighting of 80-100 enemy moving southwest in the Arizona Area approximately 3 km northwest of An Hoa (AT8650) on the 22d. Sightings of fairly large numbers of enemy continued to be reported by reconnaissance units operating in the southeastern Que Son Mountains/Antenna Valley area (400 moving north and northeast and 120 moving south and southwest, respectively). Again during the period 21-27 September detection of enemy movement by sensors continued, particularly along the Danang Barrier west of Hill 10 and east of Hill 190. Activations were also recorded on Ba Na Mountain, Charlie Ridge and in the areas east and southeast of the 2/1 CP. Several significant base camps were discovered by reconnaissance units or aerial observers. Reconnaissance Team "Wedding Ring" uncovered three fairly substantial and recently used camps in the Hai Van area (AT8690) on the 25th and Division A0's discovered two large and recently constructed camps in Base Area 112 on the 26th. During the last three days of the month, enemy movement decreased, particularly in the lower Antenna Valley/southern Que Son Mountain areas. Significant sightings were limited to the central and northern Que Sons. A continued enemy presence in the central Que Sons was indicated by a DCP mission run on the 29th and further indicated by numerous small, but sharp, friendly initiated contacts established by elements of the 7th Marines operating in the area. Sensor activations on the BPS along the Danang Barrier continued to indicate an enemy presence in the area south and east of Hill 190 as well as west of Hill 10.

(13) During the second half of the month, LOC interdiction continued. The enemy chose Route 535 just south of LZ Baldy as the area to emplace several anti-vehicular mines subsequently detonated by U.S. vehicles. A USMC tank operating on Route 4 just south of Hill 55 was extensively damaged and an Antrac operating along Route 1 was destroyed several kms south of the Ba Ren River (BT 1149). A slight increase in the incidence of mines and booby traps was noted during the period 21-27 September, however this trend began to reverse itself during the last three days of the month.

(14) The level of terrorism throughout the province similarly fluctuated during the later half of September. Similarly significant terrorist acts included a combined mortar and ground attack against the Xuyen Long Refugee Camp located just south of Hoi An (BT1554) on the 18th. On the 22d, an M-26 grenade was thrown into the midst of a political meeting held in Ngan Cau (H) in the vicinity of the 2/1 CP (BT0665) followed by small arms fire, resulting in the death of six civilians and the wounding of 27 others. Surprisingly, the province wide election held on the 28th was free of any major terrorist activity. As the month came to a close, the level of incidence of terrorism directed at the civilian populace dropped significantly.

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e. Weather and Terrain

(1) The maximum and minimum temperature range for the month of September 1969 was 99 to 75 degrees. Typical September weather conditions were realized, scattered clouds with local afternoon and evening showers, frequently heavy. Total rainfall for the period was 15.1 inches.

(2) Neither the weather nor the terrain had an appreciable effect on ground or air operations.

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ORGANIZATION AND OPERATIONS

1. (S) During September 1969, in addition to normal activity, one major operation was conducted by the Division.

a. In Operation PIPESTONE CANYON, which continued throughout its fifth month, small unit contacts were made and additional engineer work was performed. The following are the cumulative totals of enemy structures destroyed, food captured, and SFDs encountered: 1 command post, 112 bunker complexes, 110 tunnels, 2,650 bunkers, 353 fighting holes, 3,246 meters of trenchline, 121,994 lbs of rice, 2,274 lbs of corn, 60 lbs of salt, 324 SFDs found, 142 SFDs detonated, 466 SFDs total.

(1) Cumulative personnel losses as of 302400H Sep69 are as follows:

<u>FRIENDLY</u>		<u>ENEMY</u>	
<u>USMC</u>	<u>ARVN</u>	<u>USMC</u>	<u>ARVN</u>
53 <u>KIA</u>	10 <u>KIA</u>	343 <u>NVA KIA</u>	48 <u>VC KIA</u>
423 <u>WIA(E)</u>	38 <u>WIA(E)</u>	117 <u>VC KIA</u>	20 <u>IWC</u>
102 <u>WIA(M)</u>		172 <u>IWC</u>	10 <u>PW</u>
81 <u>NBC(E)</u>	<u>ROKMC</u>	643 <u>DET</u>	20 <u>DET</u>
1 <u>NBC(M)</u>	5 <u>KIA</u>	19 <u>CSWC</u>	1 <u>CSWC</u>
	20 <u>WIA(E)</u>	15 <u>VC PW</u>	
<u>USN</u>	1 <u>WIA(M)</u>	8 <u>NVA PW</u>	<u>ROKMC</u>
1 <u>KIA</u>		2 <u>RET</u>	314 <u>VC KIA</u>
2 <u>WIA(E)</u>	<u>KCS</u>		197 <u>IWC</u>
3 <u>NBC(E)</u>	1 <u>KIA</u>	<u>NPFF</u>	22 <u>DET</u>
	1 <u>WIA(E)</u>	2 <u>PW</u>	19 <u>PW</u>
<u>USA</u>		62 <u>DET</u>	7 <u>CSWC</u>
1 <u>WIA(E)</u>	<u>NPFF</u>		
	3 <u>WIA(E)</u>	<u>KCS</u>	
		1 <u>CSWC</u>	

2. (C) The controlling headquarters for the named operation was as follows:

HEADQUARTERS
1st MARINES

OPERATION
OPERATION PIPESTONE CANYON

3. (C) The major operations, plus small unit operations, extensive patrols, ambushes, and other small unit activities accounted for a total of:

FRIENDLY
USMC
31 KIA

ENEMY
USMC
141 VC KIA

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426 WIA(E)
200 WIA(M)
112 NBC(E)
16 NBC(M)
11 KNBC

366 NVA KIA
4 VC PW
15 NVA PW
3 RET
430 DET
111 IWC
11 CSWC

4. (C) The following Naval Gunfire ships fired in support of the Division during September:

<u>NAME</u>	<u>NO. OF DAYS</u>	<u>CALIBER</u>	<u>RNDS EXPENDED</u>
USS OKLAHOMA CITY (CLG 5)	6	5"/38 6"/47	677 441
USS STODDERT (DDG 22)	7	5"/54	730
USS TAUSSIG (DD 746)	1	5"/38	222
USS COCHRANE (DDG 21)	2	5"/54	345
USS HULL (DD 945)	6	5"/54	940
USS WALKE (DD 723)	1	5"/38	83

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PLANS

1. (C) The draft of the 1st Marine Division Operation Plan 183-69 (Redeployment of selected Marine Corps Units) was completed and distributed to the staff for comments/recommendations prior to publication. This plan provides for the redeployment of 1st Marine Division forces from Vietnam in accordance with III MAF Operation Plan 183-69.
2. (C) 1st Marine Division Operation Plan 101A-69 (Relief of CIDG Camps) was rewritten and published. This plan provides for the support and relief of the Special Forces CIDG camps at Thuong Duc and Nong Son when required by the situation.
3. (C) 1st Marine Division Operation Order 308-69 (Waterway Control) was rewritten and staffed for comments/recommendation prior to publication. This order provides for the surveillance of boat traffic, in cooperation and coordination with ARVN forces, of the waterways and coastal areas.
4. (C) 1st Marine Division Operation Order 108-69 (Defense of the Western Approaches) was rewritten and staffed for comments/recommendation prior to publication. This order provides for the defense of the western avenues of approach into the Division TAOR.
5. (C) A briefing was prepared and presented by the ADC to the CG, III MAF describing the progress made by the Division in support of the accelerated Pacification Program.

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TRAINING

1. During the month of September 1969, 24 officers and 63 enlisted Marines attended formal schools in and out of country.
2. 1st Engineer Battalion conducted three-day and one-day courses on demolitions, landmine warfare and booby traps. 389 Marines attended the three-day course, and 475 Marines attended the one-day course.
3. 11th Marines conducted one-day courses for nonartillerymen in the adjustment of artillery fires. 206 Marines attended.
4. Scout Sniper School held refresher training for 13 Marines.
5. Division Embarkation Section's Embarkation Contact Team conducted instruction throughout the Division for 5 officers and 36 enlisted.
6. Division Schools Leadership Courses graduated 20 officers, 10 staff noncommissioned officers, and 31 noncommissioned officers.
7. Division Schools' Mobile Training Team conducted instruction throughout the Division for 1696 enlisted Marines and officers.
8. Division Surgeons' office conducted two medical administrative classes 111 officers and enlisted (USN) attended.
9. The Divisions Schools Officer and SNCO Leadership Course has been renamed the Officer and SNCO's Advanced Orientation Course.

ENCLOSURE (1)

OPERATIONAL TECHNICAL INSPECTIONS

1. The below listed units were inspected during the month of September and found to be satisfactory.
2. There were no discrepancies requiring action by this or higher headquarters.

UNITS INSPECTED

1/11 5 September 69

1st Medical Bn 17 September 69

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LOGISTICS, EQUIPMENT AND SUPPLY SUMMARY

Operation PIPESTONE CANYON continued throughout the month in the Go Noi Island area and continued to be supported from the ISA at Camp Muir which accounted for the majority of the 225 lifts of 619,400 pounds of equipment and supplies and 2,254 passengers lifted to units in the field.

The 489,709 pounds of supplies and equipment and 615 passengers included in the 125 lifts from the An Hoa ISA were primarily sent to units of the 5th Marine Regiment operating in and around the Arizona area.

Improvements to living areas on LZ BALDY and LZ ROSS, and the ISA located at LZ BALDY continued throughout September. Since the relocation of the 7th Marine Regiment within the Division TAOR, an ISA with control tower at LZ BALDY and 55 sea huts have been constructed. 10 sea huts and one 40-foot observation tower have been completed at FSB ROSS. 28% of the bunker construction has been completed as of 30 September 1969. Construction is continuing at both sites with 100% completion anticipated by November 1969.

BLT 2/26 was redeployed from RVN during the month. Their cantonment was occupied by 1/26.

The Division Embarkation Section coordinated the air movement of approximately 1,050 PCS personnel from 3rd Marine Division to 1st Marine Division. The section also provided three SNCO's to the 3rd Marine Division (Dong Ha) to assist in planning and executing the redeployment of that unit. The section conducted nine CMMI's and further provided embarkation instruction to Headquarters Battalion.

During the period 1-30 September 1969 the Materiel Management Section conducted 12 Command Materiel Management Inspections (CMMI), 5 CMMI re-inspections and 8 staff visits. Intensified instruction on the MARES/FORSTAT was presented at the G-3 sponsored monthly reporting procedures class.

Construction of a 3/26 company mess at Hai Van Pass and the mess hall at 3rd 8" Howitzer Battery was completed during September. Construction continues on messing facilities at 26th Marines Headquarters and at the Liberty Bridge site. It is anticipated that completion of these two locations will be effected on or about 1 November 1969.

During the month of September, the 1st Engineer Battalion mine sweep teams covered 2,665,900 meters of road and those of the 7th Engineer Battalion covered 2,880,900 meters of road. The 1st Engineer Battalion provided close combat support to the 1st Marine Division while the 7th and 9th Engineer Battalions provided in-the-field support to units in the Danang, An Hoa and Chu Lai areas.

There were 386 mine and surprise firing device incidents in the 1st Marine Division TAOR during September which resulted in 15 KIA's and 174 MIA's. Five tanks, four trucks and four LVT's were damaged in these incidents.

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Under the R&E program, FY 1969, 28 LVTP 5A1's and 3 M48A3 tanks were received. Division Ordnance section conducted nine GMT's and three courtesy inspections from 1 September to 30 September.

Motor Transport assets within the Division were used for tactical and administrative troop movements and general cargo handling. During September, 176 convoys were conducted. Division Motor Transport units traveled a total of 184,382 miles while transporting 69,805 personnel and 21,025 tons of cargo throughout the Division TAOR.

A Dental Clinic was established at the 7th Marine Regiment area located at LZ BALDY.

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Narrative summary for the period 1-30 September 1969.

1. (U) Heavy rains have disrupted many of the civic action programs throughout the 1st Marine Division CAAOR. Resettlement camps in the 1st Marines area have been flooded seriously. The problem has reached major proportions at Kuan Tra (BT 063675). The Vietnamese people dug a ditch across the MSR to drain the water toward the southeast and the 1st Engineers emplaced culvert and reopened the road. The Hoa Vang District Chief refuses to move the hamlet and requests engineer support. 1st Marine Division assets are insufficient to accomplish the project and the District Chief was asked to consider use of ARVN engineer support.
2. (U) The Hoa Vang District Chief and District Advisor held a meeting for all Marine S-5's in Hoa Vang District on 5 Sept. The purpose of the meeting was to affect coordination between civic action efforts and Vietnamese programs. Problems in duplication are being corrected and a closer working relationship between village officials and their corresponding S-5's is being worked out. A subsequent meeting on 15 September included the Hoa Vang Village Chiefs and all S-5's. The village self help program was discussed in detail. Marines were informed how their civic action programs could best complement the Vietnamese programs.
3. (U) Lack of construction materials, particularly wood, has seriously hampered building efforts in Ngan Cau (BT 056566). In excess of 3,000 people (VN estimated 5,000) are now living in 48 houses, 17 GP tents and an adjacent shanty town constructed of cardboard and crating. Many of these people were swept out of the area south of 2/1 during the past month.
4. (U) The 5th Marines have been working closely with Vietnamese nurses in their medical civic action program. The 5th Marines have been training these nurses in current techniques. Most of the MedCaps in the An Hoa vicinity are now conducted by Vietnamese with 5th Marines supervision.
5. (U) The self-help animal projects in An Dinh (AT 897815) have progressed with increased Vietnamese participation, in the 26th Marines area. The project allows the people to work together at their own pace with the 26th Marines providing materials as needed. A similar technique is being used at Hoa Lac Elementary School (located in An Dinh).

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6. (U) Daily DentCaps have received favorable response from Vietnamese in the 1st Tanks area. A total of 45 people were treated during September with an increased number expected as the project gains more acceptance.

7. (U) One and one half months ago 1/13 arranged for a three year old Vietnamese girl to go to the United States for heart surgery. The surgery was successful and she was returned to her family two weeks ago. Her health is much improved and her parents seem very pleased with the visible signs of her recovery. Through this success, 1/13 is now making arrangements to evacuate two more children of the same family to the United States for similar treatment.

8. (U) The 26th Marines held a dedication ceremony at An Dinh Hamlet (AT 897815) on 30 September to recognize the completion of numerous civic action projects. The ceremony was well-received and is a good example of good civil affairs in action.

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Narrative summary for the period 1-30 September 1969.

1. (U) There was a slight increase in the Volunteer Informant Program in the 1st Marine Division during the month of September. A total of 301 incidents occurred with 647 items of ordnance and information collected as compared to 288 incidents and 393 items of ordnance and information collected during August. A total of 141,670 \$VN was expended in September as compared to 124,490 \$VN in August. This increase is the result of a new program initiated by G-2.
2. (U) A total of 12 Hoi Chanh rallied to Division units during this reporting period. Six (6) to the 7th Marines; three (3) to the 5th Marines; two (2) to the 1st Marines; one (1) to the 26th Marines. Ralliers for the I Corps area for September 1969 totaled 178. Thirty-three ralliers came from the 1st Marine Division TAOR (approximately 18%).
3. (U) Earlywords during this reporting period were utilized as follows:
 - 5th Marines - 3, 13, and 30 September
 - 7th Marines - 15 September
4. (U) A Cultural Drama Team was utilized by Headquarters Battalion on 20 September in Hoa Khuong Hamlet and by the 26th Marines on 30 September in An Dinh Hamlet for a Well Dedication Ceremony.
5. (U) An Armed Propaganda Team was utilized by the 26th Marines on 4 September in Hoa Lung Village; on 23 September in Hoa Loa Hamlet; and on 30 September in An Dinh Hamlet for a Well Dedication Ceremony.
6. (U) During this reporting period 1st Marine Division units utilized HB (Loudspeaker) teams thirty-one times and HE (Audio/Visual) teams sixteen times.
7. (U) Loudspeaker and movie teams supported cordon and search operations by Combined Action Company 4 on 2 September and Combined Action Company 2-7 on 10-27 September.
8. (U) Enemy leaflets were found on a dead VC by a patrol from 1st Recon Battalion (AT800538) on the 18th of September. The major theme was the Racial Equality of Afro-Americans (Negroes) in Viet Nam.
9. (U) On 26 September the 9th SOS conducted a Leaflet Dissemination Class at the Danang Airbase. The class briefly explained the methods of aerial leaflet dropping. The following personnel from the 1st Marine Division units attended:

Lt. GRAY - Division PSYOP
Sgt. WALKER - Division PSYOP

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10. (U) At the present time a campaign is being directed toward the VC dislikes of the NVA soldiers and visa versa. All available data is being accumulated by 1st Marine Division PSYOP.
11. (U) During this reporting period 45,909,000 leaflets were dropped on 504 targets within the 1st Marine Division TAOR. 24,500 leaflets were hand distributed throughout the 1st Marine Division TAOR.
12. (U) During this reporting period 153 aerial broadcasts were flown over 153 targets for a period of 26 hours and 15 minutes of broadcast time.

ENCLOSURE 11

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COMMUNICATION-ELECTRONICS
NARRATIVE SUMMARY

1. During the month of September 1969 GMMI Communication-Electronics Inspections were conducted at the following units:

- a. First Force Reconnaissance Company
- b. Third 8" Howitzer Battery
- c. First 175mm Gun Battery
- d. Headquarters, Fifth Marines
- e. First Battalion, Fifth Marines
- f. Second Battalion, Fifth Marines
- g. Third Battalion, Fifth Marines
- h. Headquarters Battalion, First Marines Division
- i. Second Battalion, Eleventh Marines
- j. E, F, and W Battery, Second Battalion, Eleventh Marines

2. During the month of September 1969 no Materiel Assistance Visits were made.

3. During the month of September 1969 Staff Visits were conducted at the following units:

- a. Third Battalion, Eleventh Marines
- b. First Tanks Battalion
- c. Fourth Battalion, Eleventh Marines
- d. Third Amtrack Battalion
- e. Headquarters, First Marines
- f. First Battalion, First Marines
- g. Second Battalion, First Marines
- h. Headquarters, Seventh Marines
- i. Second Battalion, Seventh Marines

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Comptroller Functions
Narrative Summary

1. Twenty five Financial Management Technical Inspections and four staff visit were conducted during the period.

2. The status of funding support for the Division was as follows:

a. Operation and Maintenance, Marine Corps

(1) Requisitional Authority

Authorized to Date		\$7,540,000
Unobligated Balance as of 1Sep69	3,660,612	
Less: Obligations during the period	<u>2,361,448</u>	
Unobligated Balance as of 30Sep69		\$1,299,164

(2) Planning Estimate

Authorized to date		\$700,000
Unobligated Balance as of 1Sep69	216,919	
Less: Obligations during the period	<u>168,196</u>	
Unobligated Balance as of 30Sep69		\$ 48,723

b. Operation and Maintenance, Navy

(1) Requisitional Authority

Authorized to Date		\$360,150
Unobligated Balance as of 1Sep69	140,658	
Less: Obligations during the period	<u>81,143</u>	
Unobligated Balance as of 30Sep69		\$ 59,515

c. Assistance in Kind

Authorized to Date		9,300,000\$VN
Unobligated Balance as of 1Sep69	2,684,203	
Less: Obligations during the period	<u>559,839</u>	
Unobligated Balance as of 30Sep69		2,124,364\$VN

3. During the month 17,766 personnel participated in the Savings Bond/Savings Deposit Program for an overall 76.3 percent of participation within the Division.

4. The Disbursing section paid out disbursements of \$6,020,523.16 to 24,372 personnel on payrolls and 1,402 travel and public vouchers, a breakdown of disbursements are as follows:

MPC Payroll	\$5,781,914.00
Public Vouchers	238,609.16
Piaster Sales	38,699.16
Government Checks Issued	5,531,567.18

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COMMAND CHRONOLOGY

PART III

SEQUENTIAL LISTING OF SIGNIFICANT EVENTS

ENCLOSURE 12

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PART IIISEQUENTIAL LISTING OF SIGNIFICANT EVENTS

1. (U) The following distinguished visitors visited the Command during the month of September 1969:

<u>DATE</u>	<u>NAME</u>	<u>REMARKS</u>
4Sep69	RAdm VORIS	CINCPACFLT Medical Officer
5Sep69	Honorable James D. HITTLE	Asst Sec Nav
6Sep69	BGen Robert B. CARNEY	CG 9th MAB
9Sep69	Gen William B. ROSSON, USA	DEPCOMUSMACV
28Sep69	LtGen H. W. BUSE, USMC	CG FMFPAC

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ORGANIZATION AND OPERATIONS

- 01 Sept (S) CG 1st MarDiv passed OPCON effective 311330H Aug69 of Company G, 2nd Bn, 5th Mar to Hq Bn.
Ref: CG 1st MarDiv msg 010150Z Sep69
Tab: F
- 02 Sept (S) CG 1st MarDiv published FragO 87-69 (RVN ELECTION SECURITY)
Ref: CG 1st MarDiv msg 020727Z Sep69
Tab: F
- 03 Sept (S) CG 1st MarDiv transferred security of former 1st Mar CP area to ARVN.
Ref: CG 1st MarDiv msg 031400Z Sep69
Tab: F
- 03 Sept (S) CG 1st MarDiv published FragO 89-69 directing 1st Mar to assume OPCON 1/1(-) from 7th Mar.
Ref: CG 1st MarDiv msg 031512Z Sep69
Tab: F
- 04 Sept (C) CG 1st MarDiv established security for rice harvest 15 Sept thru 15 Oct 69.
Ref: CG 1st MarDiv msg 041041Z Sep69
Tab: F
- 10 Sept (C) CG 1st MarDiv established control measures for personnel assigned duties with 2d ROKMC Brigade.
Ref: CG 1st MarDiv msg 100630Z Sep69
Tab: F
- 15 Sept (S) CG 1st MarDiv published FragO 52-69 directing 11th Mar to answer calls for arty in order to support COC 5th SFGA.
Ref: CG 1st MarDiv msg 151304Z Sep69
Tab: F
- 16 Sept (S) CG 1st MarDiv published FragO 90-69 directing security assistance in support of VN elections.
Ref: CG 1st MarDiv msg 152338Z Sep69
Tab: F
- 16 Sept (C) CG 1st MarDiv directed evaluation of the XM174 Automatic Grenade Launcher.
Ref: CG 1st MarDiv msg 161258Z Sep69
Tab: F

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- 18 Sept (S) CG 1st MarDiv granted authority to Co/Btry level of command to expend arty ICM.
Ref: CG 1st MarDiv msg 180607Z Sep69
Tab: F
- 18 Sept (U) CG 1st MarDiv directed a review of procedures for coordination of close air support operations.
Ref: CG 1st MarDiv msg 180055Z Sep69
Tab: F
- 19 Sept (S) CG 1st MarDiv agreed with the proposed time of embark of BLT 2/26 (subj to relief of lines by 1/26).
Ref: CG 1st MarDiv msg 190212Z Sep69
Tab: F
- 20 Sept (S) CG 1st MarDiv assumed OPCON BLT 1/26 effective 201200H Sep69.
Ref: CG 1st MarDiv msg 200320Z Sep69
Tab: F
- 21 Sept (S) CG 1st MarDiv assumed OPCON BLT 2/26 and simultaneously passed OPCON to CG III MAF.
Ref: CG 1st MarDiv msg 210621Z Sep69
Tab: F
- 23 Sept (S) CG 1st MarDiv modified security measures for certain bridges.
Ref: CG 1st MarDiv msg 231100Z Sep69
Tab: F
- 23 Sept (C) CG 1st MarDiv sent congratulations to 1st Mar for discovery of rockets.
Ref: CG 1st MarDiv msg 230616Z Sep69
Tab: F
- 24 Sept (S) CG 1st MarDiv published FragO 91-69 directing that operations be conducted to deny the enemy procurement of rice for duration of harvest season.
Ref: CG 1st MarDiv msg 232343Z Sep69
Tab: F
- 24 Sept (S) CG 1st MarDiv passed control of Company G, 2nd Bn, 5th Mar to 5th Mar.
Ref: CG 1st MarDiv msg 240150Z Sep69
Tab: F
- 27 Sept (S) CG 1st MarDiv directed indoctrination training of replacements from 3d MarDiv
Ref: CG 1st MarDiv msg 270451Z Sep69
Tab: F

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- 27 Sept (S) CG 1st MarDiv directed that Rice Denial/Protection Operation Reports be submitted.
Ref: CG 1st MarDiv msg 270739Z Sep69
Tab: F
- 28 Sept (C) CG 1st MarDiv published guidance for troop safety in tank operations.
Ref: CG 1st MarDiv msg 280240Z Sep69
Tab: F
- 28 Sept (C) CG 1st MarDiv provided security for Marble Mountain transmitter site.
Ref: CG 1st MarDiv msg 280605Z Sep69
Tab: F

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LOGISTICS, EQUIPMENT AND SUPPLY CHRONOLOGY

- 7-9 Sep 1969 Plans/Ops Section conducted the S-4 orientation course for the Division units.
- 17-21 Sep 1969 Division Embarkation Section coordinated the debarkation of BLT 1/26.
- 15-24 Sep 1969 Division Embarkation Section coordinated the embarkation of BLT 2/26.
- 24 Sep 1969 Division Embarkation and Motor Transportation Sections coordinated the movement of 3rd Marine Division personnel into the 1st Marine Division TAOR and distribution of personnel to units in the field.
- 27 Sep 1969 Materiel Management presented an intensified program on MARES/FORSTAT Reporting System to 1st Marine Division units.

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ENCLOSURE()

UNCLASSIFIEDCIVIL AFFAIRS/CIVIC ACTION FOR PERIOD 1-30 SEPTEMBER 1969

1. (U) On 2Sept69 completed 6 dwellings at BT 015665 (1st Mar).
2. (U) On 3Sept69 completed 4 dwellings at AT 872482 (5th Mar).
3. (U) On 4Sept69 completed 15 culverts at AT 953717 (3d MP).
4. (U) On 5Sept69 completed 12 dwellings at BT 056656 (1st Mar).
5. (U) On 6Sept69 completed 3 fences at BT 056656 (1st Mar).
6. (U) On 7Sept69 completed 3 dwellings at AT 857440 (5th Mar).
7. (U) On 13Sept69 completed 6 dwellings at BT 056656 (1st Mar).
8. (U) On 19Sept69 completed 1 dwelling at BT 056656 (1st Mar).
9. (U) On 20Sept69 completed 1 school at BT 045623 (1st Mar).
10. (U) On 20Sept69 completed 4 dispensaries at AT 857440 (5th Mar).
11. (U) Projects currently underway within the 1st Marine Division CAAOR includes 3 pig projects, 9 dwellings, 3 schools, 2 pagodas, 1 road grading.
12. (U) Assistance rendered within the 1st Marine Division CAAOR during the month of September was as follows:

Services

MedCaps	13,675
DentCaps	407
MedEvac Assistance	327
English Language Classes	28/426

Commodities

Lumber (truck loads)	2
Cement (bags)	10
Soap (bars)	845
Foodstuffs	13,505
Clothing (lbs)	335
Sewing Kits	20
Tin (sheets)	150

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CIVIL AFFAIRS/CIVIC ACTION FOR PERIOD 1-31 SEPTEMBER 1969

Financial Assistance

Contributions (piasters)
General Welf Scholarship
Assistance in Kind

411,702 \$VN
121,000 \$VN
241,121 \$VN

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ENCLOSURE (1)

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PSYCHOLOGICAL OPERATIONS

1. Sequential listing of Psychological Operations in support of 1st Marine Division units for the period 1-30 September 1969.

<u>Date</u>	<u>Leaflets Air Dropped</u>	<u>Leaflets Hand Distributed</u>	<u>Aerial Broad- casts (hours)</u>	<u>Ground Broad- casts (hours)</u>
1	-----	200	----	4:00
2	-----	450	1:10	13:00
3	1,462,000	200	1:35	6:30
4	1,570,000	450	----	2:00
5	2,498,000	500	1:35	----
6	1,814,000	1,000	1:55	2:00
7	1,299,000	1,000	----	----
8	1,259,000	150	1:10	----
9	84,000	100	----	----
10	2,286,000	150	1:50	10:30
11	2,737,000	200	1:20	6:30
12	2,168,000	1,400	1:00	3:00
13	2,573,000	1,600	1:00	4:30
14	2,719,000	1,000	----	6:30
15	1,870,000	350	1:35	2:00
16	1,697,000	200	----	1:00
17	2,050,000	200	1:10	----
18	-----	250	1:45	12:00
19	-----	1,450	----	3:00
20	538,000	1,200	----	5:00
21	1,452,000	1,800	1:45	3:00
22	1,711,000	450	2:25	7:30
23	1,534,000	150	1:20	5:00
24	1,275,000	150	1:25	4:00
25	657,000	1,000	1:20	6:00
26	1,239,000	2,000	1:05	2:00
27	572,000	1,000	1:20	1:00
28	476,000	900	3:05	----
29	1,820,000	2,500	1:15	1:00
30	1,828,000	2,500	1:30	2:00

Themes Employed were

- | | |
|-----------------------|---------------------------|
| 1. Rally Instructions | 9. Safe Conduot Pass |
| 2. Chieu Hoi | 10. Health and Sanitation |
| 3. P. W. | 11. Ban Tin Newspapers |
| 4. Pro-GVN | 12. Tu Do Newspapers |
| 5. Anti-VC/NVA | |
| 6. Rice Denial | |
| 7. Medical | |
| 8. Report VC Atrocity | |

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41

ENCLOSURE(1)

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COMMUNICATION-ELECTRONICS
 SEQUENTIAL LISTING OF SIGNIFICANT EVENTS

2 September 1969 Maj GLEIM, Maj NICOL and MGySgt LYLES held a reinspection of "C" Battery, 1st Battalion, 11th Marines.

4 September 1969 CWO-4 CLEMONS and MGySgt LYLES held a CMMI reinspection of 1st Engineer Battalion.

4 September 1969 Col DAHL made a Staff Visit to 7th Marines, 1st Battalion 1st Marines and 3rd Battalion, 11th Marines.

5 September 1969 Maj GLEIM, CWO-4 CLEMONS and MGySgt LYLES made a CMMI of 1st Force Reconnaissance Company.

6 September 1969 Col DAHL made a Staff Visit to 1st Tanks and 4th Battalion, 11th Marines.

8 September 1969 Maj GLEIM, CWO-4 CLEMONS and MGySgt LYLES made a CMMI of 3rd 8" Howitzer Battery.

9 September 1969 CWO-4 CLEMONS and MGySgt LYLES made a Courtesy Inspection of 1st Shore Party.

10, 11, and 12 September 1969 Maj GLEIM, CWO-4 CLEMONS and MGySgt LYLES made a CMMI of Headquarters Battalion, 1st MarDiv.

12 September 1969 Col DAHL made a Staff Visit to 3rd Amtracs, 1st Marines, 1st Battalion, 1st Marines and 2nd Battalion, 1st Marines.

17 September 1969 Maj GLEIM, CWO-4 CLEMONS and MGySgt LYLES made a CMMI, of 1st 175mm Gun Battery.

18 September 1969 CWO-4 CLEMONS and MGySgt LYLES made a CMMI reinspection of 1st Engineer Battalion.

19 September 1969 CWO-4 CLEMONS and MGySgt LYLES made a reinspection of 1st Engineer Battalion.

21 September 1969 LtCol O'MARA made a Staff Visit to 7th Marines, at LZ Baldy and 2nd Battalion, 7th Marines at LZ Ross.

22 September 1969 LtCol O'MARA made a Staff Visit to 1st Marines at Hill 55.

23 September 1969 Maj GLEIM, CWO-4 CLEMONS and MGySgt LYLES made a CMMI of 1st Battalion, 5th Marines and Headquarters, 5th Marines.

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24 September 1969 Maj GLEIM, CWO-4 CLEMONS and MBySgt LYLES made a CMMI of E, F, and W Battery, 11th Marines, located at An-Hoa.

25 September 1969 Maj GLEIM, CWO-4 CLEMONS and MBySgt LYLES made a CMMI of 2nd Battalion, 11th Marines.

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Comptroller Functions
Sequential Listing of Events

- 1 Sep Capt PEPE, MSgt DeCARLI and PFC SCHEFFLER conducted a Financial Management Technical Inspection of 1st Engineer Battalion.
- 1 Sep Capt PEPE, MSgt DeCARLI and PFC SCHEFFLER conducted a Financial Management Technical Inspection of 3d Amphibian Tractor Battalion.
- 2 Sep Capt PEPE, MSgt DeCARLI, GySgt SAVAGO and PFC LITTLE conducted a Financial Management Technical Inspection of 1st Reconnaissance Battalion.
- 2 Sep Capt PEPE, MSgt DeCARLI, GySgt SAVAGO and PFC LITTLE conducted a Financial Management Technical Inspection of 1st Shore Party Battalion.
- 3 Sep Capt PEPE, MSgt DeCARLI and PFC SCHEFFLER conducted a Financial Management Technical Inspection of 1st Bridge Company.
- 3 Sep Capt PEPE, MSgt DeCARLI and PFC SCHEFFLER conducted a Financial Management Technical Inspection of 7th Engineer Battalion.
- 5 Sep Capt PEPE, MSgt DeCARLI and PFC LITTLE conducted a Financial Management Technical Inspection of 1st Motor Transport Battalion.
- 5 Sep Capt PEPE, MSgt DeCARLI and PFC LITTLE conducted a Financial Management Technical Inspection of 11th Motor Transport Battalion.
- 8 Sep Capt PEPE, MSgt DeCARLI, GySgt SAVAGO and PFC LITTLE conducted a Financial Management Technical Inspection of 1st Tank Battalion.
- 10 Sep Capt PEPE, MSgt DeCARLI and GySgt SAVAGO conducted a Financial Management Technical Inspection of 9th Engineer Battalion.
- 12 Sep Capt PEPE, GySgt SAVAGO and PFC SCHEFFLER conducted a Financial Management Technical Inspection of 3d Battalion, 11th Marines.
- 16 Sep Capt PEPE, MSgt DeCARLI, GySgt SAVAGO and PFC LITTLE conducted a Financial Management Technical Inspection of Headquarters Company, 5th Marines.

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Comptroller Functions
Sequential Listing of Events

- 16 Sep Capt PEPE, MSgt DeCARLI, GySgt SAVAGO and PFC LITTLE conducted a Financial Management Technical Inspection of 1st Battalion, 5th Marines
- 16 Sep Capt PEPE, MSgt DeCARLI, GySgt SAVAGO and PFC LITTLE conducted a Financial Management Technical Inspection of 2d Battalion, 5th Marines.
- 16 Sep Capt PEPE, MSgt DeCARLI, GySgt SAVAGO and PFC LITTLE conducted a Financial Management Technical Inspection of 3d Battalion, 5th Marines.
- 19 Sep Capt PEPE, MSgt DeCARLI, GySgt SAVAGO and PFC LITTLE conducted a Financial Management Technical Inspection of 2d Battalion, 11th Marines.
- 21 Sep Capt PEPE, MSgt DeCARLI and PFC LITTLE made a staff visit to 1st Reconnaissance Battalion.
- 23 Sep MSgt DeCARLI, GySgt SAVAGO and PFC SCHEFFLER conducted a Financial Management Technical Inspection of Headquarters Company, 7th Marines.
- 24 Sep MSgt DeCARLI, GySgt SAVAGO and PFC SCHEFFLER made a staff visit to 3d Battalion, 11th Marines.
- 24 Sep Capt PEPE made a staff visit to III MAF to discuss AIK funding.
- 24 Sep MSgt DeCARLI, GySgt SAVAGO and PFC SCHEFFLER conducted a Financial Management Technical Inspection of 1st Battalion, 7th Marines.
- 25 Sep MSgt DeCARLI, GySgt SAVAGO and PFC SCHEFFLER conducted a Financial Management Technical Inspection of 2d Battalion, 7th Marines.
- 25 Sep MSgt DeCARLI, GySgt SAVAGO and PFC SCHEFFLER conducted a Financial Management Technical Inspection of 3d Battalion, 7th Marines.
- 26 Sep Capt PEPE, MSgt DeCARLI, GySgt SAVAGO and PFC SCHEFFLER conducted a Financial Management Technical Inspection of 3d Battalion, 1st Marines.
- 27 Sep Capt PEPE, GySgt SAVAGO and PFC SCHEFFLER conducted a Financial Management Technical Inspection of 1st Battalion, 11th Marines.

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Comptroller Functions
Sequential Listing of Events

- 28 Sep Capt PEPE made a staff visit to FLC to discuss in-country funding limitations.
- 29 Sep Capt PEPE, MSgt DeCARLI, GySgt SAVAGO and PFC SCHEFFLER conducted a Financial Management Technical Inspection of 1st Battalion, 1st Marines.
- 29 Sep Capt PEPE, MSgt DeCARLI, GySgt SAVAGO and PFC SCHEFFLER conducted a Financial Management Technical Inspection of 2d Battalion, 1st Marines.
- 30 Sep Capt PEPE, MSgt DeCARLI and GySgt SAVAGO conducted a Financial Reinspection of Headquarters Battery, 11th Marines.

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COMMAND CHRONOLOGY
PART IV
SUPPORTING DOCUMENTS

UNCLASSIFIED

PART IV

SUPPORTING DOCUMENTS

✓ TAB A	Command Directory
✓ TAB B	Operational and Administrative Documents
✓ TAB C	Situation Reports
✓ TAB D	Photographs
✓ TAB E	News Releases
✓ TAB F	G-3 Journals
✓ TAB G	Headquarters Bn Command Chronology
✓ TAB H	First Marines Command Chronology
✓ TAB I	Fifth Marines Command Chronology
✓ TAB J	Seventh Marines Command Chronology
✓ TAB K	Eleventh Marines Command Chronology
✓ TAB L	First Reconnaissance Bn Command Chronology
✓ TAB M	First Tank Bn Command Chronology
✓ TAB N	First Engineer Bn Command Chronology
✓ TAB O	First Shore Party Bn Command Chronology
✓ TAB P	First Motor Transport Bn Command Chronology
✓ TAB Q	First Medical Bn Command Chronology
✓ TAB R	First Hospital Company Command Chronology
✓ TAB S	Third Amtrac Bn Command Chronology
✓ TAB T	Seventh Engineer Bn Command Chronology
✓ TAB U	Ninth Engineer Bn Command Chronology
✓ TAB V	Eleventh Motor Transport Bn Command Chronology

ENCLOSURE(1)

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HEADQUARTERS
1ST MARINE DIVISION (REIN)
FLEET MARINE FORCE
DANANG, VIETNAM 1 SEPTEMBER 1969



COMMAND DIRECTORY

Prepared as a matter of interest for commands within, and associated with, the 1st Marine Division, Fleet Marine Force, Pacific. All addresses are requested to notify the Division Adjutant of any errors or omissions noted and changes as they occur.

FOR OFFICIAL USE ONLY

Tab A 8/1/69

1ST AIRBORNE BRIGADE METALINE Commanding Officer Reservive Officer Adjutant	Maj. E. D. FURBERGENT Sr. Maj. J. V. BARTILL Capt. G. R. FAIRCHILD	Sept 69 Jan 70 Oct 69	1st January 6-971-2784 1st January 6-971-2784 1st January 6-971-2781	6-971-2293 6-971-2781 6-971-2861
1ST MOUNTAIN BRIGADE METALINE Commanding Officer Reservive Officer Adjutant	1st Lt. R. E. WILSON Maj. D. G. FRANK Capt. J. J. MORAN	Oct 69 Jan 70 Jan 70	1st January 6175 1st January 6185 1st January 6661	6175 6185 6587
11TH AVIATION BRIGADE METALINE Commanding Officer Reservive Officer Adjutant	1st Lt. J. A. FURBERGENT Maj. W. J. ALBERT 1st Lt. I. R. WILSON	Sept 69 Jan 70 Nov 69	1st January 6160 1st January 6160 1st January 6632	6546 6546 6546
1ST RECONNAISSANCE BRIGADE Commanding Officer Reservive Officer Adjutant	1st Lt. R. D. WICKERSON Maj. P. L. GALLICE 2nd Lt. V. GARDNER	Oct 69 Jan 70 Nov 70	1st January 6204 1st January 6204 1st January 6426	6204 6204 130
1ST FORCE RECONNAISSANCE COMPANY Commanding Officer Reservive Officer	Maj. R. E. SIMMONS Capt. R. D. WILLIAMS	Oct 69 Oct 69	1st January 6466 1st January 6466	6466 6466

D. J. H. Wilson
Maj. J. H. WILSON
1st Lt. V. GARDNER
1st Lt. V. GARDNER

UNIT	OFFICER NAME	GRADE	DATE	OFFICE PHONE	UIC
2D BATTALION, 7TH MARINES	Major J. R. BARKER	Commanding Officer	1st March 65	6206	6206
	Major R. B. BARKER	Executive Officer	1st March 65	6207	6207
	Major J. L. MATTACK	Adjutant	1st March 65	6208	6208
3D BATTALION, 7TH MARINES	Major R. G. HENDERSON	Commanding Officer	1st March 65	6309	6309
	Major J. O. HENDERSON	Executive Officer	1st March 65	6310	6310
	Major J. P. HENDERSON	Adjutant	1st March 65	6311	6311
HEAD-QUARTERS, 11TH MARINES	Major J. P. HENDERSON	Commanding Officer	1st March 65	6401	6401
	Major J. P. HENDERSON	Executive Officer	1st March 65	6402	6402
	Major J. P. HENDERSON	Adjutant	1st March 65	6403	6403
1ST BATTALION, 11TH MARINES	Major J. P. HENDERSON	Commanding Officer	1st March 65	6501	6501
	Major J. P. HENDERSON	Executive Officer	1st March 65	6502	6502
	Major J. P. HENDERSON	Adjutant	1st March 65	6503	6503
2D BATTALION, 11TH MARINES	Major J. P. HENDERSON	Commanding Officer	1st March 65	6601	6601
	Major J. P. HENDERSON	Executive Officer	1st March 65	6602	6602
	Major J. P. HENDERSON	Adjutant	1st March 65	6603	6603
3D BATTALION, 11TH MARINES	Major J. P. HENDERSON	Commanding Officer	1st March 65	6701	6701
	Major J. P. HENDERSON	Executive Officer	1st March 65	6702	6702
	Major J. P. HENDERSON	Adjutant	1st March 65	6703	6703
4TH BATTALION, 11TH MARINES	Major J. P. HENDERSON	Commanding Officer	1st March 65	6801	6801
	Major J. P. HENDERSON	Executive Officer	1st March 65	6802	6802
	Major J. P. HENDERSON	Adjutant	1st March 65	6803	6803
1ST MEDICAL BATTALION	Major J. P. HENDERSON	Commanding Officer	1st March 65	6901	6901
	Major J. P. HENDERSON	Executive Officer	1st March 65	6902	6902
	Major J. P. HENDERSON	Adjutant	1st March 65	6903	6903
1ST DENTAL COMPANY	Major J. P. HENDERSON	Commanding Officer	1st March 65	7001	7001
	Major J. P. HENDERSON	Executive Officer	1st March 65	7002	7002
	Major J. P. HENDERSON	Adjutant	1st March 65	7003	7003
1ST ENGINEER BATTALION	Major J. P. HENDERSON	Commanding Officer	1st March 65	7101	7101
	Major J. P. HENDERSON	Executive Officer	1st March 65	7102	7102
	Major J. P. HENDERSON	Adjutant	1st March 65	7103	7103
7TH ENGINEER BATTALION	Major J. P. HENDERSON	Commanding Officer	1st March 65	7201	7201
	Major J. P. HENDERSON	Executive Officer	1st March 65	7202	7202
	Major J. P. HENDERSON	Adjutant	1st March 65	7203	7203
8TH ENGINEER BATTALION	Major J. P. HENDERSON	Commanding Officer	1st March 65	7301	7301
	Major J. P. HENDERSON	Executive Officer	1st March 65	7302	7302
	Major J. P. HENDERSON	Adjutant	1st March 65	7303	7303
1ST SHARP SHOOTER BATTALION	Major J. P. HENDERSON	Commanding Officer	1st March 65	7401	7401
	Major J. P. HENDERSON	Executive Officer	1st March 65	7402	7402
	Major J. P. HENDERSON	Adjutant	1st March 65	7403	7403
1ST TANK BATTALION	Major J. P. HENDERSON	Commanding Officer	1st March 65	7501	7501
	Major J. P. HENDERSON	Executive Officer	1st March 65	7502	7502
	Major J. P. HENDERSON	Adjutant	1st March 65	7503	7503

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OPERATIONAL AND ADMINISTRATIVE DOCUMENTS

<u>SUBJECT</u>	<u>ORIGINATOR AND DTG</u>
<u>1.</u> ✓ Standing Operating Procedures for Logistics (SOP)	DivO P4000.2E 2Sep69
<u>2.</u> ✓ Medical Technical Inspections	DivBul 5041 2Sep69
<u>3.</u> ✓ Dissemination of Information concerning Results of Trial by General Court-Martial	5/JDH/dkp 5800 7Sep69
<u>4.</u> ✓ Division Schools Leadership Courses, 2d Quarter FY70	DivBul 1500 9Sep69
<u>5.</u> ✓ Command Material Management Inspection (CMMI); schedule of	DivBul 5041 11Sep69
<u>6.</u> ✓ Periodic Awards Report; month of August 1969	7B/FCF/ret 1650 11Sep69
<u>7.</u> ✓ Allocation of Out of Country R&R Quotas for the month of October	DivBul 1710 11Sep69
<u>8.</u> ✓ Monthly Asset Status Report	DivO 4400.22A 15Sep69
<u>9.</u> ✓ Control of Overseas and Long Distance Telephone Calls within the U. S. Military Communications System	DivO 2305.3 18Sep69
<u>10.</u> ✓ Plastic Sandbags; Preservation of	DivO 10370.1 20Sep69
<u>11.</u> ✓ Standing Operating Procedures for Logistic Support Areas (LSAs)	DivO P4000.17B 20Sep69
<u>12.</u> ✓ Control, Screening, Evacuation and Disposal of Captured Enemy Material	DivO 3460.1A Ch 1 21Sep69
<u>13.</u> ✓ Fleet Home Town News Report	DivBul 5724 21Sep69
<u>14.</u> ✓ Lessons Learned	DivBul 1500 22Sep69

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15. ✓ Financial Management Technical Inspections,
Second Quarter Fiscal Year 1970
DivBul 5041
24Sep69
16. ✓ Information pertaining to Assistance in Kind Funds
12/FAP/rla
7000
24Sep69
17. ✓ Vietnamese Language/Culture Course
DivBul 5080
25Sep69
18. ✓ Logistical Preparation for Monsoon Season
DivBul 4000
25Sep69
19. ✓ Ground Safety Newsletter 11-69
32/LGH/omj
5100
25Sep69
20. ✓ China Beach In-Country R&R Program
DivBul 1710
26Aug69
21. ✓ Division Schools
DivO 1500.32A
28Aug69
22. ✓ Career Planning Orientation Course
DivBul 1133
29Sep69
23. ✓ Rifle 5.56mm, M16A1 Retro-fit Program
DivBul 8370
29Sep69

HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

DivO P4000.2E
L/LDH/hjk
2 Sep 1969

DIVISION ORDER P4000.2E

From: Commanding General
To: Distribution List

Subj: Standing Operating Procedures for Logistics (SOP)

Ref: See list of references, page ix

Encl: ✓(1) LOCATOR SHEET

1. Purpose. To prescribe standing operating procedures for the planning and conduct of logistic operations for the 1st Marine Division (Rein), FMF.
2. Cancellation. Division Order P4000.2D.
3. Action. Commanding Officers will ensure that their Logistic SOP's follow the procedures set forth in the Order.
4. Recommendations. Recommendations to increase the effectiveness of this SOP for Logistics are invited. Recommendations will be submitted via the chain of command to this Headquarters (G-4).
5. Certification. Reviewed and approved this date.


G. E. WALKER
Chief of Staff

DISTRIBUTION: "A" & "B"

Copy to:	CMC (2)	CG 3D MARDIV
	CG MCDEC (3)	CG 3D MAW
	CG FMFPAC (FWD)	CG 5TH MARDIV
	CG FMFLANT (2)	CG FORTRPSAC
	CG III MAF (2)	CG FORTRPSLANT
	CG 1ST MAW	CG MCB 29 PALMS
	CG 2D MARDIV	CG 1ST MARBRIG
	CG MCB CAMPEN	CG FORLOGCOMD
	CG MCB CLNC	CG 2D MAW

DivO P4000.20
2 Sep 1969

LOCATOR SHEET

Subject: Standing Operating Procedures for Logistics

Location: (Indicate the location(s) of the copy(ies) of this publication)

ENCLOSURE (1)

RECORD OF CHANGE

Log completed change action as indicated.

Change Number	Date of Change	Date Received	Date Entered	Signature of Person Entering Change

TABLE OF CONTENTS

	<u>Paragraph</u>	<u>Page</u>
SECTION I		
<u>GENERAL</u>		
DESCRIPTION AND PURPOSE.....	101	1-1
APPLICABILITY.....	102	1-1
RESPONSIBILITIES.....	103	1-1
COORDINATING AGENCIES.....	104	1-2
Division G-4 Section.....	104.1	1-2
COMBAT PLANS AND ORDERS.....	105	1-3
REPORTS.....	106	1-3
SECTION II		
<u>ENGINEER</u>		
GENERAL.....	201	2-1
ENGINEER RESOURCES AVAILABLE.....	202	2-1
REQUIREMENTS FOR ENGINEER ASSISTANCE.....	203	2-2
ROAD AND BRIDGE CONSTRUCTION/MAINTENANCE.....	204	2-2
ENGINEER EQUIPMENT.....	205	2-2
CONSTRUCTION SUPPORT PROGRAMS.....	206	2-3
General.....	206.1	2-3
Base (Cantonment) Development Planning.....	206.2	2-3
Military Construction.....	206.3	2-3
Tactical Support Functional Component (TSFC).....	206.4	2-3
Public Works Support.....	206.5	2-3
Assistance In Kind (AIK).....	206.6	2-3
SECTION III		
<u>SHORE PARTY</u>		
GENERAL.....	301	3-1
ORGANIZATION.....	302	3-1

	<u>Paragraph</u>	<u>Page</u>
CONDUCT OF OPERATIONS.....	303	3-1
ACTIVATION OF THE SHORE PARTY.....	304	3-1
HELICOPTER SUPPORT TEAM.....	305	3-2
ORGANIZATION.....	306	3-2
CONDUCT OF OPERATION.....	307	3-2
ACTIVATION OF HELICOPTER SUPPORT TEAM.....	308	3-2
LOGISTIC SUPPORT AREA (LSA).....	309	3-2
TACLOG OPERATIONS.....	310	3-3
General.....	310.1	3-3
Mission.....	310.2	3-3
Functioning.....	310.3	3-3
Composition of the Division TACLOG.....	310.4	3-4
TACLOG Communications.....	310.5	3-4
TACLOG Operational Records.....	310.6	3-5
TACLOG Reports.....	310.7	3-6
General.....	310.7a	3-6
Purpose.....	310.7b	3-6
Reports required from subordinate TACLOG's.....	310.7c	3-6
Dissolution of TACLOG.....	310.8	3-7
Miscellaneous.....	310.9	3-7

SECTION IV

MOTOR TRANSPORT

GENERAL.....	401	4-1
ORGANIZATION.....	402	4-1
Organic Support.....	402.1a	4-1
Direct Support.....	402.1b	4-1
General Support.....	402.1c	4-1
RESPONSIBILITY.....	403	4-1
MOTOR TRANSPORT.....	404	4-1
Requests.....	404.1	4-1
Planning and Control.....	404.2	4-2

SECTION V

EMBARKATION

GENERAL.....	501	5-1
--------------	-----	-----

	<u>Paragraph</u>	<u>Page</u>
APPLICABILITY.....	502	5-1
RESPONSIBILITY.....	503	5-1
IN-COUNTRY AIR MOVEMENT.....	504	5-1
General.....	504.1	5-1
Passenger Movement.....	504.2	5-2
Organizational/Unit Movement.....	504.3	5-3
Cargo Movements.....	504.4	5-3
Transportation Priorities.....	504.5	5-3
Notification.....	504.6	5-4
OUT OF COUNTRY AIR MOVEMENT.....	505	5-4
WATER MOVEMENT.....	506	5-4
In-Country Coastal Water Movements.....	506.1	5-4
Out of Country Water Movements.....	506.2	5-4
Port of Embarkation Facilities.....	506.3	5-4
HIGHWAY CONVOYS.....	507	5-5

SECTION VI

SUPPLY

GENERAL.....	601	6-1
SOURCE OF SUPPLY.....	602	6-1
DETAILED SUPPLY PROCEDURES.....	603	6-1
TACTICAL RESUPPLY CONSIDERATIONS.....	604	6-1

SECTION VII

ORDNANCE

GENERAL.....	701	7-1
RESPONSIBILITY.....	702	7-1
MAINTENANCE.....	703	7-1

SECTION VIII

MEDICAL

GENERAL.....	801	8-1
RESPONSIBILITIES.....	802	8-1
ORGANIZATION.....	803	8-1

	<u>Paragraph</u>	<u>Page</u>
MEDICAL PERSONNEL ADMINISTRATION.....	804	8-1
MEDICAL SUPPLY.....	805	8-1
MEDICAL SERVICES.....	806	8-2
EVACUATION.....	807	8-2
PREVENTIVE MEDICINE.....	808	8-2

SECTION IX

FOOD SERVICES

GENERAL.....	901	9-1
GUIDANCE.....	902	9-1
STAFF COGNIZANCE.....	903	9-1
CONTROL OF DIVISION MESSES.....	904	9-1
FOOD PACKET, LONG RANGE PATROL UTILIZATION.....	905	9-1

SECTION X

DENTAL

GENERAL.....	1001	10-1
ORGANIZATION.....	1002	10-1
Composition.....	1002.1	10-1
DIVISION DENTAL OFFICER.....	1003	10-1
DENTAL SERVICE AT THE DENTAL COMPANY LEVEL.....	1004	10-1
Mission.....	1004.1	10-1
Command Relationships.....	1004.2	10-1
Concept of Employment.....	1004.3	10-2
Administration and Logistics.....	1004.4	10-2
DENTAL FACILITIES IN GARRISON.....	1005	10-3

SECTION XI

MAINTENANCE

GENERAL.....	1101	11-1
Policy.....	1101.1	11-1
Concept of Combat Maintenance Support.....	1101.2	11-1

	<u>Paragraph</u>	<u>Page</u>
Organizational Commanders.....	1101.3	11-1
MISCELLANEOUS.....	1102	11-1
Evacuation.....	1102.1	11-1
Delivery of Equipment to Force Logistic Command..	1102.2	11-2
Pick Up Repaired Equipment from Force Logistic Command.....	1102.3	11-2
Equipment Maintenance.....	1102.4	11-2

SECTION XII

SALVAGE

GENERAL.....	1201	12-1
SALVAGE ORGANIZATION.....	1202	12-1
SALVAGE COLLECTION.....	1203	12-1
Collection of Friendly Materiel.....	1203.1	12-1
Collection of Enemy Materiel.....	1203.2	12-2
CAPTURED FOOD STOCKS (RICE CACHES).....	1204	12-2
CAPTURED MEDICAL SUPPLIES.....	1205	12-2
COLLECTION OF AMMUNITION.....	1206	12-2
PRIORITY IN EVACUATION.....	1207	12-2
CLASSIFICATION OF SALVAGE MATERIEL.....	1208	12-2
DISPOSITION OF SALVAGE MATERIEL.....	1209	12-3
TRASH AND GARBAGE.....	1210	12-3

SECTION XIII

MARES/FORSTAT

GENERAL.....	1301	13-1
Marine Corps Operational Effectiveness Reporting System.....	1301.1	13-1
Reporting Procedures.....	1301.2	13-1

SECTION XIV

COMMAND MATERIEL MANAGEMENT INSPECTIONS

GENERAL.....	1401	14-1
--------------	------	------

Figure

Page

SECTION IV

FORMAT FOR TRANSPORTATION REQUEST.	1	15-1
FORMAT FOR EMERGENCY AIRDROP REQUEST	2	15-3
FORMAT FOR REQUEST FOR TRANSPORTATION.	3	15-4
FORMAT FOR CLASS I, II, III, IV REPORT	4	15-5
FORMAT FOR TAC-LOG LANDING SERIAL JOURNAL.	5	15-6
FORMAT FOR SHIPS SERIAL ABSTRACT.....	6	15-7
FORMAT FOR CONSOLIDATED CARGO LIST LANDING FORCE SUPPLIES	7	15-8
FORMAT FOR AMMO REPORTING.	8	15-9

LIST OF REFERENCES

1. FLEET MARINE FORCE MANUALS

FMFM 3-1 Command & Staff Action
 FMFM 3-3 Helicopterborne Operations
 FMFM 4-1 Logistics and Personnel Support
 FMFM 4-3 Shore Party and Helicopter Support Team Operations
 FMFM 4-5 Medical and Dental Support

2. MARINE CORPS ORDERS

MCO P3000.2 Marine Corps Operational Effectiveness Reporting System
 MCO 4710.2 Engineer Equipment Repair Criteria
 MCO F10110.14 Food Services Subsistence Manual

3. FLEET MARINE FORCE PACIFIC ORDERS

FMFPacO 001300.13 WestPac Intra-Theater Unit Rotation
 FMFPacO 4010.1 SOP For Salvage

4. FORCE ORDERS

ForO P4000.5 III MAF Logistic SOP
 ForO F10110.4 Administration of III MAF Food Service Program
 ForO 11350.1 Trash Dump Operation III MAF

5. DIVISION ORDERS

DivO P3000.4 MARES/FORSTAT Reporting
 DivO 3040.1 Casualty Reporting & Management
 DivO 3120.15 SOP Helicopter Support Operation
 DivO P4000.17 SOP for LSAs
 DivO P4400.7 Instruction and Procedure for Supply Operations
 DivO P4600.1 Embarkation Procedures
 DivO P4700.6 SOP for Maintenance of Engineer Equipment
 DivO P4700.8 SOP for Engineer Operations
 DivO P4700.10 SOP for Equipment Maintenance
 DivO 5041.18 Command Materiel Management Inspection
 DivO P6000.1 Medical SOP
 DivO P6200.4 Preventive Medicine SOP
 DivO P6600.1 Dental SOP
 DivO P8000.1 SOP for Ordnance
 DivO 10110.1 Food Service Procedures
 DivO 11010.2 Public Works Support for the 1st Marine Division in the
 Danang secured area; extent of
 DivO 11010.3 Assistance In Kind (AIK) Funding For Facilities Con-
 struction and/or Maintenance Materials and/or Services
 DivO F11240.30 Motor Transport SOP
 DivO 11350.1 SOP for Demster Dumpster and the USNSA Activity Danang
 Sanitary Land Fill Dump

SECTION I

GENERAL101. DESCRIPTION AND PURPOSE

1. This standing operating procedure for logistics sets forth instructions covering features for the planning and conduct of logistic operations which lend themselves to standardized procedures in the majority of situations, without loss of effectiveness.
2. The purpose of this SOP is to improve logistic support of the 1st Marine Division through:
 - a. Standardization of instructions and procedures.
 - b. Simplification of logistical plans and orders.
 - c. Improvement of training in logistical support functions.
 - d. Greater understanding of logistical principles.
 - e. Provision of guidance for emergency situations.

102. APPLICABILITY

1. The planning and conduct of logistic support operations within this Division will adhere to the doctrinal guidance contained in reference (a), applicable directives of higher Headquarters, this SOP and supplementary instructions issued by this Headquarters.
2. The provisions of this SOP are applicable to all elements of the Division and all units which are attached to the Division for specific operations. Instructions issued by subordinate commanders for logistic planning and operations will conform to the provision of this SOP.
3. The procedures and instructions set forth herein are applicable to combat operations, routine operational deployments and training exercises, except as modified by effective SOP's for recurring deployments and by administrative orders for specific combat operations and exercises.

103. RESPONSIBILITIES

1. The Division Commander is responsible for:
 - a. Logistic support of all elements of the Division and attached units.
 - b. Submitting requirements for material and supplies to higher head-

104.1

quarters or appropriate external support activities.

c. Continuing control of all logistic functions within the Command.

2. The responsibilities of the Assistant Chief of Staff, G-4 are:

a. To make recommendations to the Division Commander concerning all aspects of logistic support of the Division.

b. To plan, organize, and exercise staff supervision of all logistic functions in the Division.

c. To provide current information to the Division combat service support units with regard to logistic support concepts, plans, policies and decisions of the Division Commander.

d. To determine requirements and priorities for, and to coordinate the accomplishment of, service support tasks.

e. To perform other duties as set forth in pertinent staff manuals.

3. Subordinate commanders are responsible for:

a. Logistic support of all elements of their command.

b. Timely submission of logistic requirements to this Headquarters.

c. Conducting a continuing program of economy in the utilization of logistic support means.

d. Effective logistic discipline within their commands to include:

(1) Efficient and effective maintenance, storage, salvage and disposal of supplies and equipment.

(2) Prevention of hoarding, looting and pilferage.

(3) Safety of personnel and equipment.

(4) Training of personnel in the principles and practices of good logistic discipline.

104. COORDINATING AGENCIES. The 1st Force Service Regiment of Force Logistic Command (FLC) is the normal source of supply and central point for all classes of supplies required by the 1st Marine Division.

1. DIVISION G-4. As indicated in paragraph 102 above.

105. COMBAT PLANS AND ORDERS. The Assistant Chief of Staff, G-4 provides appropriate input to the G-3 for combat plans and orders in accordance with FMFM 3-1, (Command and Staff Action) and in coordination with other staff sections. This input will, when possible, reference appropriate SOP's. Only items at variance with, or not covered in, SOP's will specifically be covered in the plan or order. The following general provisions will apply to all combat plans and orders unless otherwise specified:

1. Support of other U. S. and Free World Military Assistance Forces will conform to existing III MAF directives and appropriate Inter-Service Support Agreements (ISSA's).
2. Vehicular traffic control will be exercised by unit commanders in assigned tactical areas.
3. Tracked vehicles will not use hard surfaced roads except in emergencies.
4. Inland waterways may be used to extend transport capabilities.
5. Essential combat requirements will limit construction.
6. Units using "Unit Distribution" notify Force Logistic Command of location, nature and amount of salvage for collection. Those on "Supply Point Distribution" deliver salvage to collecting points as announced.
7. Salvage fuel drums and bungs for return and re-issue; re-usable shipping equipment; e. g., Conex boxes and aluminum pallets, will be expeditiously returned to appropriate agencies.
8. Report locations of logistic support facilities to this Headquarters (G-4), when established.
9. Units mark and report helicopter zones.
10. Within capabilities, assist indigenous and other allied forces by accomplishing logistics tasks.
11. Maintain current embarkation data for redeployment of forces by either air or amphibious shipping.
12. Logistic details not elsewhere specified will be as directed by subordinate commanders.

106. REPORTS. Reports that are required are set forth in pertinent Division Orders, SOP's and appropriate administrative plans/orders. Format and time of submission will be as prescribed in these publications. Delivery will be by the most rapid and practicable means available consistent with the time the report is due. Portions of any report that are not applicable will be omitted.

SECTION II

ENGINEER201. GENERAL

1. Units providing engineer services within the 1st Marine Division include the 1st Engineer Battalion, the 1st Shore Party Battalion, and the Division Reproduction Section.

a. The primary mission of the 1st Engineer Battalion is to increase the combat effectiveness of the Division by rendering close combat engineer support of a pioneer nature. The battalion is also capable of providing logistical type support when not engaged in combat operations. Engineer logistical support requirements are accomplished under centralized control in general support of the Division.

b. The 1st Shore Party Battalion is capable of augmenting engineer units by providing trucks, heavy equipment, and operators.

c. The Reproduction Section, Headquarters Battalion, is not specifically an engineer element; however, since it consists almost entirely of personnel with engineer MOS's, it falls under the staff cognizance of the Division Engineer. The mission of this section is to provide limited reproduction facilities for the Division.

2. Engineer support available to the Division is not always adequate to meet the requirements. Proper employment of this engineer capability then becomes an important factor. There are certain general engineer tasks for which units of the Division are responsible, within their capabilities. These include such tasks as camouflage, construction of field fortifications, and employment of mines and demolitions. When requirements for these tasks exceed the unit's capabilities, engineers provide technical assistance and supervision as required. In a stabilized situation, field works requiring special skills and heavy engineer equipment are constructed by engineers for supported units.

202. ENGINEER RESOURCES AVAILABLE

1. The 1st Engineer Battalion and 1st Shore Party Battalion are organic units of the 1st Marine Division. They are available primarily for close combat engineer and combat service support respectively. As a secondary mission, they are available for general engineer support of the Division on a limited basis.

2. Fleet Marine Force Engineer Battalions are available for general support of III MAF. Operational control of these battalions rests with the CG, III MAF.

202.3

3. Fleet Marine Force Bridge Companies are available for general support of III MAF. Operational control of these companies rests with the CG, III MAF.

4. Construction Battalions (Sea Bees) of the 3d Naval Construction Brigade are also available to add depth to the engineer capability. Operational control of the Brigade rests with Commander, Naval Forces, Vietnam. CG, III MAF requests assignment of Naval Construction Battalions as required.

5. The Public Works Department, Naval Support Activity, Danang, is available for maintenance and limited construction for cantonments located within the defined Danang Secured Area.

203. REQUIREMENTS FOR ENGINEER ASSISTANCE

1. Procedures for requesting engineer assistance are established in Division Order Ph700.8, SOP for Engineer Operations.

2. Procedures for requesting Public Works Support for units located within the defined Danang Secured Area are established in Division Order 11010.2, Public Works Support for the 1st Marine Division in the Danang Secured Area; extent of.

204. ROAD AND BRIDGE CONSTRUCTION/MAINTENANCE

1. General responsibilities for roads and bridges are delineated in I Corps Coordinator Instruction 11000.1, responsibilities for road and bridge construction, repair and maintenance; assignment of.

2. Road oiling is the primary means of dust suppression on unpaved roads during dry weather. Oiling also is a major advantage in the visual detection of mines emplaced on unpaved roads.

a. Road oiling within cantonments is a responsibility of the 1st Engineer Battalion.

b. Road oiling of unpaved lines of communication within the Division TAOR is a responsibility of the unit specified in I Corps Coordinator Instruction 11000.1. The Division Engineer will coordinate assignment of road oiling priorities to ensure maximum benefit from available road oiling resources.

205. ENGINEER EQUIPMENT

1. An aggressive maintenance program must be pursued in order to ensure that the engineer equipment of this Division is constantly maintained in a high state of combat readiness. Commanding Officers holding items of engineer equipment (including engine powered generators, chain saws, field refrigeration units, etc.) are responsible for maintenance, record keeping and required reporting of that equipment.

206.6

2. Division Order P4700.6, SOP for Maintenance of Engineer Equipment establishes procedures to be practiced in this Division.
3. Division Order 4700.7, (Inspection Check List for Engineer Equipment) published an effective check list for engineer equipment inspections and a guide for engineer equipment maintenance.

206. CONSTRUCTION SUPPORT PROGRAMS

1. GENERAL. Construction Support Programs are established to meet requirements for new or replacement construction or for addition to or alterations of existing facilities. Construction standards and criteria are published in Division Order 11100.1, Cantonment Criteria and Standards of Construction.
2. BASE (CANTONMENT) DEVELOPMENT PLANNING. All cantonment commanders shall maintain master plans for each established combat base, and cantonment. Master plans shall be approved by the Division Base Development Board as provided for in Division Order 11010.1.
3. MILITARY CONSTRUCTION. Projects involving funded construction in excess of \$25,000 are included in the Military Construction Program. All such projects should be referred to the Division Base Development Board for approval.
4. TACTICAL SUPPORT FUNCTIONAL COMPONENTS (TSFC). TSFC's are pre-positioned War Reserve Stocks to meet tactical construction requirements. The policy and procedures for the control and utilization of TSFC are published in Division Order 11013.1, Tactical Support Functional Components.
5. PUBLIC WORKS SUPPORT. Under the expanded public works concept, certain alterations and minor new construction can be accomplished for units within the Danang Secured Area. Procedures for the accomplishment of such work are published in Division Order 11010.2, Public Works Support for the 1st Marine Division in the Danang Secured Area; extent of.
6. ASSISTANCE IN KIND (AIK). Certain construction projects can be accomplished through the use of AIK funds. Procedures for accomplishing work with AIK funds are published in Division Order 11010.3, Assistance In Kind (AIK) Funding For Facilities Construction and/or Maintenance Materials and/or Service.

2-3

SHORE PARTY301. GENERAL

1. The Shore Party Battalion and attached Naval units provide the command, control, administration, equipment, and operational personnel required to form a nucleus for the task organization of a Shore Party in support of a Marine Force in the Amphibious Assault and in subsequent operations.
2. The 1st Shore Party Battalion (Rein) is organized, equipped and trained to provide minimum essential command and control elements to support the landing of Division units. This battalion forms the nucleus of the Division Shore Party. The Commanding Officer, 1st Shore Party Battalion is the Division Shore Party Officer.

302. ORGANIZATION. The Shore Party when task organized, supports the landing force. Regardless of the ultimate size or variety of attachments required for composition, there are certain essential elements which every Shore Party Battalion task organization must contain. These are listed in paragraph 307, FMFM 4-3.

303. CONDUCT OF OPERATIONS

1. The conduct of shore party operations is a command function of the landing force. However, both Naval and landing forces participate in and contribute to the development of plans for shore party organization and employment.
2. The basic guidance for conduct of shore party operations is contained in FMFM 4-3.
3. In accomplishing its mission the shore party performs tasks inland from the waters edge. These tasks are listed in paragraph 202, FMFM 4-3.
4. The Navy element of shore party accomplishes its mission from the waters edge seaward. These tasks are listed in paragraph 203, FMFM 4-3.

304. ACTIVATION OF THE SHORE PARTY

1. The Division Shore Party is activated by the Division Commander through the issuance of an appropriate Division Order. Activation orders contain the following information:
 - a. Date activation is effective.
 - b. Assignment of units and their reporting dates.
 - c. Organizational details.
 - d. Designation of Commander.

305

- e. Authorization for additional equipment required.
- f. Assignment of training areas.

305. HELICOPTER SUPPORT TEAM

1. A Helicopter Support Team (HST) is a task organization formed and equipped for employment in a landing zone to direct and control helicopter operations within the landing zone.
2. The 1st Shore Party Battalion can provide six task organized Helicopter Support Teams in support of Division helicopter operations.

306. ORGANIZATION

1. The Shore Party Battalion Commander will task organize the HST based upon the supported commanders concept of operations.
2. If a Regimental/Division Headquarters conducts a battalion size operation or larger, a Shore Party Liaison Team with a minimum of one officer and two communications personnel will be assigned to the supported Headquarters and work with the G-4/S-4 officer.

307. CONDUCT OF OPERATION. Guidance for the conduct of HST operations is contained in FMFM 4-3, (Shore Party and Helicopter Support Team Operations); FMFM 3-3, (Helicopterborne Operations); and DivO 3120.15, (SOP Helicopter Support Operations).

308. ACTIVATION OF HELICOPTER SUPPORT TEAM

1. Upon receipt of a warning order, the shore party commander will establish liaison with the organization to be supported to determine HST support requirements.
2. When directed, the task organized HST reports to the supported unit and remains with the supported unit during the entire operation.

309. LOGISTIC SUPPORT AREA (LSA). On small operations of a short duration the shore party may, if so directed, manage a temporary LSA with Force Logistic Command augmentation, as required, for control of supplies in the LSA.

3-2

310. TACLOG OPERATIONS

1. GENERAL. A Division TACLOG is employed as the central control facility of the Division for the execution of the landing plan. Primary control facilities within the Division are provided by an RLT TACLOG for each colored beach and a TACLOG for helicopter borne elements. RLT/RLT TACLOG's employed on independent operations will conform to the applicable principles contained herein.
2. MISSION. A TACLOG performs the following tasks:
- Keeps appropriate commanders of the landing force informed as to the progress of the ship-to-shore movement.
 - In coordination with the Navy control agency, expedites the landing of troops, equipment and supplies in accordance with plans and orders, or as requested by the appropriate troop commander.
 - Advises the Navy control officer as to the location of troop units, equipment and supplies.
 - If adjustments are ordered in the sequence of landing, it assists the Navy control officer in making such adjustments.
 - Maintains a detailed account of the status of unloading and landing, including a record of dispatch time and arrival time of each serial at the beach.

3. FUNCTIONING

- a. Functioning of the Control System with respect to each Landing Category is as follows:

Landing Category	Cognizant Naval Control Officer	Cognizant Troop Cdr.	Instruction/requests concerning Originates From	Action To
Scheduled Waves	Central Control Officer	CG Division	Division Commander	Commander Amph Atk Gru
On RLT Call unit	Primary Control Officer	RLT Commander	RLT-TACLOG	Primary Control Officer
Waves Div unit	Central Control Officer	CG Division	DIV-TACLOG	Central Control Officer
Non Sched Units	Central Control Officer	CG Division	DIV-TACLOG	Central Control Officer
Floating Dumps	Primary Control Officer	RLT/BLT Commander	RLT/BLT-TACLOG	Primary Control Officer
Land Force Supplies	Central Control Officer	CG Division	DIV-TACLOG	Commander Amph Atk Gru

310.4

b. Division TACLOG will coordinate the landing of all non-scheduled units. Requests for the landing of non-scheduled serials received by RLT-TACLOG's will be relayed to Division TACLOG for action.

4. COMPOSITION OF THE DIVISION TACLOG

a. The Division TACLOG will routinely be composed of the following personnel:

Division Embarkation Officer

Assistant Division Embarkation Officer(s)

G-3 Representative

G-4 Representative

Enlisted watchstanders (Division Embarkation Section)

Communication Personnel (AGC Communication Detachment and Division Communications Company)

b. Depending on the needs of a specific operation, one or more of the following personnel may be included in the Division TACLOG as specified in appropriate administrative plan/order.

Shore Party Representative

Representative from major non-division units landing over Division beaches

Artillery Representative

Amphibian Vehicle Representative

Tank Representative

Corps, Force Troops and/or MAW Representative(s)

c. The Division Embarkation Officer is designated the Division TACLOG Officer.

5. TACLOG COMMUNICATIONS

a. The Radio Plan of the Communication-Electronics Annex of the pertinent Division operation order will prescribe TACLOG communications.

3-4

310.6

b. All TACLOG parties will guard prescribed radio nets commencing upon activation of such net; and will continue this guard until secured by the Division TACLOG. Division Shore Party elements will enter prescribed radio nets as soon as practicable, consistent with their items of landing. When established ashore, appropriate shore party headquarters will exercise net control of Shore Party Command and Control nets utilized by Division/RLT TACLOG parties. Until that time the Division TACLOG will act as net control.

c. In addition to the Shore Party Command and Control Nets, the Division TACLOG will include the capability of guarding the Division Tactical Net(s) and the HST Logistics Net. Unit representatives will normally have with them the necessary personnel and equipment to establish radio communications with their parent unit.

d. When MSTs ships are involved in the landing, communications between each such ship and division will be established. Equipment, if required, will be provided the division.

6. TACLOG OPERATIONS RECORDS

a. The Division TACLOG will maintain the following records provided by the indicated section representatives:

- (1) TACLOG Landing Serial Journal (Embark) (Figure 5) Page 15-6.
- (2) TACLOG Landing Serial Chart (Embark).
- (3) Ships Serial Abstract (Embark) (Figure 6) Page 15-7.
- (4) Consolidated Cargo List (G-4) (Figure 7) Page 15-8.
- (5) Serial Assignment Table Check Off List (G-3).
- (6) Landing Sequence Table Check Off List (G-3).
- (7) Assault Schedule Chart (G-3).
- (8) Landing Diagram Chart (G-3).
- (9) HEALT Check Off List (G-3).
- (10) Tactical Situation Map (G-3).
- (11) Task Organization Status Chart (G-3).

3-5

310.7

b. In addition the Division TACLOG will have on hand for ready reference copies of all pertinent plans and orders and all ships loading plans.

c. RLT/BLT TACLOGs will maintain similar records and reference as stated in paragraph a. and b. above applicable at their level.

7. TACLOG REPORTS

a. GENERAL. In order for the TACLOG to be able to fully advise the Commanding General and to effectively assist the control officer in the dispatch of troops, supplies and material to the beach, it must know when waves and serials:

- (1) Are called.
- (2) Report to LOD/PCS or helicopter control points.
- (3) Are dispatched from LOD/PCS to designated beach or from helicopter control points to designated landing zones.
- (4) Land on designated beach or in designated landing zone.

b. PURPOSE. The foregoing must be known in order for the Division Commander to be able to adjust or change the landing sequence. Further, the foregoing must be related to amphibious vehicle, landing craft and helicopter availability so that a determination can be made as to whether contemplated changes in the landing plan can be supported by the means available.

c. REPORTS REQUIRED FROM SUBORDINATE TACLOG'S. These reports will be submitted to the TACLOG at the next higher echelon as soon after the occurrence of the events as possible.

(1) SCHEDULED WAVES

- (a) Time 1st wave crosses LOD or helicopter control point.
- (b) Time 1st wave lands.
- (c) Time that the landing of all scheduled waves is completed.

(2) ON CALL WAVES

- (a) Time of arrival of each at PCS.
- (b) Time each landed.

(3) FLOATING DUMPS (BY SERIAL)

- (a) Time of arrival at PCS.
- (b) Time landed.

(4) HOURLY LANDING SUMMARY (LANSUM) REPORT

(a) This report concerns non-scheduled serials only and will be submitted hourly on the half-hour by the TACLOG of the RLT/BLT landing on the right and by the helicopter borne force. It will be submitted on the hour by TACLOG of the RLT/BLT landing on the left.

(b) Format of report will be as follows:

- A. LANSUM NO. _____.
- B. PRD _____ TO _____.
- C. (Report non-scheduled serials that have landed during the period covered.)

(c) An example of the Landing Summary Report is set forth below:

- A. LANSUM NO. 1.
- B. PERIOD 0930 TO 1030.
- C. SERIALS 75-79; 106-110; 125-131.

d. Report deviations from landing plan and/or inability to maintain schedule, as the situation occurs.

8. DISSOLUTION OF TACLOG

a. The Division and RLT TACLOG's will be dissolved on order of this Headquarters. BLT TACLOG's will be dissolved on order of their parent regiments.

b. Normally, the Division TACLOG continues operations until general unloading is completed. Individual members of the TACLOG may be released by the TACLOG Officer when their services are no longer required. In tightly controlled landings, or when early reembarkation is envisioned, TACLOG's may be kept in continued operation.

9. MISCELLANEOUS

a. The Division Reserve will be prepared to send a representative

310.9

with appropriate plans/orders and communication means to the TACLOG party on the primary control ship of the colored beach over which it will land.

b. The TACLOG officer at each echelon must maintain close contact and coordination with the parallel Navy control officer to ensure a continuous and timely exchange of information.

c. The Division TACLOG officer must be thoroughly familiar with all elements of the loading of the amphibious ships and the landing plan. In addition, he should be fully instructed in the intentions of the Division Commander relative to the planned execution of the landing. He should be prepared to act aggressively in accordance with those instructions, to ensure that the momentum of the landing is maintained despite any communication failures or casualties to control elements.

40471

SECTION IV

MOTOR TRANSPORT

401. GENERAL. The operations, maintenance, and administration of motor transport items of equipment will be in accordance with DivO P11240.30, (Motor Transport SOP) and other orders and directives of the 11240 series, in addition to other technical and field manuals appropriate for the equipment.

402. ORGANIZATION

1. Motor Transport support for 1st Marine Division units is established at three support levels to meet motor transport requirements.

a. ORGANIC SUPPORT. Is provided by vehicles assigned to a unit by a Table of Equipment. The mission of the unit determines the density of personnel and equipment required.

b. DIRECT SUPPORT. Is provided by vehicles assigned to a unit by a transport battalion organic to the Division. The Division Motor Transport Battalion consists of three truck companies of (31) 2½ ton trucks each. The battalion provides general motor transport support to give the Division limited tactical mobility and an organic logistic support capability.

c. GENERAL SUPPORT. Force Motor Transport Battalion provides medium and heavy transportation support in reinforcing and augmenting the organic land transport capabilities of a Marine Amphibious Force in the amphibious assault and subsequent operations ashore. This battalion consists of three medium truck companies of (31) 5 ton trucks each, one transport company of (30) 5 ton tractor trailers and one marginal terrain company of (35) tracked cargo carriers. The battalion may be placed under the operation control of a Marine Division.

403. RESPONSIBILITY. Responsibilities of commanders and motor transport officers are stated in DivO P11240.30, (Motor Transport)SOP). Considering the extensive utilization of vehicles, extremes in operating conditions, long lead time for parts procurement, and requirements for maximum availability of vehicles to support combat operations, unit commanders will give personal attention to this important segment of command responsibility. Adequate time will be allowed for the performance of preventive maintenance services when due and for MOS training of motor transport personnel.

404. MOTOR MOVEMENT

1. Requests for motor transport (Appendix B) in support of both tactical and administrative troop movements will be submitted to this Headquarters (Attn: Motor Transport Officer).

4-1

404.2

2. PLANNING AND CONTROL

a. Planning for motor movements includes the following considerations based on the requests for support submitted. Instructions to units providing the transportation will include this information.

(1) Determination of types and numbers of vehicles required, and unit to provide them.

(2) Designation of origin and destination of movement.

(3) Establishment of time and place of loading.

(4) Designation of required time of arrival at destination.

(5) Information on condition of roads and bridges.

(6) Provisions for security and escort.

(7) Development of movement schedules.

(8) Provisions for shuttle movements, if required, halts and required turn arounds.

b. Movement control measures are those actions taken to ensure the expeditious movement of vehicles in convoy and the coordination required between two or more convoys. These measures include:

(1) Route selection.

(2) Communications and traffic control.

(3) Movement orders and instructions.

c. Motor movement planning and control will be centralized at this Headquarters. The Division Motor Transport Officer will normally be the detailed planner, and will maintain the necessary maps and transportation status charts.

4-2

SECTION V

EMBARKATION

501. GENERAL. This section discusses the coordination and control of personnel, equipment, and supplies during air, sea and rail movements.

502. APPLICABILITY. These policies and procedures are applicable to all commands under operational control of the 1st Marine Division.

503. RESPONSIBILITIES

1. The responsibilities of the below listed staff officers, commanding officers and unit commanders regarding the policies and procedures set forth in this chapter are contained in DivO Pl4600.1, (Embarkation Procedures).

- a. Assistant Chief of Staff, G-4.
- b. Division Embarkation Officer.
- c. Division Communication-Electronics Officer.
- d. Division Motor Transport Officer.
- e. Division Provost Marshal.
- f. Commanding Officer, Shore Party Battalion.
- g. Unit Commanding Officer.

504. IN-COUNTRY AIR MOVEMENT

1. GENERAL. In-country air movement is conducted by Marine organic aircraft and MACV Transportation Management Agency (TMA) common user aircraft.

- a. Marine organic airlift will be used primarily for intra-ICTZ movement.
- b. TMA airlift is used primarily for:
 - (1) RVN and inter-zone movement.
 - (2) Supplementing intra-ICTZ movement into fields not compatible with organic Marine aircraft.
 - (3) Supplementing intra-ICTZ movement when airlift requirements exceed the capability of organic Marine aircraft.

504.2

2. PASSENGER MOVEMENT. Passengers traveling on routine business will report directly to the Marine Air Freight Passenger Terminal or 15th Aerial Port Passenger Terminal, as directed. Orders must be presented to establish priority and manifesting. When the required travel date is known in advance, passengers should request booking prior to reporting to the appropriate passenger terminal.

a. As defined by paragraph 405 ForO #4000.5, (III MAF Logistics SOP), passenger priorities are as follows:

(1) Priority I:

- (a) Emergency leave.
- (b) Personnel moving from replacement training center.
- (c) Advance parties of incoming troop units.

(2) Priority II:

- (a) Emergency TDY travel.
- (b) Personnel movements the lack of which impairs performance of the operational mission, including but not limited to:

- 1. EOD personnel.
- 2. Graves registration personnel.
- 3. Couriers designated in the 834th Air Division Southeast Asia Airlift Schedule.
- 4. DOD sponsored entertainers.

NOTE: Administrative travel of return travel by EOD, FAC, courier and graves registration personnel does not constitute emergency TDY.

(3) Priority III:

- (a) Administrative troop movement or other official travel.
- (b) Travel of information media personnel.
- (c) Routine couriers.
- (d) PCS movement from RVN to CONUS. Such PCS movement will be given first call within this priority designator when an Aerial Port of Embarkation (APOE) reporting date must be met.

504.5

(4) Priority IV:

- (a) PCS from CONUS.
- (b) Return from TDY.
- (c) R&R personnel moving on space available basis.

(5) Priority V: This priority constitutes space available travel.

- (a) Permissive TDY.
- (b) Pass-Liberty.
- (c) Ordinary leave.
- (d) Dependents.

3. ORGANIZATIONAL/UNIT MOVEMENT. Fixed wing air requirements for organizational/unit lifts involving organizational and unit cargo, must reach this Headquarters (Division Embarkation Officer) not less than three days prior to the desired staging date (emergencies excepted). Requests will be submitted in the format of Figure 1, Page 15-1.

4. CARGO MOVEMENT. Except for airdrop resupply, requests will be submitted to this Headquarters using the format contained in Figure 1, Page 15-1. Requests will include information necessary for completion of DD Form 1384 (TCMD) and will be submitted to III Marine Amphibious Force by the Division Embarkation Officer. Airdrop resupply requests will be submitted in the format of Figure 2, Page 15-3, three days prior to the desired staging date.

5. TRANSPORTATION PRIORITIES

a. Units will assign one of the following priorities to transportation requests as set forth in paragraph 404 of ForO P4000.5, (III MAF Logistics SOP).

(1) TAC Emergency. The highest priority; it is reserved for the tactical movement into combat, to include emergency evacuation. This priority to be assigned only by COC, MACV.

(2) Emergency Resupply. Reserved for the resupply of primary materials essential to accomplish the operational mission of forces in combat. The priority to be approved by COC, MACV.

(3) Combat Essential. This priority is reserved for unplanned movement of units or supplies not meeting the criteria of a higher priority, to support combat operations. This priority to be determined by appropriate Force Commander (CG, I FFV, CG II FFV, CG, III MAF, or by Senior Advisor IV CTZ).

5-3

506.3

(4) Priority "1". Movement of troops and material not in direct support of combat, but of such nature as to require expeditious processing and which justify shipment ahead of all normal movements. (Must be confirmed by TMA).

(5) Priority "2". Movement of auxiliary equipment, supplies or personnel, the lack of which impairs performance of the operational mission.

(6) Priority "3". Reserved for administrative troop movement; supply of essential material for administrative support and emergency repair of administrative equipment; and other than routine resupply. Movement of RVNAF trainees to training centers.

(7) Priority "4". Movement of routine resupply and training.

6. NOTIFICATION. Units will be notified by the Division Embarkation Officer of approval or disapproval of requests and staging dates, times, and locations.

505. OUT OF COUNTRY AIR MOVEMENT. Out of country air movement will be coordinated by this Headquarters on an as required basis. PCS, Special Leave, TAD in accordance with paragraph 407 of ForO P4000.5, (III MAF Logistics SOP).

506. WATER MOVEMENT

1. IN-COUNTRY COASTAL WATER MOVEMENTS

a. Depending on the nature of the request and availability of shipping, in-country organizational/unit water movement may be made on MSTs fleet shipping, or ships/craft under the operational control of the Commander, Naval Support Activity, Danang.

b. Requests for in-country organizational/unit water movements will be submitted to this Headquarters (Attn: Division Embarkation Officer) in the format as described in Figure 1, Page 15-1 as much in advance as practicable. In the event MSTs assets are assigned, requests will include information necessary for completion of DD Form 1384 (TCMD) which will be completed and submitted to III Marine Amphibious Force by the Division Embarkation Officer.

2. OUT OF COUNTRY WATER MOVEMENT. Out of country water movements will be coordinated by this Headquarters on an as required basis in accordance with ForO P4000.5, (III MAF Logistics SOP), and DivO P4600.1, (Embarkation Procedures).

3. PORT OF EMBARKATION FACILITIES. The locations and descriptions of port facilities are contained in DivO P4600.1, (Embarkation Procedures).

5-4

507

507. HIGHWAY CONVOYS. Requests for transportation beyond organic capabilities of Division will be in accordance with paragraph 406 of ForO P4000.5, (III MAF Logistics SOP).

5-5

SECTION VI

SUPPLY601. GENERAL

1. The Division Supply Officer is responsible to the Commanding General for the procurement and management of supplies within the Division, technical supply inspections and the employment of the Division Supply Inspection-Instruction Team.

2. The Division Supply Officer performs such duties as the Commanding General may direct with respect to the managerial and technical aspects of supply. His staff responsibilities include:

a. Planning, coordinating and supervising the acquisition, storage, control, security, issue, recovery and redistribution of all supplies and equipment.

b. Furnishing advice and information relative to supply procedures, including property accounting, property responsibility and standardization of materiel, and supply discipline.

602. SOURCE OF SUPPLY. Units of the Division are limited in the procurement of supplies and equipment to items appearing in allowance-type publications; i.e. Table of Authorized Materiel (TAM), Table of Equipment (T/E), Special Allowance Authorizations, and the Marine Corps Stock List (MCSL). The Force Logistic Command is the normal source of supply and central control point for all classes of supplies for 1st Marine Division units in RVN. Depending upon the operational requirement, geographical location, and class of supply, the organic unit may receive supplies from a Force Logistic Command Logistic Support Area (LSA) or on the Reporting Unit Code Line (RUCLINE) established at FLC headquarters in Danang.

603. DETAILED SUPPLY PROCEDURES. Detailed supply procedures are contained in DivO P4000.7, (Instructions and Procedures for Supply Operations).

604. TACTICAL RESUPPLY CONSIDERATIONS. Detailed tactical resupply considerations are contained in DivO P4000.17, (Standing Operating Procedures for Logistics Support Areas (LSA)).

703.

SECTION VII

ORDNANCE

701. GENERAL. This SOP establishes policy and provides guidance to units of this command in the management and control of ordnance equipment and material. DivO P8000.1, (SOP for Ordnance), outlines command responsibilities regarding ordnance equipment.

702. RESPONSIBILITY

1. Commanders at every level are responsible for the safety of operation, serviceability and proper care and maintenance of ordnance materiel, including ammunition, under their control.

2. The Division Ordnance Officer is the Commanding General's principal assistant in ordnance and ammunition matters. In this role he is responsible for:

a. Advising the commander and staff on ordnance matters and exercising technical supervision over ordnance activities throughout the Command.

b. Coordinating and supervising technical inspections of ordnance equipment and ammunition.

c. Monitoring ammunition assets and expenditures within this Command.

d. Coordinating and supervising the introduction of all new ordnance items into service by Division units.

e. Coordinating and supervising the completion of all modifications to ordnance items in use by Division units.

f. Coordinating and supervising participation in the R&E and rebuild program by Division units.

3. All commanders will conduct periodic ordnance inspections to determine the condition of ordnance equipment and related supplies, including ammunition.

703. MAINTENANCE. Maintenance is necessary to retain materiel in or restore materiel to a serviceable condition. Ensuring that ordnance materiel is maintained ready to effectively perform designated functions is a command responsibility. Third echelon ordnance maintenance support is provided to this Command by 1st Force Service Regiment. Units of this Command will make direct liaison with the Ordnance Maintenance Company, 1st Force Service Regiment concerning ordnance maintenance matters. Maintenance by cannibalization (the removal of serviceable parts from one ordnance item of equipment for use in repairing another item of ordnance equipment) is prohibited.

7-1

SECTION VIII

MEDICAL

801. GENERAL 82 JAN 1968

1. The Medical Service within the 1st Marine Division will conserve its effective manpower by providing early effective care of the sick and injured, prompt and orderly evacuation of casualties from the forward areas, and utilization of proper preventive medicine measures.

2. All medical matters arising within the 1st Marine Division (Rein), Fleet Marine Force, will be governed by Naval Regulations, Bureau of Naval Personnel Manual, Marine Corps Personnel Manual, Manual of the Medical Department, directives published by the Navy Department, Commanding General, Fleet Marine Force, Pacific; Commanding General, III Marine Amphibious Force and DivO P6000.1, (Medical SOP), supplemented by other directives which may be promulgated from time to time by this Headquarters.

802. RESPONSIBILITIES. Operation of medical service is a command function. Commands are provided adequate medical personnel and equipment to fulfill this responsibility. The Division Surgeon is responsible to the Commanding General for the technical control of medical personnel and medical materiel within the Division.

803. ORGANIZATION. The organization of medical service within the 1st Marine Division (Rein), Fleet Marine Force is based on outlines contained in FMFM 4-5, Medical and Dental Support.

804. MEDICAL PERSONNEL ADMINISTRATION

1. The term medical personnel includes all officers of the Medical Corps and Medical Service Corps, Medical Service Warrants, and Hospital Corpsmen (Group X, Medical).

2. The procedures governing the distribution, employment, and accountability for Medical Personnel is outlined in DivO P6000.1, Medical SOP.

805. MEDICAL SUPPLY

1. The Division Surgeon is assigned as Program Administrator for O & M, N Subhead 2720 OPBUD authorized issued to the Division by the Commanding General, Fleet Marine Force, Pacific.

2. Detailed procedures pertaining to the procurement, expenditure and accountability of medical supplies and equipment are outlined in DivO P6000.1.

000.

806. MEDICAL SERVICES. The policies and procedures for providing medical services, including hospitalization, of U.S. Armed Forces Personnel, personnel of Free World Military Forces (FWMF), Vietnamese personnel (Military and Civilian), Prisoners of War are outlined in DivO P6000.1.

807. EVACUATION. Evacuation policies, procedures and priorities are outlined in DivO P6000.1.

808. PREVENTIVE MEDICINE. Specific responsibilities and preventive medicine programs are outlined in DivO P6200.1, (Preventive Medicine SOP).

SECTION IX

FOOD SERVICE

901. GENERAL. The mission of the Food Service Section is to provide technical advice and assistance to unit commanding officers in messhall operations and to advise the Commanding General of unit requirements and capabilities.

902. GUIDANCE. The Food Service Section will be guided by instructions contained in MCC P10110.14, Food Service Subsistence Manual; ForO P10110.4, Administration of III MAF Food Service Program; and DiVO 10110.1, Food Services Procedures.

903. STAFF COGNIZANCE. The Food Service Section will function under the general staff cognizance of the Assistant Chief of Staff, G-4 1st Marine Division (Rein), FMP.

904. CONTROL OF DIVISION MESSAGES

1. Management Control of all general messes of the 1st Marine Division (Rein), Fleet Marine Force is exercised by the Commanding General through the Assistant Chief of Staff, G-4 and the Division Food Service Officer.

2. Operational Control of each general mess is exercised by the Commanding Officer in each case.

905. FOOD PACKET, LONG RANGE PATROL UTILIZATION. The Food Packet, Long Range Patrol was not designed to replace the Meal, Combat, Individual. The packet was designed to be used as an emergency food source during the later stages of long range patrol missions. The packet is not a ration nor is it a meal, it is nutritionally deficient and is not to be consumed on a continual basis. Prior to issuing Food Packet, Long Range Patrol, unit commanders should review the necessity of such items.

SECTION X

DENTAL

1001. GENERAL. Dental matters arising within the 1st Marine Division (Rein), FMF will be governed by Navy Regulations, Manual of the Medical Department, Marine Corps Personnel Manual, directives published by the Navy Department, Commanding General, Fleet Marine Force, Pacific, and DivC P6600.1, (Dental SOP).

1002. ORGANIZATION1. COMPOSITION

a. The Division Dental Service of the 1st Marine Division (Rein), FMF consists of a Staff Dental Officer and the 1st Dental Company.

b. The 1st Dental Company T/O provides dental officers and dental technicians in sufficient strength to support the 1st Marine Division (Rein), FMF.

c. Detachments of the 1st Dental Company will be assigned to elements of the 1st Marine Division (Rein), FMF as recommended by the Staff Dental Officer and approved by the Commanding General.

1003. DIVISION DENTAL OFFICER. The Staff Dental Officer acts as an advisor, planner, supervisor and coordinator for dentistry. He provides the Commanding General of the 1st Marine Division (Rein), FMF with the information and recommendations pertaining to the dental support of the Division.

1004. DENTAL SERVICE AT THE DENTAL COMPANY LEVEL

1. MISSION. To maintain the dental health of all elements of the 1st Marine Division (Rein), FMF; to provide specialized care for injuries involving the face and mouth; to train dental personnel in the support of Marine field operations and to assist the medical services in the event of mass casualties and mass evacuation.

2. COMMAND RELATIONSHIP

a. Force Dental Companies are organic to the Fleet Marine Force and are subject to directives of the Force Commander. The 1st Dental Company is assigned to the 1st Marine Division (Rein), FMF, and is under the military command of the Division Commander.

1004.3

b. The Commanding Officer, 1st Dental Company exercises centralized operational control in order to preserve the flexibility and mobility of dental service and to maintain a high state of readiness for deployment of elements. This organization permits maximum dental support for available FMF units.

c. Detachments of the 1st Dental Company, task organized with units to be deployed, will be under the military command of the Commander of the FMF unit with which deployed. The senior dental officer of the detachment is designated Detachment Commander and will serve on the Special Staff, and be responsible to the unit commander.

3. CONCEPT OF EMPLOYMENT

a. IN GARRISON. The 1st Dental Company, as a unit, is capable of providing dental support for the 1st Marine Division (Rein), FMF. When elements of the Division are deployed for billeting, training, or exercise, suitable dental detachments will be attached to provide adequate dental support.

b. IN COMBAT. The 1st Dental Company, as a unit, normally will not take an active part in the initial landing in the early phases of combat operations. Maximum dental effort will be directed where needed as soon as possible after a beachhead has been established, or when reserve, supporting, replacement or other units are free from combat operations. The company is organized to permit a considerable degree of flexibility and mobility. To meet situation requirements, mobile teams will be sent to a unit in need of support. When necessary, detachments of specialized personnel will be provided for the care and evacuation of casualties requiring specialized treatment due to traumatic injuries to the mouth and jaw. Every effort shall be made to place dental personnel and facilities in areas where security conditions permit the uninterrupted administration of treatment.

c. SPECIAL LANDING FORCES. Dental support for Special Landing Forces will be provided in accordance with FMFPacO 001300.13, WestPac Intra-Theater Unit Rotation.

4. ADMINISTRATION AND LOGISTICS

a. The 1st Dental Company is capable of performing dental administration, dental technical requirements, and custody and maintenance of personnel records.

b. The 1st Dental Company and its detachments are not self-sustaining logistically. The unit to which the company is attached, by order of the Commanding General, shall provide logistic and administrative support in accordance with DivO P6600.1.

10-2

1005

1005. DENTAL FACILITIES IN GARRISON. The 1st Dental Company and/or detachment will be provided with dental facilities and equipment by the unit or base/camp to which attached or designated for its support.

10-3

SECTION XI

MAINTENANCE1101. GENERAL

1. POLICY. Maintenance of equipment, including preventive maintenance, is a command responsibility. Organic equipment must be maintained at maximum combat readiness. Maintenance will be performed at the lowest echelon possessing the capability. Training and supervision of maintenance will be emphasized at all echelons to ensure the highest possible degree of combat readiness.
2. CONCEPT OF COMBAT MAINTENANCE SUPPORT. The standard doctrinal concept of maintenance support will be followed in this Division; i.e., units perform first and second echelon maintenance on their organic equipment. 1st Force Service Regiment (1st FSR) of Force Logistic Command (FLC) performs third echelon maintenance on the equipment of the Division and attached units not possessing a third echelon capability. Overflow third echelon and all fourth echelon maintenance, if accomplished in the objective area, is performed by elements of 1st Force Service Regiment, attached to or in support of the Division.
3. ORGANIZATION COMMANDERS. Unit commanders are responsible for organizational maintenance of the equipment under their control. This includes, but is not limited to, the following:
 - a. Proper preventive maintenance.
 - b. Repairs, adjustments and modifications as authorized and required by pertinent publications.
 - c. Complete and up-to-date records as required for various items of equipment. These include vehicle jackets, generator records, unsatisfactory equipment reports, and maintenance history cards.

1102. MISCELLANEOUS

1. EVACUATION. As a general policy equipment may be evacuated for third echelon maintenance during the same period that second echelon spare parts are required to complete second echelon maintenance under the following conditions.
 - a. The TERO (Tactical Equipment Repair Order) must clearly state that second echelon maintenance has not been completed due to lack of second echelon parts.
 - b. The TERO notes parts in order to complete second echelon maintenance by nomenclature and FSN.

1102.2

c. In the instance cited above, the thru echelon maintenance facility completes second echelon maintenance for the unit, if spare parts required are immediately available.

2. DELIVERY OF EQUIPMENT TO FORCE LOGISTIC COMMAND. Equipment delivered to FLC for repair must be intact. All organizational maintenance should be performed and the equipment climatized when required. Accessories, tools, etc. which could easily be lost, will not accompany such items to be repaired, unless they too need repair, in which case they will be noted on the work request form. Fragile components will be properly padded and protected when delivery or pick up is made.

3. PICK UP OF REPAIRED EQUIPMENT FROM FORCE LOGISTIC COMMAND. Units will be notified by letter when equipment has been repaired and ready for pick up from 1st Force Service Regiment, Force Logistic Command. The letter will contain the owning unit, item, TERO number, and direct that repaired items be picked up within 48 hours from receipt of the message.

4. EQUIPMENT MAINTENANCE. Division Order P4700.10 SOP for Equipment Maintenance provides detailed policies and procedures.

SECTION XII

SALVAGE1201. GENERAL

1. FMFPacO 4010.1, SOP for Salvage, provides salvage guidelines.

Salvage includes all material that has become unserviceable and property that has been lost, abandoned or discarded and recovered by a salvage organization. It includes captured enemy equipment.

2. Salvage operations involve the collection, evacuation, classification and disposition of salvage materiel.
3. Prompt and efficient salvage operations will render equipment and supplies available for reissue.
4. Organization unit commanders are responsible for salvage collection and evacuation within local unit areas.
5. In enemy capture of salvage is imminent, such materiel will be destroyed.

1202. SALVAGE ORGANIZATION

1. In carrying out responsibilities for salvage operations, unit commanders will:
 - a. Designate an officer to supervise salvage functions.
 - b. Designate salvage teams for the collection, inventory and security of abandoned and captured property in local areas.
 - c. Establish salvage collection points and report locations of such points to the 1st Force Service Regiment/Force Logistic Command.
2. 1st Force Service Regiment/Force Logistic Command will act as a collecting point for Division salvage functions.

1203. SALVAGE COLLECTION1. COLLECTION OF FRIENDLY MATERIEL

- a. Unit salvage collection points will be established as near the line of contact with the enemy as tactical conditions permit, and in locations favorable for transportation to the rear.
- b. Division salvage collection points will be established by the 1st Force Service Regiment to receive and process salvage from collection points of subordinate units. The location of Division collection points

1208.1

will be disseminated in current administrative orders.

c. Arms and equipment accompanying the sick and wounded will be tagged and collected at aid stations and evacuation stations by parent units in accordance with DivO P304.0.1, Casualty Reporting and Management.

d. In addition to the collection of salvage from subordinate units, salvage teams may be employed to search for salvage in areas through which combat units have passed.

2. COLLECTION OF ENEMY MATERIEL. See Operation Order 301-Yr, and Admin Order 301-Yr.

1204. CAPTURED FOOD STOCKS (RICE CACHES). See Operation Order 301-Yr, and Admin Order 301-Yr.

1205. CAPTURED MEDICAL SUPPLIES. See Operation Order 301-Yr, and Admin Order 301-Yr.

1206. COLLECTION OF AMMUNITION

1. Salvage teams will not collect ammunition (other than small arms) and explosives unless specifically directed to prevent such supplies from falling into enemy hands.

2. Stocks of ammunition (other than small arms) and explosives will be reported to the cognizant Ordnance Officer, who will provide instructions for disposition.

1207. PRIORITY IN EVACUATION. Priority in evacuation of salvage is as follows:

1. Items known to be in short supply, regardless of condition.
2. Serviceable items.
3. Repairable items.
4. Other salvage.

1208. CLASSIFICATION OF SALVAGE

1. Salvage materiel will be sorted and classified by collection point personnel according to condition, as follows:

- a. SERVICEABLE. Suitable for immediate reissue.
- b. UNSERVICEABLE AND REPAIRABLE. Needs repair, maintenance or parts.

1210

- c. SCRAP. Cannot be economically repaired.
- d. DANGEROUS ITEMS. Booby traps, mines, explosives, duds or questionable ammunition.

1209. DISPOSITION OF SALVAGE MATERIEL. Serviceable materiel will be cleaned, recorded and returned to supply stocks either at the using level or at the Division level. Items of equipment determined by qualified maintenance personnel to be beyond repair may be interchanged by a control program with close supervision by authorized personnel.

1210. TRASH AND GARBAGE. Trash and garbage dumps will be operated in accordance with DivO 11350.1, (COF for Dumpster Dumpster and the USNAVS Activity Danang Sanitary Land Fill Dump).

12-3

SECTION XIII

MARES/FORSTAT1301. GENERAL

1. MARINE CORPS OPERATIONAL EFFECTIVENESS REPORTING SYSTEM. In order to provide CMC and JCS with timely and detailed information which reflects the current and projected capabilities of Fleet Marine Forces to execute contingency and other plans, the Marine Corps Operational Effectiveness Reporting System was established. The intent of this system is to provide a sufficient level of detailed information on operational readiness to CMC and JCS with a minimum of duplication in reporting requirements at the unit level. To attain this end, three categories of reporting requirements have been implemented:

- a. THE MARINE CORPS AUTOMATED READINESS EVALUATION SYSTEM (MARES) provides force status and readiness information elements required solely by CMC and subordinate FMF commanders.
- b. THE JOINT CHIEFS OF STAFF FORCES STATUS REPORT (FORSTAT) provides force status and readiness information elements required by JCS, CMC, Unified and Specified Commanders, and FMF Commanders.
- c. SUPPLEMENTARY REPORTS provide force status information in narrative form on a periodic basis.

2. REPORTING PROCEDURES. The responsibility for the submission of accurate and timely reports to the MARES/FORSTAT system rests with the unit submitting the reports. The proper procedures for preparation and submission of the various reports are contained in DivO P3000.4 which implements MCO P300.2B. To aid in maintaining a high degree of reporting accuracy within the MARES/FORSTAT system, the Materiel Management Section of the Division G-4 audits all unit submissions dealing with GA, GB, RM, D, G, J, and R Cards. In performing this process, the Materiel Management Section ensures that unit submissions comply with the reports preparation instructions contained in MCO P3000.2B.

SECTION XIV

COMMAND MATERIEL MANAGEMENT INSPECTION

1401. GENERAL. The Command Materiel Management Inspection (CMMI) is a working inspection of units under Administrative Control of the 1st Marine Division. Each unit is inspected at intervals of approximately 180 days. Commodity areas to be inspected include Ordnance, Engineer, Motor Transport, Supply, Communication-Electronics, Embarkation, Food Services, and MARES/POKSTAT. The CMMI schedule is promulgated by a quarterly bulletin. DivO 5041.18 provides the detailed instructions for the conduct of the Command Materiel Management Inspection.

SECTION XV

TRANSPORTATION REQUEST

TYPE OF MOVEMENT REQUESTED: UNIT _____ PERSONNEL _____ CARGO _____

NAME _____ ORG _____ PHONE _____

1. REQUESTING UNIT _____ DTG _____

2. ORIGIN (COORDINATES IF NOT PORT OR AERIAL PORT, NAME OF PLACE).

3. CONTACT _____ PHONE _____

4. DESTINATION (COORDINATES IF NOT PORT OR AERIAL PORT, NAME OF PLACE).

5. CONTACT _____ PHONE _____

6. PRIORITY _____

7. DTG AVAILABLE _____

8. REQUIRED DELIVERY DATE _____

9. SECURITY CLASSIFICATION _____

10. TOTAL PAX _____ (OFF _____) (ENL _____) WEIGHT _____

11. BAGGAGE: PIECES _____ WEIGHT _____ CUBE _____

12. VEHICLES, EQUIPMENT, OR CARGO:

A.. GENERAL CARGO - NUMBER OF PIECES _____ DESCRIPTION _____

WEIGHT _____ CUBIC FEET _____

B. VEHICLES - QTY/TYPE/LENGTH(IN)/WIDTH(IN)/SQFT(FOR ONE VEHICLE)/
CU. FT (ONE VEHICLE)/TOTAL WT (OF ALL VEHICLES OF
TYPE AND INCLUDING CARGO LOADED IN VEHICLES)/TOTAL
CUBE OF TYPE VEHICLE.

C. TOTAL DRUMS POL - WEIGHT/CU. FT. - NUMBER OF PIECES.

D. TOTAL GALLONS OF BULK POL BY TYPE (III OR IIIA).

Figure 1 - Format for Transportation Request

TRANSPORTATION REQUEST (CONTINUED)

E. AMMO-WEIGHT/GU. PT. - NUMBER OF PIECES, DESCRIPTION.

F. TRANSPORTATION CONTROL NUMBER (To be assigned by Division EmbO)

13. SPECIAL INSTRUCTION:

14. TOTAL LIFT REQUIREMENT: WEIGHT _____ CUBIC FEET _____

15. USING UNIT _____

16. COMBAT LOADING (IS NOT) REQUIRED _____

17. DETAILED JUSTIFICATION _____

THROUGH _____

CUBIC FEET

WEIGHT (IN POUNDS) (IN METRIC) _____
(OR ALL VEHICLES) _____
CUBIC FEET (IN METRIC) _____

Figure 1 - Format for Transportation Request (Con't)

EMERGENCY AIRDROP REQUEST

1. Requesting unit (unit to receive airdropped supplies).
2. Supplies to be airdropped - Complete description and quantity.
3. a. Date and time airdrop required.
b. Latest acceptable date and time for airdrop.
4. Six digit coordinates of each end of the longitudinal axis of the DZ, using the 100,000 meter square grid zone designation.
5. Location of impact point - grid coordinates.
6. Description and location of prominent land marks in the general vicinity of the DZ. Include obstacles over 200 feet above the altitude of the DZ and indicate location by grid azimuth and distance from the impact point.
7. Recommended direction of approach.
8. DZ identifier - color and letter.
9. Air-ground radio frequency - FM/UHF/VHF.
10. Known enemy air defense weapons in the area.
11. Name, grade, and telephone number of unit representative with full knowledge of the mission.
12. Remarks: Ground party call sign.

NOTE: Classification for emergency airdrop of supplies and equipment will be classified SECRET and downgraded to UNCLASSIFIED upon completion or cancellation of the mission. Requests submitted will be confirmed by immediate message from requesting unit.

Figure 2 - Format for Emergency Airdrop Request

FORMAT FOR REQUEST FOR TRANSPORTATION

Alpha (A) - Call sign of requester.

Bravo (B) - Date and time to report for pickup.

Charlie (C) - Call sign of individual to whom to report at pickup point.

Delta (D) - Map coordinates of pickup point.

Echo (E) - Cubic feet of cargo.

Foxtrot (F) - Weight (lbs) of cargo.

Golf (G) - Number of personnel to be moved.

Hotel (H) - Date and time to arrive at destination.

India (I) - Map coordinates of destination.

Juliatt (J) - Yes/No (Security for transportation required).

Kilo (K) - Yes/No (Security arrangement made by requester).

Lima (L) - Map coordinates of pickup point for security personnel.

Mike (M) - Remarks (i.e.: known enemy locations, detours, road blocks, road/bridge conditions, guide location etc.).

Figure 3 - Format for Request for Transportation

CLASS I, II, III, IV REPORT FORMAT

<u>LINE # ON HAND ITEM</u>	<u>LINE # HAND ITEM</u>	
CLASS I		
1 _____ MCI	16 _____ AVGAS	
2 _____ B	17 _____ JP-4	
3 _____ A	18 _____ MOGAS	
4 _____ SUNDRIES	19 _____ DIESEL	
5 _____ HEAT	CLASS IV	
CLASS II (BATTERIES)		
6 _____ BA 279	20 _____ SANIBAGS	
7 _____ BA 270	21 _____ CONCERTINA	
8 _____ BA 386	21a _____ BARBED WR 330'	
9 _____ BA 414	22 _____ BARBED WIRE (100')	
10 _____ BA 30	23 _____ BARBED WIRE (50')	
11 _____ BA 200	24 _____ METAL STAKES (24")	
11a _____ BA 1389	25 _____ METAL STAKES (32")	
CLASS III (GALLONS)		
12 _____ AVGAS	26 _____ METAL STAKES (5')	
13 _____ JP-4	27 _____ METAL STAKES (8')	
14 _____ MOGAS	27a _____ RICE BAGS	
15 _____ DIESEL		

Figure 4 - Format for Class I, II, III, IV Report

AMMO REPORT FORMAT

ISA _____

LINE NO.	DODAC	ITEM
1	A011	12 Gauge Buckshot
2	A011A	12 Gauge Beehive
3	A066/071	5.56 Ball
4	A068	5.56 Tracer
5	A122/130	7.62 Ball
6	A124	7.62 Tracer
7	A127/131	7.62 Link
8	A136	7.62 Ball Match
9	A209/218	30 Cal Link
10	A475	45 Cal Ball
11	A574	50 Cal Spotter Tracer
12	A576	50 Cal Link
13	B534	40mm Multiple
14	B535	40mm WSP
15	B536	40mm WSC
16	B568/569/574	40mm HE
17	B610	CS Launcher
18	B626/632	60mm HE
19	B627	60mm Illum
20	B630	60mm WP
21	C256	81mm HE
22	C276	81mm WP
23	C226	81mm Illum
24	C258/273	90mm WP
25	C275/262	90mm Beehive Cannister
26	C280/266/267/287	90mm HE
27	C258	90mm AP-T
28	C294	90mm HEAT
29	Ch44/445	105mm HE
30	Ch48	105mm HE P-T
31	Ch49	105mm Illum
32	Ch51	105mm Green Smk
33	Ch52	105mm HC Smk
34	Ch53	105mm Red Smk
35	Ch54	105mm Smk WP
36	Ch55	105mm Yellow Smk
37	Ch62	105mm M44
38	C513	105mm Beehive
39	C650	106mm HEAT
40	C651	106mm HE P-T
41	C660	106mm Beehive
42	C704	4.2" HE

Figure 8 - Format for Ammo Reporting

43	C706	4.2" Illum
44	C708	4.2" WP
45	D361	175mm Ctg Prop
46	D480	155mm Ctg Prop
47	D485	155mm Gun HE
48	D487	155mm Gun WP
49	D490	Flash Reducer
50	D541	155mm WB
51	D544	155mm POW HE
52	D545	155mm Illum
53	D550	155mm HOW WP
54	D561/562	155mm M419
55	D572	175mm FE
56	D675	8" GB
57	D676	8" WB
58	D680	8" HE
59	D681	Flash Reducer
60	D684	8" M404
61	G800	Gren Adapter
62	G803/P05	Gren Adapt Chem
63	G839	7.62 Gren Ctg
64	G888/890	Gren Hand Frag
65	G895	Gren Hand Illum
66	G900	Gren Hand Incendiary
67	G924	Gren Hand Riot CS
68	G930	Gren Hand Smk FC
69	G937/935	Gren Hand Smk WP
70	G940	Gren Hand Smk Green
71	G945	Gren Hand Smk Yellow
72	G950	Gren Hand Smk Red
73	G963	Gren Hand Tear CS
74	F030	Gren Rifle WP
75	F555	66mm Rkt
76	F600	Rkt 3.5 HEAT
77	H602	Rkt 3.5 WP
78	J114	Rkt Motor 5"
79	K092/090	Mine AP
80	K111/113	Mine AP M18
81	K110	Mine AT HE M15
82	K111	Mine AT HE M21
83	K250	Mine AT HE M19
84	K764	Chem Agent CST 8lb Bag
85	K867	Smk Pot FC
86	K910	Thickner Incendiary M1
87	K935	Thickner Incendiary
88	LA11	Launch Kit
89	LA12	Flare Sig Red
90	LA13	Flare Sig Green

Figure 8 - Format for Ammo Reporting (Con't)

91	LA14	Flare Sig Yellow
92	LA15	Sig Red Smk
93	LA16	Sig Green Smk
94	LA17	Sig Yellow Smk
95	LA18	Sig White Flare
96	LA19	Sig White Smk
97	L225	Sig A/C Red/Red
98	L226	Sig A/C Yel/Red
99	L227	Sig A/C Green/Green
100	L275	Sig Illum Smk
101	L306	Sig Illum M30
102	L307	Sig Illum M30
103	L311	Sig Illum P30
104	L312	Sig Crd M30
105	L311	Sig Crd M30
106	L313	Sig Smk M30
107	L321	Sig Smk GP
108	L412	Flare Trip
109	M025	Linear Sig Demo IE
110	M028	Paraflare Torpedo
111	M032	Chg Block 1-lb M37
112	M039	Chg 10-lb Watering
113	M130	Cap, Blasting Electric
114	M131	Cap, Blasting Non-Electric
115	M120	Slane Chg Demo 15-lb
116	M121	Slane Chg Demo 40-lb
117	M186	Det Cord
118	M307	Dynamite
119	M323	Firing Device
120	M627	Firing Device
121	M630	Firing Device
122	M570	Fuze, Blasting Time
124	M756	Demo Kit M37
125	M766	Igniter Fuze
126	M660	Ignition Cylinder/PFT
127	M248	Fuze M565
128	M273	Fuze M561
129	M355	Fuze M561
130	M351	Fuze M561
131	M402	Fuze M532
132	M411	Fuze M514
133	M412	Fuze M514
134	M276	Fuze M504 M501A1
135	M523	Primers
136	M311	Fuze PD M572
137	M477	Fuze Prox M514
138	M525	Primer MR15
139	M525	Primer PRC

Figure 8 - Format for Ammo Reporting (Con't)

HEADQUARTERS
1st Marine Division (Rein), FMF
FPO San Francisco, California 96602

DivBul 5041
16/WRL/wsc
2 September 1969

DIVISION BULLETIN 5041

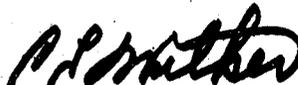
From: Commanding General
To: Distribution List

Subj: Medical Technical Inspections

Ref: (a) DivO 5041.20
(b) DivO P6000,1B

Encl: / (1) Inspection Schedule for 2d Qtr, FY 70

1. Purpose. To announce the Medical Technical Inspection Schedule to be conducted during the 2d Quarter, FY70, in accordance with references (a) and (b).
2. Information. During the 2d Quarter, FY70, the Division Surgeon's Office will conduct medical technical inspections of the medical facilities of those units listed in enclosure (1). Reference (b) is the primary source document for use in preparing for these inspections. In consideration of operational commitments, inspections will be conducted informally, and where the combat situation precludes the inspection according to enclosure (1), rescheduling will be effected by the Division Surgeon's Office.
3. Action. Commanders will ensure that all preparations for inspections have been completed prior to the scheduled date of inspection.
4. Self-cancellation. 1 January 1970.


C. E. WALKER
Chief of Staff

DISTRIBUTION: "A" & "B"

DivBul 5041
2 September 1969

INSPECTION SCHEDULE FOR 2ND QTR, FY70

OCTOBER 1969

3d Amphibian Tractor Battalion	8 OCT 69
1st Medical Battalion	15 OCT 69
1st Hospital Company	22 OCT 69
Headquarters, 5th Marine Regiment	29 OCT 69
3d Battalion, 5th Marine Regiment	29 OCT 69

NOVEMBER 1969

2d Battalion, 7th Marine Regiment	5 NOV 69
1st Motor Transport Battalion	12 NOV 69
2d Battalion, 1st Marine Regiment	19 NOV 69
Headquarters, 7th Marine Regiment	26 NOV 69
1st Battalion, 7th Marine Regiment	26 NOV 69
3d Battalion, 7th Marine Regiment	27 NOV 69

DECEMBER 1969

3d Battalion, 11th Marine Regiment	3 DEC 69
1st 175mm Gun Battery	8 DEC 69
1st Battalion, 5th Marine Regiment	10 DEC 69
2d Battalion, 5th Marine Regiment	17 DEC 69
1st Battalion, 11th Marine Regiment	22 DEC 69

ENCLOSURE (1)

HEADQUARTERS
 1st Marine Division (Rein), FMF
 FPO, San Francisco, California 96602

5/JDH/dkp
 5800
 7 Sep 1969

From: Commanding General
 To: Distribution List

Subj: Dissemination of Information concerning Results of Trial
 by General Court-Martial

Ref: (a) CG III MAF ltr 17/MGT/jnd over 5800 of 31Aug69 (Notal)

1. Reference (a) published information concerning the results of general courts-martial held in III MAF during the period 31 July - 21 August 1969. Reference (a) also stated that there has been an increase in serious offenses throughout III MAF and indicated that knowledge of the speedy administration of justice in the form of trials by general courts-martial and the sentences adjudged may serve as a deterrent to others who might be tempted to such a course of action. For that reason the following information is presented as to the results of general courts-martial held in III MAF during the above period.

A. 31 July 1969 - Pvt - - convicted by GCM of conspiracy to resist apprehension, resisting apprehension, willful refusal to obey orders, and escape from confinement. Sentenced to: DD, Confinement at hard labor for 1 year, forfeitures of all pay and allowances.

B. 5 & 6 August 1969 - Pvt - - and PFC - - both convicted by GCM of conspiracy to commit arson and attempted arson of an inhabited dwelling, conspiracy to murder 1stLt - - and SSgt - - , and attempted murder of SSgt - - . Both sentenced to: DD, Confinement at hard labor for 10 years, forfeiture of all pay and allowances.

C. 5 August 1969 - Pvt - - convicted by GCM, of conspiracy to commit arson and attempted arson of an inhabited dwelling, conspiracy to murder 1stLt - - and SSgt - - , and attempted murder of Major - - and SSgt - - . Sentenced to: DD, confinement at hard labor 20 years, forfeiture of all pay and allowances, reduction to E-1.

D. 8 August 1969 - LCpl - - convicted by GCM of conspiracy to murder, and attempted murder of Major - - . Sentenced: BCD, confinement at hard labor for one year, forfeiture of all pay and allowances, reduction to E-1.

E. 9 August 1969 - Cpl - - convicted by GCM of four specifications alleging premeditated murder of Vietnamese nationals. Sentenced to: DD, confinement at hard labor for life, forfeiture of all pay and allowances, reduction to E-1.

F. 9 August 1969 - Sgt - - convicted by GCM of conspiracy to commit arson and attempted arson of inhabited dwelling, conspiracy to murder SSgt - - and attempted murder of SSgt - - . Sentenced to: BCD, confinement at hard labor for one year, forfeiture of all pay and allowances, reduction to E-1.

G. 12 August 1969 - PFC - - convicted of violation of a lawful general order, wrongful appropriation of an M-60 machine gun and .45 caliber pistol, and assault with a dangerous weapon by firing the machine gun into a billeting area. Sentenced to: BCD, confinement at hard labor for 18 months, forfeiture of all pay and allowances, reduction to E-1.

H. 13 August 1969 - LCpl - - convicted by GCM of two specifications of bribery, two specifications of threatening Sgt - - , assault on Sgt - - , attempted larceny of government supplies, and wrongful appropriation of government vehicle. Sentenced to: DD, confinement at hard labor for 18 months, forfeiture of all pay and allowances, reduction to E-1.

I. 13 August 1969 - PFC - - convicted by GCM of three specifications alleging participation in a conspiracy to commit murder. Sentenced to: DD, confinement at hard labor for 20 years, forfeiture of all pay and allowances, reduction to E-1.

J. 13 August 1969 - LCpl - - convicted by GCM of quitting his unit with intent to avoid hazardous duty. Sentenced to: BCD, confinement at hard labor for 12 months, forfeiture of all pay and allowances, reduction to E-1.

K. 15 August 1969 - Pvt - - convicted by GCM of violation of a lawful general order by being off limits, negligent homicide by shooting victim with a pistol. Two specifications of possession of marijuana, one specification of possession of seconal, and a breach of restriction. Sentenced to: BCD, confinement at hard labor for 5 years, forfeiture of all pay and allowances, reduction to E-1.

L. 15 August 1969 - PFC - - convicted by GCM of two specifications of misbehavior before the enemy by running away from his patrol and failing to provide assistance to a relief column in locating an ambush site. Sentenced to: BCD, confinement at hard labor for 2 years, forfeiture of all pay and allowances, reduction to E-1.

M. 20 August 1969 - LCpl - - convicted by GCM of the premeditated murder of Cpl - - by use of two M-26 grenades, and of assault with a

dangerous weapon (grenades) upon Sgt - - . Sentenced to DD, confinement at hard labor for life, forfeiture of all pay and allowances, reduction to E-1.

N. 21 August 1969 - LCpl - - convicted by GCM of three specifications of UA, violation of lawful general regulations by possessing liquor and barbituates, possession of marijuana and barbituates, and communicating threats to Armed Forces Police. Sentenced to a DD, confinement at hard labor for 5 years, forfeiture of all pay and allowances, reduction to E-1.

2. The foregoing information will be given the widest possible dissemination.


G. E. WALKER
Chief of Staff

DISTRIBUTION: "A" & "B"

HEADQUARTERS
 1st Marine Division (Rein), FMF
 FPO, San Francisco, California 96602

DivBul 1500
 3/LAB/mcg
 9 Sep 1969

DIVISION BULLETIN 1500

From: Commanding General
 To: Distribution List

Subj: Division Schools Leadership Courses, 2d Quarter FY70

Ref: (a) DivO 1500.32A

Encl: ✓(1) Class Convening Dates and Unit Quota Assignments

1. Purpose. To publish class convening dates and unit assignments for the Officer, Staff Noncommissioned Officer, and Noncommissioned Officer Leadership Course for 2d Quarter FY70.

2. Information

a. Reference (a) provides information and instructions concerning the organization and operations of Division Schools and the Officer, SNCO, and NCO Leadership Courses.

b. Class convening dates and unit quotas for Officer, SNCO, and NCO Leadership Courses are noted in enclosure (1).

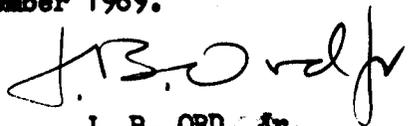
c. The location of Division Schools is within the 26th Marine Regiment cantonment (AT 947754).

3. Action. Unit commanders are directed to:

a. Assign personnel to the Officer, SNCO, and NCO Leadership Courses in accordance with quotas established in enclosure (1). Student prerequisites and administrative instructions are delineated in reference (a).

b. Provide the Director, Division Schools a copy of each student's orders three days prior to the class convening date.

4. Self-cancellation. 21 December 1969.



J. B. ORD, Jr.
 By Direction

DISTRIBUTION: "A" & "B"

DivBul 1500
9 Sep 1969

CLASS CONVENING DATES AND UNIT QUOTA ASSIGNMENTS

Class Convening Dates and Unit Quota Assignments

	DATES CONVENING															
	COURSE NO.	12Oct-25Oct	12Oct-18Oct	19Oct-25Oct	26Oct-3Nov	26Oct-1Nov	2Nov-8Nov	9Nov-22Nov	9Nov-15Nov	16Nov-22Nov	23Nov-6Dec	23Nov-29Nov	30Nov-6Dec	7Dec-20Dec	7Dec-13Dec	14Dec-20Dec
1st Marines	12	3	3	13	3	3	12	3	3	13	3	3	12	3	3	92
5th Marines	12	3	3	12	3	3	12	3	3	12	3	3	13	3	3	91
7th Marines	12	3	3	12	3	3	12	3	3	12	3	3	12	3	3	90
11th Marines	5	2	2	4	2	1	5	1	1	5	1	1	5	2	1	38
Hq Bn	1	1	1	2	1	1	1	2	1	1	1	1	1	1	1	17
1st Recon Bn	4	1	1	5	1	1	5	1	1	5	1	1	5	1	1	34
1st Tank Bn	1	1	1	1	0	1	1	1	1	0	1	1	1	1	0	12
3d AmTrac Bn	1	0	1	1	1	1	1	1	1	1	1	1	1	1	1	14
1st Med Bn	1	0	0	1	0	0	1	0	0	1	0	1	0	0	1	6
1st MT Bn	1	1	0	0	1	1	1	1	1	1	1	1	1	1	1	13
1st Engr Bn	1	1	1	1	1	1	1	1	1	0	1	1	2	1	1	15
1st SP Bn	1	1	1	0	1	1	1	0	1	1	1	0	0	1	1	11
7th Engr Bn	1	1	1	1	1	1	1	1	1	1	1	1	0	1	1	14
11th MT Bn	1	1	1	0	1	1	0	1	1	1	1	1	1	1	1	13
9th Engr Bn	1	1	1	2	1	1	0	1	1	1	1	1	1	1	1	15
	55	20	20	55	20	20	55	20	20	55	20	20	55	20	20	475

ENCLOSURE (1)

HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

DivBul 5041
4/RJK/pek
11 Sep 1969

DIVISION BULLETIN 5041

From: Commanding General
To: Distribution List

Subj: Command Materiel Management Inspection (CMMI); schedule of

Ref: (a) DivO 5041.18B

Encl: (1) Inspection Schedule, 4th Qtr CY69

1. Purpose. To publish the subject schedule.

2. Information

a. The CMMI schedule for the 4th Quarter, Calendar Year 1969 is listed in enclosure (1).

b. Reference (a) sets forth general procedures for Command Materiel Management Inspections.

c. Units will be furnished administrative instructions under separate cover from this Headquarters two weeks prior to their scheduled inspection.

3. Action. Unit commanders are responsible for informing this Headquarters (Attn: G-4, Materiel Management) of operational commitments that preclude inspection on the dates scheduled.

4. Self-cancellation. 31 December 1969.


G. E. WALKER
Chief of Staff

DISTRIBUTION: "A" & "B" plus 4 (50)

DivBul 5041

11 Sep 1969

INSPECTION SCHEDULE 4th QTR CY69

1st Dental Company	6 Oct 1969
1st Reconnaissance Battalion	10 Oct 1969
Headquarters Company, 7th Marines	15 Oct 1969
1st Battalion, 7th Marines	20 Oct 1969
3d Battalion, 7th Marines	24 Oct 1969
3d Battalion, 1st Marines	29 Oct 1969
7th Engineer Battalion	7 Nov 1969
1st Bridge Company	8 Nov 1969
3d 175mm Gun Battery	12 Nov 1969
9th Engineer Battalion	17, 18 Nov 1969
3d Amphibian Tractor Battalion	26 Nov 1969
Headquarters Company, 1st Marines	5 Dec 1969
3d Battalion, 11th Marines	10, 11 Dec 1969
1st Battalion, 1st Marines	15 Dec 1969
2d Battalion, 1st Marines	19 Dec 1969
1st Tank Battalion	24 Dec 1969

TENTATIVE INSPECTION SCHEDULE 1st QTR CY70

1st Battalion, 11th Marines	7, 8 Jan 1970
1st Hospital Company	12 Jan 1970
2d Battalion, 7th Marines	16 Jan 1970
4th Battalion, 11th Marines	21, 22 Jan 1970
Headquarters Battery, 11th Marines	26 Jan 1970
1st Shore Party Battalion	6 Feb 1970
1st Engineer Battalion	9, 10 Feb 1970
1st Motor Transport Battalion	13 Feb 1970
11th Motor Transport Battalion	18 Feb 1970
1st Medical Battalion	23 Feb 1970
1st Force Reconnaissance Company	25 Feb 1970
3d 8" Howitzer Battery	6 Mar 1970
1st 175mm Gun Battery	9 Mar 1970
Headquarters Battalion	11, 12 Mar 1970
3d Battalion, 5th Marines	23 Mar 1970
2d Battalion, 5th Marines	23 Mar 1970
1st Battalion, 5th Marines	24 Mar 1970
Headquarters Company, 5th Marines	24 Mar 1970
2d Battalion, 11th Marines	25, 26 Mar 1970

ENCLOSURE (1)

HEADQUARTERS
First Marine Division (Rein), FMF
FPO San Francisco, California 96602

7B/FCF/ret
1650
11 Sep 1969

From: Commanding General
To: Distribution List

Subj: Periodic Awards Report; month of August 1969

Encl: ✓ (1) Report of Awards processed by the 1st Marine
Division Awards Board for the month of August 1969

1. Enclosure (1) is forwarded for the information of unit commanders.
2. It will be noted that fewer recommendations were submitted in August than in July. Although reduced enemy activity in some areas would effect the number of heroic awards, the number of personnel rotated during August or rotating during the next 3 months who would warrant end of tour recognition has not diminished appreciably. Commanding Officers are requested to establish routine procedures which require the performance of each individual to be evaluated when he reaches the ninth month of his tour. A decision at that point to submit an award recommendation in his case would preclude oversights or last minute handling and ease the administrative burden on the unit.
3. Two hundred and forty two recommendations for the Navy Achievement Medal during the month had to be returned for rewrite due to the lack of specifics in the summary of action. It is requested that recommendations be reviewed prior to submission and/or forwarding with a view to ensure the summary contains a description of specific acts of the individual as required by the approving authority.

J. E. Harrell
J. E. HARRELL
By direction

DISTRIBUTION: "A" & "B"

HEADQUARTERS
1ST MARINE DIVISION
PERIODIC AWARDS REPORT

PERIOD: 1 August 1968 to 31 August 1968

PROCESSED BY DIVISION AWARDS BOARD

UNITS	MoE	NC	DSM	SSM	LoM	DFC	MMCM	BSM	NCM	NAM	AM	TOTAL LESS AM	TOTAL LESS AM JULY	TOTAL LESS AM LAST 6 MONTHS
1st Marines				(3)	(4)		(2)	(13)	(39)	(85)		(176)	(195)	(1235)
HqCo					3			7	8	6		24	21	79
1stBn 1stMar								6	5	15		26	43	373
2ndBn 1stMar				2	1		2	25	25	24		79	81	419
3rdBn 1stMar				1				5	1	40		47	60	364
5th Marines				(5)	(3)			(24)	(35)	(109)		(176)	(207)	(1138)
HqCo				1	1				5	17		24	23	108
1stBn 5thMar				3	2			11	6	29		51	51	312
2ndBn 5thMar								3	6	42		51	40	350
3rdBn 5thMar				1				10	18	21		50	53	368
7th Marines		(1)		(9)	(1)			(32)	(28)	(46)		(117)	(155)	(970)
HqCo				1	1				2			4	12	36
1stBn 7thMar		1		5				12	5	16		39	63	433
2ndBn 7thMar				2				8	5	1		16	12	165
3rdBn 7thMar				1				12	16	29		58	68	336
HqBn					4	2		17	39	34		96	76	513
1stReconBn				4	1			17	10	8		40	37	307
1stEngrBn					1			1	11	8		21	19	153
7thEngrBn					1			1	1			3	13	52
9thEngrBn								7	9	25		41	25	173
TOTAL		1		21	15	2	2	145	173	315		670	727	(4511)

HEADQUARTERS
1ST MARINE DIVISION
PERIODIC AWARDS REPORT

PERIOD: 1 August 1969 to 31 August 1969

PROCESSED BY DIVISION AWARDS BOARD

UNITS	M of H	N C	D S M	S S M	L of M	D F C	NM C M	B S M	N C M	N A M	A M	TOTAL LESS AM	TOTAL LAST MONTH	TOTAL LAST 6 MONTHS
1st TkBn				1				1	8	17		27	17	212
1st SPBn									4	6		10	22	81
3rd AmTracBn								3	2	12		17	22	130
1st MedBn								4	6	12		22	11	170
1st HospCo								3	1	2		6	5	29
1st DentCo													1	35
1st MTBn								2	1	4		7	6	54
11th MTBn								3	2	7		12	14	90
11th Marines				(1)	(1)			(21)	(17)	(33)		(73)	(97)	(675)
HqBtry								10	8	6		24	12	78
1stBn 11thMar									1	1		2	11	112
2ndBn 11thMar				1				7		6		14	20	101
3rdBn 11thMar					1			1	1	3		6	9	79
4thBn 11thMar								1	2	12		15	29	179
1st 175GBtry														13
3rd 175GBtry								1		2		3	5	26
8" HowBtry									2			2	1	35
1st ArmAphCo													3	23
1st FAG								1	3	3		7	7	29
3E TOTAL				2	1			37	41	93		174	195	1476

HEADQUARTERS
1ST MARINE DIVISION
PERIODIC AWARDS REPORT

PERIOD: _____ to _____														
PROCESSED BY DIVISION AWARDS BOARD														
UNITS	MoC	MC	DSM	SSM	LoC	DFC	MMCH	BSM	NCH	NAM	AM	TOTAL LESS AM	PH	CoFC
1st Marines													(218)	
HqCo													7	
1stBn 1stMar													43	
2ndBn 1stMar													53	
3rdBn 1stMar													151	
5th Marines													(219)	
HqCo													4	
1stBn 5thMar													54	
2ndBn 5thMar													73	
3rdBn 5thMar													88	
7th Marines													(1,99)	
HqCo													2	
1stBn 7thMar													186	
2ndBn 7thMar													179	
3rdBn 7thMar													132	
HqBn													31	
1stReconBn													32	
1stEngBn													6	
7thEngBn													13	
9thEngBn														
TOTAL													(1048)	

HEADQUARTERS
1ST MARINE DIVISION
PERIODIC AWARDS REPORT

PERIOD: _____ to _____														
PROCESSED BY DIVISION AWARDS BOARD														
UNITS	MoH	RC	DSM	SSM	LoM	DFC	NMCM	BSM	NCM	NAM	AM	TOTAL LESS AM	PH	CoC
1st TcBn													10	
1st SPBn													2	
3rd AmTracBn													6	
1st MedBn													1	
1st HospCo													0	
1st DentCo													0	
1st MTEBn													5	
11th MTEBn													2	
11th Marines													(50)	
HqBtry													4	
1stBn 11thMar													2	
2ndBn 11thMar													14	
3rdBn 11thMar													20	
4thBn 11thMar													0	
1st 175GBtry													0	
3rd 175GBtry													0	
8" HowBtry													1	
1st ArmAphCo													0	
1st PAG													0	
PAGE TOTAL													52	

HEADQUARTERS
1st Marine Division (Rein), FMF
FPO San Francisco, California 96602

DivBul 1710
37/AAL/jf1
11 Sep 1969

DIVISION BULLETIN 1710

From: Commanding General
To: Distribution List

Subj: Allocation of Out of Country R&R Quotas for the
month of October

Ref: (a) DivO 1710.10

Encl: (1) Out of Country R&R Quota Allocations

1. Purpose. To allocate Out of Country R&R quotas to
1st Marine Division organizations.

2. Information. Reference (a) prescribes the policies
for managing Out of Country R&R within the 1st Marine
Division. Quotas for the months of November and
December will be published separately.

3. Action. Commanding Officers of units listed in
enclosure (1) will:

a. Utilize allocated quotas.

b. Comply with instructions contained in reference (a).

c. Ensure that unassigned quotas are returned to this
Headquarters (Attn: Division Special Services) no later
than 23 September 1969.

4. Self-cancellation. 6 November 1969.


C. E. WALKER
Chief of Staff

DISTRIBUTION: "A" & "B"

HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

DivO 4400.22A
21/RLB/tkl
15 Sep 1969

DIVISION ORDER 4400.22A

From: Commanding General
To: Distribution List

Subj: Monthly Asset Status Report

Ref: (a) MCO P4400.84

Encl: ✓(1) Monthly Asset Status Report, Data Instructions
✓(2) Sample Message Format

Report Required: Monthly Asset Status Report (Report Symbol
MC-4400-19) par. 4.

1. Purpose. To issue instructions for the preparation of a monthly asset status report.
2. Cancellation. DivO 4400.22.
3. Information. Reference (a) requires that all units submit a monthly asset status report on the following items:

<u>FSN</u>	<u>CONTROL NO.</u>	<u>NOMENCLATURE</u>
8340-543-7787	N/A	Tent, General Purpose
8340-543-7788	C 64102F	Tent, General Purpose, Complete

4. Action

a. All requisitioning units will submit the subject report to reflect assets as of the last day of each month. Enclosure (1) provides instructions for each data element required.

b. Submit reports in request release message format as per enclosure (2).

DivO 4400.22A
15 Sep 1969

c. Reports are to reach this Headquarters for release not later than the second day of the month following the end of the reporting period.

d. The report will be released by this Headquarters to reach the Commanding General, Marine Corps Supply Activity by the 5th of the month.


G. E. WALKER
Chief of staff

DISTRIBUTION: "A" and "F"

DivO 4400.22A
15 Sep 1969

MONTHLY ASSET STATUS REPORT
Data Instructions

TITLEINSTRUCTIONS

Document Identifier Code (DIC)

Enter WAA

Routing Identifier Code (RIC)

Enter MPB

Federal Stock Number (FSN)

Enter the FSN of the item being reported.

Quantity

Enter the TOTAL quantity on hand on the date of this report (includes in stock, in use, and in repair).

Document Number

Enter a locally assigned document number that will reflect the accountable organization, julian date, and serial number. Use different serial number for each FSN.

Due-in

Enter the total quantity due to include issued or shipped status.

ENCLOSURE (1)

Div 4400.22A
15 Sep 1969

SAMPLE MESSAGE FORMAT

DSO
DSO
FM FIFTH MAR RRR
TO CG FIRST MAR DIV RRR
REQUEST RELEASE UNCLAS
FM CG FIRST MAR DIV
TO CG MCSA PHILA
INFO CG FMFPAC
FIFTH MAR

BT

UNCLAS E F T O

FOR P827 FMFPAC FOR FSO

MONTHLY ASSET STATUS RPT (RPT SYMBOL MC-4400-19)

A. MCO P4400.84

1. LAW REF A, FOL RPT SUB FOR JUL 69:

<u>DIC</u>	<u>RIC</u>	<u>FSN</u>	<u>QTY</u>	<u>DOC NR</u>	<u>DUE</u>
WAA	MPB	8340-543-7787	6	M115492130001	3
WAA	MPB	8340-543-7788	2	M115492130002	0

BT

ENCLOSURE (2)

HEADQUARTERS
1st Marine Division (Rein), FMP
FPO San Francisco, California 96602

DivO 2305.3
10/WHH/rlc
18 Sep 1969

DIVISION ORDER 2305.3

From: Commanding General
To: Distribution List

Subj: Control of Overseas and Long Distance Telephone Calls within the
U. S. Military Communications System

Ref: (a) Form 2305.3

Encl: (1) Overseas Telephone Activity Designator
(2) Monthly Overseas Telephone Control Log

1. Purpose. To establish control procedures for the placement of overseas and long distance telephone calls.

2. Applicability. This Order does not apply to Flash Calls or calls made by General/Flag Officers.

3. Effective Date. The effective date of this Division Order is 1 October 1969.

4. Definitions.

a. Long Distance Telephone Call. A telephone call which requires connections outside the local tandem office, but is within the confines of Thailand, Laos, and the RVN. This service is available from class "A" telephones only.

b. Overseas Telephone Call. A call to a location beyond the confines of Laos, Thailand, or the RVN.

c. Overseas Telephone Control Number (OTCN). An alpha-numeric indicator composed of an activity designator and a monthly sequence number which is assigned by the releasing authority as an authorization for an overseas telephone call.

d. Activity Designator. A three letter identification code assigned to an activity. This code serves to identify a specific activity when placing an overseas telephone call.

DivO 2305.3
18 Sep 1969

e. Monthly Sequence Number. A three digit number assigned to a call by the releasing authority. This number is the last part of the OTCN and identifies a specific call made by an activity.

f. Commercial Toll Numbers. Those special numbers required when placing commercial toll calls to Hong Kong, Singapore, Australia, or Malaysia.

g. Monthly Overseas Telephone Control Log. A record of overseas telephone calls prepared by the releasing authority in accordance with enclosure (2).

h. Releasing Authority. Individual delegated by his Commander as the authority for issuing OTCN's. This authority will be restricted to commanders and principal staff officers whose staff or section has the need for making official overseas calls.

5. General

a. Provisions of Service. The military communications system provides official telephone service primarily to U. S. Forces; U. S. non-military mission agencies when military operational requirements are not adversely affected; and to FVMAF/RVNAF in accordance with working agreements. Service may be provided to organizations under contract with the U. S. Government in accordance with the contractual obligations or when such calls are in the performance of those services required by the contract.

b. Overseas Calls. These calls will be restricted to those which require a timeliness that cannot be obtained by any other communication means. These calls will be placed through the Phu Lam Joint Overseas Switchboard (JOSS) 8-8-962-1101 or the Nha Trang Overseas Switchboard 8-8-960-1211 or 8-8-960-1311 in accordance with this directive. Flash calls will not require an OTCN. The high utilization of the limited overseas telephone facilities demands that communications discipline and economy be practiced in the most positive manner.

c. Long Distance Calls. Long distance telephone calls do not require a control number. This service is available from Class "A" telephones only. Long distance calls will not be placed through the Phu Lam JOSS or Nha Trang Overseas Switchboard, but will utilize the Southeast Asia Telephone System.

d. Military Precedence Designator: The assignment of a military precedence designator will be in strict accordance with the Joint Uniform Telephone Communications Precedence System (JUTCPS). This Division Order is not intended to provide the basic authority for assignment of precedence designators. Calls will, however, normally be assigned a Routine precedence and only in exceptional cases will precedence in excess of Priority be used.

DivO 2305.3
18 Sep 1969

e. Commercial Toll Numbers. These special numbers will be provided to the calling party by an operator of the Phu Lam JOSS when a commercial call is made.

f. System Abuse. Commanders will use monitoring techniques to ensure that there is no abuse of the communication facilities provided. Examples of major abuses are:

- (1) The making of personal calls.
- (2) Lengthy conversations.
- (3) Inflation of the precedence by the calling party.
- (4) Discussing classified information.
- (5) Vulgar or abusive language.

6. Responsibilities

a. Action addressees will:

(1) Establish and administer control procedures governing the placement of overseas telephone calls by their respective subscribers in accordance with this directive.

(2) Review Monthly Overseas Telephone Control logs and submit to CEO office by the 5th of the following month for review and comparison with report compiled by JOSS or Overseas Switchboard.

b. Releasing authority is responsible for:

(1) Assigning an Overseas Telephone Control number listed in enclosure (1) to an individual when a bonafide requirement to place a call has been established.

(2) Insuring that the precedence of the call is assigned in accordance with the Joint Uniform Telephone Communications Precedence System.

(3) Accomplishing the appropriate entries in the Monthly Overseas Telephone Control Log in accordance with enclosure (2).

(4) Reviewing Monthly log reports for violations of the procedures set forth in this Division Order.

(5) Utilizing the Monthly Overseas Telephone Control Log to identify improper use of the Military Communications System.

c. Each individual placing an overseas call will:

- (1) Organize his material prior to placing the call.

DivO 2305.3
18 Sep 1969

- (2) Advise the releasing authority if the call is not completed.
- (3) Provide the releasing authority with the commercial toll number provided by the Phu Lam JOSS operator, if appropriate.
- (4) Assign the proper precedence in accordance with the Joint Uniform Telephone Communications Precedence System. Guidance is contained in the First Marine Division Telephone Directory.
- (5) Provide, as required, the overseas telephone operator with:
 - (a) Destination of call (by number, if possible).
 - (b) Control number (not required for Flash Calls or for calls placed by General/Flag Officers).
 - (c) Precedence of call.
 - (d) Name and Rank.
 - (e) Organization.
 - (f) Such other information as the operator may request.

7. Policy

- a. Communications discipline and economy is a command responsibility. Commanders will insure that all members of their command are kept informed by a continuing program which will emphasize its application.
- b. Overseas telephone calls will normally be limited to 5 minutes, net inclusive of operator handling time.
- c. The use of Military Communications System for personal/unofficial calls is prohibited.

8. Activity Designator

- a. Activity designators are assigned to General and selected Special Staff Sections designated in enclosure (1).
- b. Requests for assignment of additional designators will be submitted as required, to Commanding General, 1st MarDiv (Attn: CEO).


G. E. WALKER
Chief of Staff

DISTRIBUTION: "A"

DivO 2305.3
18 Sep 1969

OVERSEAS TELEPHONE ACTIVITY DESIGNATOR

<u>QCEN</u>	<u>Releasing Authority</u>
MDA	Chief of Staff
MDB	C-1
MDC	G-2
MDD	G-3
MDE	G-4
MDF	G-5
MDG	CFO
MDH	AIRO
MDI	COMPTROLLER
MDJ	AIJ
MDK	CHAP
MDL	DISEO
MDM	CARPLMO
MDN	INSP
MDC	LEGAL
MDF	SUPPLY
MDQ	SPEC SVC
MDR	SURGEON

ENCLOSURE (1)

DivO 2305.3
18 Sep 1969

MONTHLY OVERSEAS TELEPHONE CONTROL LOG

MONTH OF SEP 1969

ORGANIZATION: COMMUNICATION-ELECTRONICS OFFICER
FIRST MARINE DIVISION

<u>OTCN</u>	<u>DATE</u>	<u>CALLING PARTY</u>	<u>PLACE & ACTIVITY</u>	<u>PROCEDURE</u>	<u>COMMERCIAL TOLL NUMBER</u>
MDG-001	3	Col DAHL	FMFPAC, HAWAII	ROUTINE	
MDG-002	10	Maj GLEIM	HONG KONG, IBM	PRIORITY	*VN8-47

* COMMERCIAL toll number provided to the calling party by the overseas operator when placing the call.

ENCLOSURE (2)

HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

DivO 10370.1
L/TGD/sdt
20 Sep 1969

DIVISION ORDER 10370.1

From: Commanding General
To: Distribution List

Subj: Plastic Sandbags; preservation of

Ref: (a) CG, 1st MarDiv 131036Z Aug69

Encl: (1) Mixtures and methods of preserving sandbags

1. Purpose. To promulgate information on preservation materials available for plastic sandbagged structures.

2. Information

a. Plastic sandbags deteriorate rapidly under direct exposure to the sun. This deterioration requires frequent re-sandbagging of protective structures at a high cost of manpower and materials.

b. Studies have been conducted to find a material suitable for use in Vietnam to apply to sandbags in order to prolong their life. Two materials have been found to be satisfactory and are discussed in detail in enclosure (1).

(1) The asphalt petroleum mixture has been found to be the least expensive, is a more expedient means of protection and can be quickly applied with a minimum expenditure of manpower.

(2) The concrete plaster overlay mixture is more expensive, requires additional equipment for preparation, and increases the number of personnel and time required for preparation and application to sandbagged structures.

3. Action

a. Commanders in accordance with reference (a), will requisition necessary materials through supply channels for protection of their plastic sandbagged structures.

DivO 10370.1
20 Sep 1969

b. Commanders will insure that a continuing rehabilitation program is established to ensure that sandbagged structures are properly preserved.

c. Commanders submit recommendations on improved preservation methods to the Division G-4.


C. E. WALKER
Chief of Staff

DISTRIBUTION: "A" & "B"

DivO 10370.1
20 Sept 1969

MIXTURES AND METHODS OF PRESERVING SANDBAGS

1. Asphalt Petroleum, Grade RC 800

a. Sandbags may be protected by a coating of asphalt petroleum, grade RC 800 (FSN 5610-233-0026, 55 gallon drum) requisitioned through normal supply channels. Using a stiff bristle or straw broom, the asphalt may be brushed on the exposed surface of the sandbags. Apply a generous coating (not so much as to run). The asphalt will cure after 3-4 days resulting in a dry, flexible, protective coating over the sandbags which, unless torn or abused, will significantly outlast uncoated bags.

b. Coverage to be expected is 100 square feet per gallon on exposed bags, disregarding the curved and tucked surfaces of the bags. This coverage is with the assumption that all bags are reasonably intact and clean, that care will be exercised by persons making application and that application will be by brush and not splashed.

c. If worn or torn bags cannot be replaced, cover these bags with an empty bag tucked under existing bags, then brush the bag with asphalt.

d. Asphalt petroleum, RC 800, is not intended as a water proofing agent. It is supplied as a protective coating to the plastic bags to deter or stop the destruction effects of sunlight on the sandbags.

2. Concrete Plaster Bunker Overlay

a. Concrete plaster is a plastic mixture of portland cement (FSN 5610-250-4676, bag 90 pound), clean sand and water.

b. Mixture of concrete plaster for plastering the exterior of sand-bagged bunkers should include definite proportions of cement, sand and water. Mixing should be accomplished in a wooden mortar box, wheel barrow, or any clean container. Do not mix too large a quantity at a time. Thoroughly mix dry, in a ratio of 1 part of cement to 2-4 parts of sand. Add not more than 5 gallons of water per bag gradually to the mix. (If sand is wet use less water). Continue mixing to achieve pliable plastic mixture that can be placed on by hand or troweled on the vertical and horizontal portions of the bunkers. The recommended concrete plaster thickness is 1/8 to 1/4 inch.

c. Based on average sandbags utilized on standard bunkers the following estimated quantities of ingredients are required:

Enclosure (1)

DivO 10370.1
20 Sep 1969

1:4 Mixture

<u>Bunker Size</u>	<u>Cement</u>	<u>Sand</u>
8X8X8	1 1/4 bags	2 cu yards
8X12X8	18 bags	3 cu yards
12X24X8	36 bags	6 cu yards
20X32X8	62 bags	10 cu yards

1:3 Mixture

<u>Bunker Size</u>	<u>Cement</u>	<u>Sand</u>
8X8X8	18 bags	2 cu yards
8X12X8	24 bags	3 cu yards
12X24X8	48 bags	6 cu yards
20X32X8	82 bags	10 cu yards

d. If difficulty is experienced in making the mixture adhere, reduce the amount of sand.

ENCLOSURE (1)

HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

DivO Ph4000.17B
L/NMP/rwr
20 Sept 1969

DIVISION ORDER Ph4000.17B

From: Commanding General
To: Distribution List

Subj: Standing Operating Procedures for Logistic Support Areas (LSAs)

Encl: ✓(1) LOCATOR SHEET

Reports Required: List, page vi

1. Purpose. To provide guidance to assist in the planning, establishment, and operation of Logistic Support Areas (LSAs) in support of operations conducted by the 1st Marine Division in the Republic of Vietnam.
2. Cancellation. DivO Ph4000.17A.
3. Action. These regulations will govern the functioning of LSAs within the 1st Marine Division.
4. Recommendations. Recommendations concerning the contents of this SOP are invited. Submit via the appropriate chain of command for evaluation.
5. Certification. Reviewed and approved this date.


C. E. WALKER
Chief of Staff

DISTRIBUTION: "A" & "B"

DivO Pl. 000.17B
20 Sep 1969

LOCATOR SHEET

Subj: Standing Operating Procedures for Logistic Support Areas (LSAs)

Location:

(Indicate the location(s) of the copy(ies) of this publication.)

ENCLOSURE (1)

STANDING OPERATING PROCEDURES FOR LOGISTIC SUPPORT AREAS (LSAs)

RECORD OF CHANGES

Log completed change action as indicated.

Change Number	Date of Change	Date Received	Date Entered	Signature of Person Entering Change

STANDING OPERATING PROCEDURES FOR LOGISTIC SUPPORT AREAS (LSAs)

CONTENTS

	<u>Paragraph</u>	<u>Page</u>
SECTION I		
PURPOSE - - - - -	101	1-1
MISSION - - - - -	102	1-1
COMPOSITION AND CONTROL OF THE LSA- - - - -	103	1-1
ESTABLISHMENT OF THE LSA- - - - -	104	1-1
Administrative Order - - - - -	104.1	1-1
Density List - - - - -	104.2	1-1
Monitoring LSA - - - - -	104.3	1-1
Control- - - - -	104.4	1-1
FUNCTION OF THE LSA - - - - -	105	1-2
General- - - - -	105.1	1-2
Specific Functions - - - - -	105.2	1-2
STAFFING OF THE LSA - - - - -	106	1-2
Logistic Support Unit (LSU)- - - - -	106.1	1-2
Shore Party Battalion- - - - -	106.2	1-3
Supported Organizations- - - - -	106.3	1-3
1st Marine Aircraft Wing - - - - -	106.4	1-3
EQUIPMENT FOR THE LSA - - - - -	107	1-3
STOCKAGE OF SUPPLIES - - - - -	108	1-3
MAINTENANCE AND SERVICE - - - - -	109	1-4
Maintenance- - - - -	109.1	1-4
Laundry- - - - -	109.2	1-4
OPERATION OF THE LSA- - - - -	110	1-4
Communications - - - - -	110.1	1-4
Request for Supplies - - - - -	110.2	1-4
Restocking of Supplies or Request for Supplies		
Not Stocked at the LSA - - - - -	110.3	1-5
Class II, IV, VII and IX- - - - -	110.3a	1-5
Class I, III and V- - - - -	110.3b	1-5
Class VA- - - - -	110.3c	1-5
Delivery of Supplies - - - - -	110.4	1-5
Supplies at LSA - - - - -	110.4a	1-5
Supplies from FLC - - - - -	110.4b	1-5
Supplies from Supported Organizations - - - - -	110.4c	1-5
SUPPLY ACCOUNTING PROCEDURES- - - - -	111	1-5

STANDING OPERATING PROCEDURES FOR LOGISTIC SUPPORT AREAS (LSAs)

	<u>Paragraph</u>	<u>Page</u>
DISESTABLISHMENT OF THE LSA - - - - -	112	1-6
REPORTS - - - - -	113	1-6
During Operations - - - - -	113.1	1-6
LSU to FLC - - - - -	113.1a	1-6
HSG to Shore Party Battalion - - - - -	113.1b	1-6
OIC Logistics Center to Division Logistic Operation Center - - - - -	113.1c	1-6
Conclusion of Operation - - - - -	113.2	1-6
SECTION II		
PURPOSE - - - - -	201	2-1
MISSION - - - - -	202	2-1
CONTROL - - - - -	203	2-1
FUNCTIONING OF THE LSA - - - - -	204	2-1
PROCEDURES - - - - -	205	2-2
Supply - - - - -	205.1	2-2
Service - - - - -	205.2	2-2
Maintenance - - - - -	205.3	2-2
SECTION III		
PURPOSE - - - - -	301	3-1
MISSION - - - - -	302	3-1
CONTROL - - - - -	303	3-1
FUNCTIONS OF THE LSA - - - - -	304	3-1
PROCEDURES - - - - -	305	3-1
SECTION IV		
LOGISTICS OPERATION CENTER PROCEDURES - - - - -	401	4-1
General - - - - -	401.1	4-1
Personnel - - - - -	401.2	4-1
Responsibility - - - - -	401.3	4-1
Logistic Operations Center - - - - -	401.4	4-1
Communications - - - - -	401.5	4-1
Regimental/Battalion S-4 Representatives - - - - -	401.6	4-2
Priorities - - - - -	401.7	4-2
Emergency Resupply - - - - -	401.7a	4-2
Priority Resupply - - - - -	401.7b	4-2

STANDING OPERATING PROCEDURES FOR LOGISTIC SUPPORT AREAS (LSAs)

	<u>Paragraph</u>	<u>Page</u>
Resupply Lift Requests- - - - -	401.8	4-3
Staging Cargo - - - - -	401.9	4-3
LSA/Shore Party - - - - -	401.10	4-3
Monitoring- - - - -	401.11	4-4
Incomplete Missions - - - - -	401.12	4-4
Passengers- - - - -	401.13	4-5

	<u>Figure</u>	<u>Page</u>
--	---------------	-------------

SECTION V

Format of an LOC Bunker Layout - - - - -	1	5-1
Format of a Resupply Lift Form - - - - -	2	5-2
Format for a Line Sheet Modification - - - - -	3	5-3
Format for a LSA Helicopter Cargo Pad Layout - -	4	5-4
Format of an LSA Lane Staging Diagram - - - - -	5	5-5
Format of an Aircraft Hours Report - - - - -	6	5-6
Format for a Material Return Report- - - - -	7	5-7
Format for a Daily Schedule Lifts Form - - - - -	8	5-8
Format for a Dream Sheet Form- - - - -	9	5-9
Format of a Passenger Log Sheet Form - - - - -	10	5-10
Format of a Passenger Manifest Form- - - - -	11	5-11

STANDING OPERATING PROCEDURES FOR LOGISTIC SUPPORT AREAS (LSAs)

REPORTS REQUIRED

- I. Dump Status (Report Symbol 1 Div 4000/1-4) par. 113.1a
- II. Tonnage Received (Report Symbol 1 Div 4000/2-4) par 113.1a
- III. MHE on Line (Report Symbol 1 Div 4000/3-4) par. 113.1a and 113.1b
- IV. Sling and Net Availability (Report Symbol 1 Div 4000/4-4) par. 113.1b
- V. Tonnage Supplied to Field (Report Symbol 1 Div 4000/5-4) par. 113.1c
- VI. Total Helo Lifts (Report Symbol 1 Div 4000/6-4) par. 113.1c
- VII. Ration and POL Dump Status (Report Symbol 1 Div 4000/7-4) par. 113.1c
- VIII. Recurring Problems (Report Symbol 1 Div 4000/8-4) par. 113.1c

STANDING OPERATING PROCEDURES FOR LOGISTIC SUPPORT AREAS (LSAs) 104.3

SECTION I

101. PURPOSE. To provide guidance to assist in the planning, establishment and operation of Logistic Support Areas (LSA) in support of operations by the 1st Marine Division in the Republic of Vietnam.

102. MISSION. The mission of the LSA is to provide supply and service support to organizations participating in combat operations away from home combat bases. When not operating outside cantonment areas, supply service and maintenance support will be provided through normal channels from Force Logistic Command.

103. COMPOSITION AND CONTROL OF THE LSA. Under normal circumstances, the Service Battalion establishes LSAs; however, in RVN, the Division has no Service Battalion. Consequently, LSAs are established by the Division Headquarters. The LSA is a task organization composed of elements of the 1st Shore Party Battalion, the Force Logistic Command (FLC), the organization being supported and the 1st Marine Aircraft Wing (1stMAW). Overall control is exercised by the Division G-4 through the OIC of the LSA Logistic Operation Center. The senior organization being supported by the LSA during operations exercises direct control of the LSA by providing the OIC of the LSA Logistics Operation Center (LOC).

104. ESTABLISHMENT OF THE LSA. LSAs are established in Division Administrative Orders. Generally, the sequence of events follows the pattern shown below:

1. ADMINISTRATIVE ORDER. Prior to the issuance of the administrative order, representatives of the G-4, 1st Marine Division conduct a planning conference with representatives (as required) from FLC, 1stMAW, 1st Shore Party Battalion, the organization to be supported, and any other organizations which will participate in the operation of the LSA. At the conference, requirements are announced and agreements reached concerning staffing, equipping and stocking of the LSA, and operating procedures not covered by this SOP.
2. DENSITY LIST. The administrative orders are issued and FLC is provided a density list of personnel and equipment to be supported from the LSA.
3. MONITORING LSA. The Division G-4 monitors operation of the LSA.
4. CONTROL. The LSA is established in accordance with the administrative orders and the senior supported organization initiates direct control through its Logistics Operation Center.

105 STANDING OPERATING PROCEDURES FOR LOGISTIC SUPPORT AREAS (LSAs)

105. FUNCTION OF

1. GENERAL. In RVN, the supply, service and maintenance support for the Division is provided by FLC. The unit distribution normally provided by the Service Battalion is not available. The function of the LSA is to provide unit distribution in forward operational areas.

2. SPECIFIC FUNCTIONS. Specific tasks of the LSA are as follows:

- a. Build-up of stock levels as prescribed in administrative orders.
- b. Supply service support for all classes of supply as designated, to include; receipt, storage, maintenance in storage, accounting, distribution, and salvage.
- c. Packaging of supplies and inspection of slings, nets, and baskets to ensure serviceability and safe delivery. Sling serviceability standards are as shown in FMFM 3-3 (Appendex C, paragraph 3.e.)
- d. Maintenance service support of equipment, placing emphasis on use of contact teams for immediate repair and rapid evacuation to FLC of equipment requiring extensive maintenance.
- e. Transport services for movement of supplies in the LSA.
- f. Daily submission of dump status reports to the Division G-4 and FLC.

106. STAFFING OF THE LSA. The personnel strength of each LSA is determined by the personnel, weapons and equipment densities to be supported, prescribed dump levels, sizes and locations of landing zones and sites, and the mode of transportation for resupply and evacuation of equipment. Personnel to be provided by each organization are shown below:

- 1. LOGISTIC SUPPORT UNIT (LSU). FLC provides, as mutually agreed, the following personnel to support specific operations:
 - a. Supply record-keeping personnel.
 - b. Warehousemen.
 - c. Qualified operators of material handling equipment.
 - d. Ammunition technicians.
 - e. Bulk fuel technicians.

STANDING OPERATING PROCEDURES FOR LOGISTIC SUPPORT AREAS (LSAs) 108.1

- f. Maintenance technicians.
 - g. Air delivery personnel as required.
 - h. Communications personnel as required.
 - i. Graves registration personnel as required.
 - j. Laundry personnel as required.
2. SHORE PARTY BATTALION. The Shore Party Battalion provides helicopter support personnel as required. (See SOP for HST, DivO 3120.15_)
3. SUPPORTED ORGANIZATIONS. Supported organizations provide:
- a. Unit Supply Officer and Class II supply personnel.
 - b. S-4 and Air Officer representative.
 - c. Second echelon repair personnel.
 - d. Motor vehicle operators.
 - e. Working parties to ISA as required.
4. 1ST MARINE AIRCRAFT WING. To support specific operations, the 1stMAW provides, as mutually agreed, the following personnel:
- a. Tactical Airfield Fuel Dispensing System (TAFDS) operators.
 - b. Refueler operators.
 - c. Aviation ammunition technicians.
 - d. Landing zone control teams.

107. EQUIPMENT FOR THE LSA. The amount and type of equipment for the LSA is determined by the Commanding General, 1st Marine Division and the Commanding General, Force Logistic Command. It is provided out of assets of the 1st Marine Division and Force Logistic Command. Minimum essential equipment includes inspected serviceable nets and slings, material handling equipment, bulk fuel handling and dispensing equipment, and tool kits required by contact teams. (TAFDS is provided by the 1stMAW)

108. STOCKAGE OF SUPPLIES

1. LSUs will stock sufficient Class IC, IIIW and VW at the LSU to support operating units. Battalions being supported from a particular

108.2 STANDING OPERATING PROCEDURES FOR LOGISTIC SUPPORT AREAS (LSAs)

ISA while operating outside cantonment areas will pre-stock at that ISA, operating levels of Class IIE, IV, VIII, IXG, IXK and IXM organic supplies prior to operations and replenish these stocks as they are depleted. Those supplies stocked by the battalion will be accounted for and replenished by them.

2. The TAFDS will provide Class IIIA at all ISA sites.
3. Class VA will be stocked at the ISA by appropriate 1stMAW or FLC personnel.

109. MAINTENANCE AND SERVICE1. MAINTENANCE

a. Units are responsible for the first and second echelon maintenance of their equipment.

b. Third echelon maintenance will be provided by LSU maintenance personnel or maintenance contact teams upon request.

2. LAUNDRY. Laundry support will be provided by the laundry unit supporting the ISA site area. If these units are not operating, laundry service will be provided at FLC.

110. OPERATION OF THE ISA. The ISA serves in a direct support capacity for the unit being supplied from its resources; however, as previously stated, the Division Headquarters (G-4) retains overall control of the ISA through the S-4 of the senior unit supported by the ISA. The direct control of the ISA will be by the senior supported organization and will be exercised through its Logistics Operations Center at the ISA. (See Section IV)

1. COMMUNICATIONS. Logistical administration nets are established by the supported units to their S-4 representatives in the ISA Logistical Operations Center for the purpose of submitting resupply requests (See Section IV). The Shore Party HST establishes radio communications between the ISA, LZs and the resupply helicopters. Radio/land line communications is provided from the Logistics Operations Center in the ISA to the Division Logistics Operation Center and FLC. When the 1st Marine Aircraft Wing provides a landing zone control team, the HST will also establish radio/communications with the team and the ISA.

2. REQUEST FOR SUPPLIES. All requests for supplies are processed through the assigned logistics/supply personnel at each echelon back to the LOC, then to the LSU personnel or the supported unit supply personnel depending on the agency that controls the particular supplies requested.

STANDING OPERATING PROCEDURES FOR LOGISTIC SUPPORT AREAS (LSAs) 111

3. RESTOCKING OF SUPPLIES OR REQUEST FOR SUPPLIES NOT STOCKED AT THE ISA. If the requested supplies are not stocked or stocks are depleted, the following action is taken:

a. CLASS II, IV, VII AND IX. Requests will be passed to supported unit supply personnel at the ISA and they will requisition items or re-supply of depleted stocks from FLC.

b. CLASS I, III AND V. Normal resupply of items in the Class I, III and V dumps is accomplished by FLC personnel. The senior supported command will indicate the DOS/DOA desired. FLC personnel will be responsible for attaining and maintaining the DOS/DOA desired consistently with safe storage facilities. This will be accomplished by analysis of daily dump status reports furnished to the FLC units providing the LSU. FLC will ensure established dump levels are maintained.

c. CLASS VA. Pass request to 1st Marine Aircraft Wing via the Division Logistic Operation Center.

4. DELIVERY OF SUPPLIES. Supplies are packaged and delivered in accordance with the procedures outlined below:

a. SUPPLIES AT ISA. The supplies are drawn from the LSU, for delivery by individual unit Logistic/Supply personnel and the Logistic Operation Center is notified when supplies are staged ready for pick up on the helo pad and the LOC frags a helicopter (normally pre-assigned).

b. SUPPLIES FROM FLC. If emergency delivery is required directly from FLC, FLC packages the supplies and notifies the ISA that they are ready for pick-up. The supported Logistic Operation Center is notified and a helicopter is fragged to pick-up from FLC and deliver the supplies directly to the supported unit. HST support, when required at FLC will be provided by the 1st Marine Division.

c. SUPPLIES FROM SUPPORTED ORGANIZATIONS. The organization packages the supplies and delivers them to the ISA. The Logistic Operation Center then arranges helicopter as in paragraph 110.4a above.

111. SUPPLY ACCOUNTING PROCEDURES. The Unit Supply Officer, or his designated representative, will maintain accountability for his unit's positioned stocks at the ISA, maintain records for all issues from his positioned stocks and initiate requisitions to FLC for replacement of positioned stocks. Items issued to his organizations will be staged at the ISA helo pad for delivery to the using organization. Inter-unit transfer of items may be accomplished by temporary loan or by the using unit requisitioning on DD 1348 with the providing unit's AC entered in the supplementary block.

112. STANDING OPERATING PROCEDURES FOR LOGISTIC SUPPORT AREAS (LSAs)

112. DISESTABLISHMENT OF THE LSA. LSAs are disestablished by administrative orders when tactical operations no longer require support from the LSA. Supplies are redistributed to other LSAs, if required, or are returned to FLC. Personnel and equipment revert to parent organizations.

113. REPORTS.

1. DURING OPERATIONS. During operations, the following reports are required daily from the LSA.

a. LSU to FLC

(1) Dump Status	1200
(2) Tonnage Received	2000
(3) MHE on Line	2000

b. HSG TO SHORE PARTY BATTALION

(1) Sling and Net Availability	0730
(2) MHE on Line	0730

c. OIC LOGISTICS CENTER TO DIVISION LOGISTIC OPERATION CENTER

(1) Tonnage Supplied to Field	1900
(2) Total Helo Lifts	1900
(3) Ration and POL Dump Status	1900
(4) Problems	Any time

2. CONCLUSION OF OPERATION. Upon conclusion of an operation, the S-4 of the unit in direct control of the Logistics Operation Center will include information concerning the functioning of the LSA in the After Action Report.

STANDING OPERATING PROCEDURES FOR LOGISTIC SUPPORT AREAS (LSAs) 204.2

SECTION II

201. PURPOSE. To outline the mission, control, organization, functioning and the procedures used in the operation and utilization of the supply, service and maintenance support provided at or by the LSA Camp MUIR (Hill 55).

202. MISSION. The Hill 55 LSA normally operates in direct support of the 1st Marines and supporting units. It provides unit distribution of supplies to those units of the regiment conducting operations outside of their respective cantonment areas. Maintenance and service support is also provided consistent with the administrative order for particular operation.

203. CONTROL

1. The Division G-4 exercises overall control of the LSA through the S-4 of the regiment being supported by the LSA. The senior Shore Party Battalion officer assigned to the LSA is the Officer in Charge of the LSA helo-pad operations and controls the pick up and delivery of the supplies that are positioned on the pad as well as the material handling equipment assigned to the LSA. The LSU commander controls the Class I, III and V stocks and the service and maintenance support assigned to the LSA.

2. The regiment controlling the operation supported will exercise direct control of the LSA through their Logistics Operation Center during operations. (See Section IV).

204. FUNCTIONING OF THE LSA

1. During periods when the battalions of the regiment supported are not operating outside of their respective cantonment areas, supplies will be obtained by truck from Supply Battalion, Force Logistic Command on a supply point distribution basis. Normal service support will be provided by requesting service support from FLC. Items of equipment requiring third echelon or higher maintenance will be handled by evacuation to FLC or by normal request by the unit for contact teams from FLC.

2. When battalions of the regiment are conducting operations outside their respective cantonment areas, they will receive supply support from the LSA Camp MUIR on a unit distribution basis. Service support will be provided through the facilities of the LSA. Maintenance support will be accomplished by evacuation, of equipment to the LSA for further evacuation to FLC or for maintenance to be performed at the LSA site by maintenance contact teams from FLC.

205. STANDING OPERATING PROCEDURES FOR LOGISTIC SUPPORT AREAS (LSAs)**205. PROCEDURES**

1. SUPPLY. When the operating battalion needs supply support, the following sequence normally will be followed:

a. The request for supplies will be passed to the battalion logistic representative in the Logistics Operation Center at the ISA.

b. The unit representative will draw supplies from the appropriate ISA personnel, if supplies are controlled by the LSU, or draw them from battalion prepositioned operation stocks in the ISA.

c. If the supplies are available, they are positioned on the helicopter pad for pick-up and delivery to the supported unit.

d. If supplies are not available at the ISA, they are requested from FLC and either picked-up there by organic transportation or by helicopter in the event the supplies are requested on an emergency basis.

2. SERVICE

a. Due to the wide variety of service support and the probability that only certain service support would be necessary for particular operations, service support will be arranged prior to the operation.

b. Laundry support is available at ISA Camp MUIR.

3. MAINTENANCE

a. Maintenance requirements will be handled as stated in paragraph 204.2.

b. Anticipated special administrative support will be provided for in the Operation/Administrative Order.

STANDING OPERATING PROCEDURES FOR LOGISTIC SUPPORT AREAS (LSAs) 305

SECTION III

301. **Purpose.** To outline the mission, control, organization and the procedures used in the operation and utilization of the supply, services, and maintenance support provided by the LSAs at An Hoa and LZ BALDY.

302. Mission

1. The LSAs at An Hoa and LZ Baldy operate in direct support of the 5th Marines and 7th Marines and their supporting units respectively. They provide supply point distribution to the battalions of each regiment when they are not operating outside of their respective cantonment areas. Service support is also available at the LSAs during non-operational periods. Maintenance support is provided by the FLC detachment located at each LSA.

2. During operations, the LSAs provide supply support to the operating battalions on a unit distribution basis. Service support is also provided. Due to the wide variety of areas of service support, specific requirements for service support will be provided in the administrative order for the particular operation. Maintenance support will be provided by the FLC detachment at the LSAs.

303. Control

1. The Division G-4 exercises overall control of each LSA through the respective Regimental S-4. The senior Shore Party Battalion officer assigned to the LSA is the Officer in Charge of the LSA helo pad operations and controls the pick-up and delivery of the supplies positioned on the pad as well as the material handling equipment assigned to the LSA. The LSU Commander controls the class I, III and V stocks and the service and maintenance support to the LSA.

2. Headquarters, 5th Marines and 7th Marines exercises direct control of their LSAs through their LOC. (See Sect IV).

304. Functions of the LSA

1. During non-operational periods when the battalions of the regiment are not operating outside of their respective cantonment areas, supplies are hauled from FLC to the respective supported units. Service support is provided by those service agencies located at the LSA and by additional service support when requested through normal channels. Maintenance support is provided by the FLC maintenance detachment located at each LSA or by evacuation to FLC at Danang.

305. Procedures. Procedures for supply, service and maintenance support during operations are the same as those used at the LSA Camp Muir (See para 205).

STANDING OPERATING PROCEDURE FOR LOGISTIC SUPPORT AREAS (LSAs) 401.5

SECTION IV

401. LOGISTIC OPERATION CENTER PROCEDURES

1. GENERAL. A Logistics Operations Center (LOC) functions as the Coordinator of the overall logistic effort. It is designed to act as the coordinating point for unit logistic requirements, helicopter allocation, Shore Party operations, supply status, logistics communications and overall LSA functioning.

2. PERSONNEL

a. The Logistic Operation Center is manned by the following personnel:

<u>Number</u>	<u>Rank</u>	<u>Title</u>
1	Captain	LOC Coordinator
1	MSGT	LOC Chief
1	Sgt	Logistic Man
2	Cpl/LCpl	Logistic Clerks

b. In addition, each regiment/battalion provides at least the S-4 Officer, one S-4 representative and one radio operator to physically operate in the LOC Bunker.

3. RESPONSIBILITY

a. It is the responsibility of unit commanders to ensure that requests for routine helicopter resupply are forwarded to the LOC coordinator in the LOC by 1800H the day prior to the resupply requirement.

b. The LOC Coordinator coordinates with the Air Officer, LSU Commander, the Shore Party Company Commander operating the LSA and the unit logistic representative on all matters relating to resupply.

4. LOGISTIC OPERATIONS CENTER. The Logistic Operations Center is located at the Logistic Support Area (LSA). The LOC Coordinator coordinates the overall helicopter resupply effort to units being supported from the LSA. The layout of the LOC bunker is illustrated in Figure 1.

5. COMMUNICATIONS. The LOC monitors the radio in the LSA tower which is transmitted into the LOC via a speaker. This enables each battalion representative to know when supplies for his unit are dispatched and to advise his unit that aircraft are enroute with supply loads. Trunk

401.6 STANDING OPERATING PROCEDURES FOR LOGISTIC SUPPORT AREAS (LSAs)

lines to the task force/regimental switchboard are established ~~and~~ Hot Lines* are provided between the LOC and LSA Tower, the LOC and COC switchboard, and the LOC and 1st Marine Division G-4.

6. REGIMENTAL/BATTALION S-4 REPRESENTATIVES

a. Each regiment/battalion being supplied from the LSA maintains an S-4 representative in the LOC to coordinate resupply between the LSA and their units in the field. Communications between representatives and their units in the field must be established utilizing an administrative or logistics net. Each representative monitors his particular unit net in order to ascertain and disseminate the following information to the LOC Coordinator or to this unit:

- (1) LZ conditions (whether clear and ready to receive aircraft).
- (2) HSTs up on their net and using the correct frequency.
- (3) Correct coordinates, call sign and frequency of LZ is being used.
- (4) When supplies are enroute to LZ.

b. Each battalion/regimental representative, determines resupply requirements, draws supplies from LSU, breaks requirements into loads, stages loads at LSA, sets priorities, and submits resupply lift requests to LOC Coordinator.

c. Each battalion representative provides sufficient personnel to draw and stage resupplies at the helo pad.

7. PRIORITIES

a. EMERGENCY RESUPPLY. Requires immediate delivery, day or night, without which the mission cannot be accomplished and loss of life would probably result. The request first must be approved by task force regimental commander, and in the case of separate battalions by the battalion commander. Ultimate approval by the Commanding General, 1st Marine Division is necessary if the resupply mission is to be accomplished during the hours of darkness.

b. PRIORITY RESUPPLY. Resupplies requiring delivery as soon as possible in order to support the assigned mission or to prevent a situation from developing into an emergency resupply request. Priority resupply requests are scheduled and dispatched consistent with aircraft availability, weather conditions, emergency resupply and other priority requests.

STANDING OPERATING PROCEDURES FOR LOGISTIC SUPPORT AREAS (LSAs) 401.10

8. RESUPPLY LIFT REQUESTS

a. Lift requests are submitted to the LOC Coordinator no later than 1800H on the day prior to the requested resupply, utilizing the format contained in Figure 2. Insure correctness of frequencies, call signs and coordinates submitted to reduce delay in resupply delivery.

b. An emergency or priority resupply lift request may be submitted at any time that the situation warrants.

c. Change sheets for add-on loads, cancellations and change in information or priorities may be submitted at any time utilizing two of the forms contained in Figure 3.

d. When cargo has been staged, unit representatives submit an illustrated listing of the lift in the format contained in Figure 5.

e. Cargo that has been staged and subsequently cancelled must be promptly removed from the staging area.

9. STAGING CARGO

a. Supplies to be helo lifted from the LSA are staged on the LSA helicopter pad, in lanes designated by the LOC Coordinator, prior to 0700H of the day the lift is scheduled. Supplies are staged in nets and/or nets with cable. Water cans, containers, and supplies returned to the LSA from battalion positions are removed from the LSA helicopter pad as expeditiously as possible by the unit concerned to eliminate the possibility of injury to personnel or damage to aircraft. Loads scheduled for the next day are not staged on the LSA helicopter cargo pad until the scheduled lifts for the current day have been completed.

b. Units requesting helicopter lifts from positions other than the designated LSA are responsible for the timely staging and netting of cargo.

c. Altitude, weather conditions, temperature, landing zone conditions and distance determines the weight of lifts. The LOC Coordinator provides guidance as required.

10. LSA/SHORE PARTY

a. The Shore Party Company Commander is responsible to the Officer in Charge of the LSA for its operations as described in paragraph 103.

b. The LSA helicopter pads should include both a cargo and passenger pad.

401.11 STANDING OPERATING PROCEDURES FOR LOGISTIC SUPPORT AREAS (LSAs)

c. The LSA cargo pad is divided into two or three sections of seven lanes. Staging lanes are assigned to units resupplying from the LSA. The layout of the LSA cargo pad is illustrated in Figure 4.

d. The LSA tower is responsible for controlling aircraft in and out of the LSA and maintains the following information:

- (1) Aircraft Hours Report (Figure 6).
- (2) Material Return Report (Figure 7).

e. The LSA tower maintains radio contact with the HST teams on the cargo and passengers pads to inform them when a helicopter is inbound and what cargo or passengers will be lifted.

f. The HST teams working with the LSA helicopter pads are distinguished by colored jerseys. Each team will use a different color for easy identification and control.

g. Units will not contact Shore Party personnel in the LSA tower. Requests concerning resupply are submitted to the LOC.

h. The Shore Party Commander at the LSA is responsible for the inspection of slings, nets and loads in nets, proper slinging of lifts and assisting battalion representatives in staging cargo.

11. MONITORING

a. The LOC Coordinator monitors by radio, operations at the LSA and forwards information to the LSA tower concerning emergency, priority, and add-ons or changes in daily scheduled lifts.

b. The LOC Coordinator provides daily, to the Shore Party Commander operating the LSA, a consolidated schedule of resupply lifts in the format shown in Figure 8. The Shore Party Commander is provided with a copy of the Staging Diagram (Figure 5).

c. The LOC Coordinator maintains a status board displaying the following information:

- (1) Aircraft availability.
- (2) Cargo staging.
- (3) Lifts completed/lifts remaining.
- (4) Unit locations, call signs and frequencies.

STANDING OPERATING PROCEDURES FOR LOGISTIC SUPPORT AREAS (LSAs), 601133

- (5) Unit supply status.
- (6) LSU ammunition dump.
- (7) Passenger status.

d. The above information is obtained from the Shore Party LSA radio net monitored in the LOC and from unit representatives.

e. The LOC Coordinator provides daily, to pilots of resupply missions, a sheet (Dream Sheet) showing LZ coordinates, call signs, frequencies and LZ elevation (Figure 9). This facilitates passing destination information to aircraft without compromise.

12. INCOMPLETE MISSIONS. Any mission that cannot be completed due to nonavailability of aircraft, or because of weather being below minimum flight conditions is rescheduled.

13. PASSENGERS. All personnel requiring transportation will report to the Shore Party LSA passenger terminal. A log of personnel by name, serial number, unit, and destination is maintained by the passenger NCO (Figure 10). Each passenger fills out a manifest form which is given to the passenger NCO upon loading the aircraft (Figure 11). The passenger NCO maintains this form and notes thereon the aircraft number of the helicopter upon which the passenger is transported. Passengers are staged, according to destination, at the passenger terminal and helicopter pad. The number of passengers and destination is entered on a status board in LOC Bunkers. The LOC Coordinator determines upon passengers will be lifted based on load limits, priority, and flying conditions. Unit representatives are responsible for billeting all passengers not lifted out during the day.

STANDING OPERATING PROCEDURES FOR LOGISTIC SUPPORT AREAS (LSAs)

SECTION V
LOC BUNKER LAYOUT

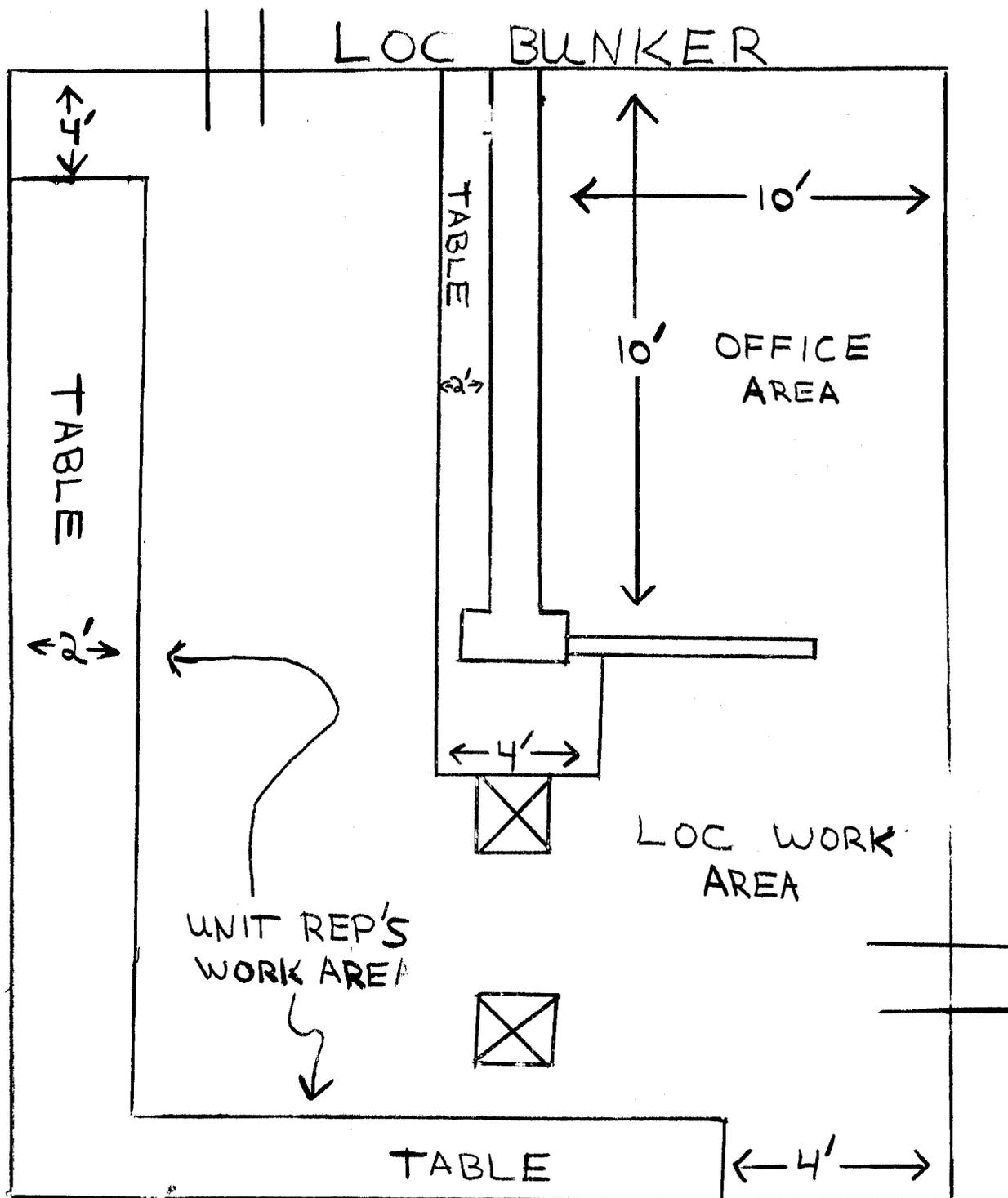


Figure 1. FORMAT OF AN LOC BUNKER LAYOUT

RESUPPLY LIFTS

DATE _____

UNIT	LOCATION	COORDINATES	CALL SIGN	FREQUENCY	NUMBER OF LIFTS

Figure 2. FORMAT OF A RESUPPLY LIFT FORM

LINE SHEET MODIFICATION

DATE _____

LINE # _____

() CHANGE

() ADD

INFORMATION: _____

UNIT: _____

FREQUENCY: _____

COORDINATES: _____

LIFT: _____

Figure 3. FORMAT FOR A LINE SHEET MODIFICATION

LSA HELICOPTER CARGO PAD

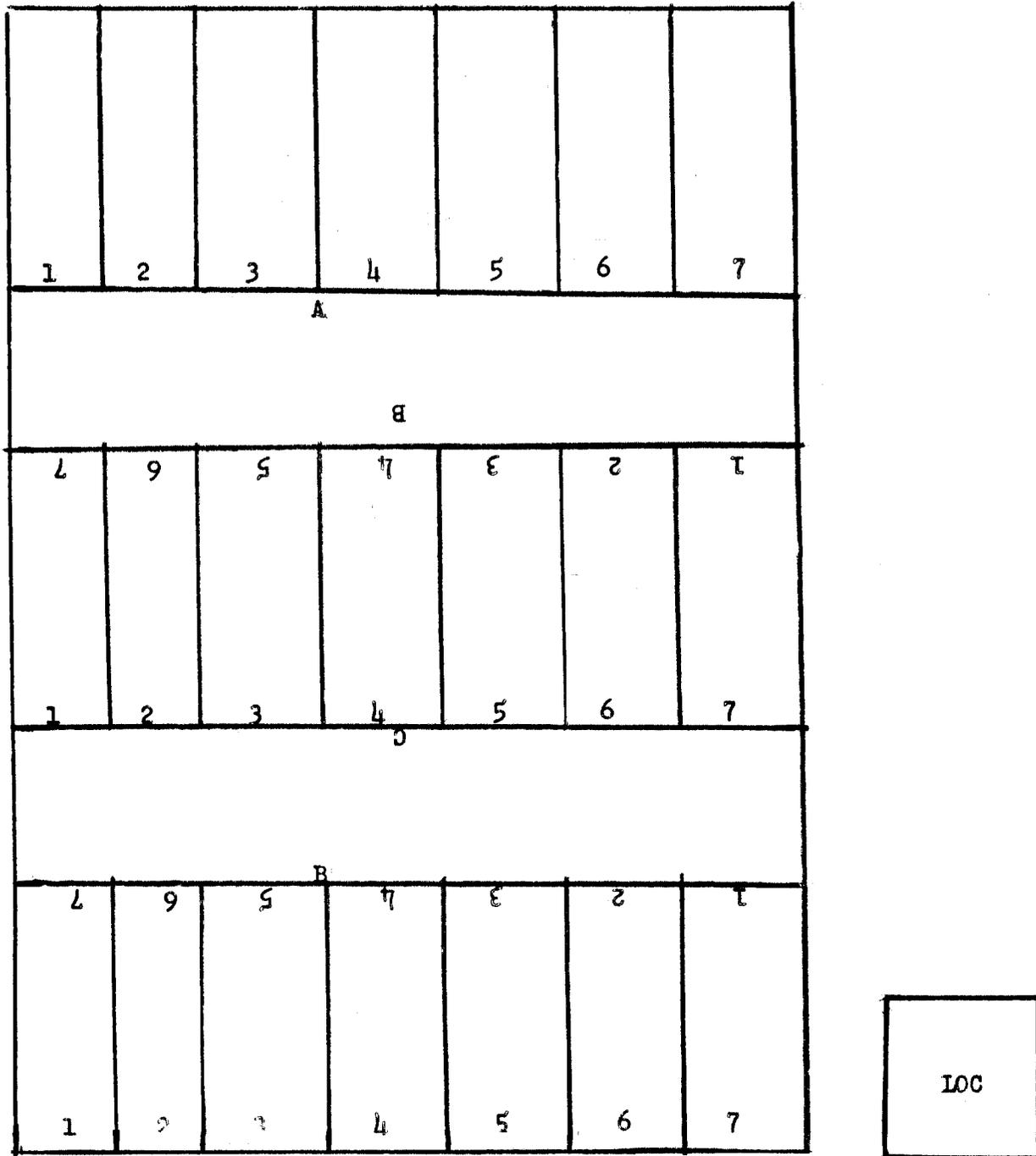


Figure 4b. FORMAT FOR AN LSA HELICOPTER CARGO PAD LAYOUT

5-4

DREAM SHEET

DATE _____

LINE NO.	UNIT	UNIT CALL SIGN	FREQ	COORDINATES	POSITION	ELEV IN FT DESTINATION

Figure 9. FORMAT FOR A DREAM SHEET FORM

PASSENGER LOG SHEET

NAME	RANK	SER. NO.	UNIT	DESTINATION

Figure 10. FORMAT FOR A PASSENGER LOG SHEET FORM

PASSENGER MANIFEST FORM

PASSENGER MANIFEST		
HELICOPTER PAD _____		
		DATE _____
ETD _____	A/C TYPE _____	SIDE NO. _____
NAME-RANK-SN-ORG-DESTINATION		

1ST MARDIV FORM NO. 1DIV 4631/1-14

Figure 11. FORMAT FOR A PASSENGER MANIFEST FORM

HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

DivO 3460.1A Ch 1
2/SLO/clp
21 September 1969

DIVISION ORDER 3460.1A Ch 1

From: Commanding General
To: Distribution List

Subj: Control, Screening, Evacuation and Disposal of Captured Enemy
Materiel

Encl: ✓(1) New page inserts to DivO 3460.1A

1. Purpose. To transmit new page inserts to the basic Order.
2. Action. Remove present pages 9, 10 and enclosure (7) and replace them with enclosure (1) hereto.
3. Change Notation. Paragraphs in enclosure (1) denoted by **asterisks** (*) contain changes not previously published.


C. E. WALKER
Chief of Staff

DISTRIBUTION: "A" & "B"

DivO 3460.1A
4 Jun 1969

h. Procurement of Forms. DD Form 603-1, Request for Export License, DA Form 1687, and Temporary Export License may be locally reproduced or procured through publication channels. DD Form 603 may not be locally reproduced.

8. Captured Weapons/Materiel Museums, Displays and Exhibits

a. Museums are authorized to be maintained at the division and regimental levels with the following limitations:

(1) Materiel/weapons categorized as significant value items will not be utilized for display purposes unless released by this Headquarters and CMEC.

(2) All items held in unit museums are subject to withdrawal to fill urgent intelligence/logistical requirements.

(3) All captured materiel retained by commands for unit museums will be inventoried by type, quantity, serial number and picked up on appropriate property books for control purposes. A report of the museum inventory for each museum will be provided this Headquarters (Attn: G-2) on a quarterly basis as of 25 December, 25 March, 25 June and 25 September.

* b. The number of weapons held in museums and/or displays will not exceed five individual weapons of each type per regiment or two individual weapons of each type per separate battalion. Not more than one crew-served weapon of each type will be held by regiments or separate battalions.

. c. Individual items utilized as permanent exhibits within office spaces, messes and clubs will be accounted for as prescribed above and will be reported as display items in the report noted in paragraph 8a(3).

* d. Infantry regiments may retain additional weapons in unit armories for training purposes; however, no more than ten individual weapons of each type and four crew-served weapons of each type will be maintained within the infantry regiments for such purposes. Weapons retained for training purposes will be accounted for as prescribed in paragraph 8a(3) and reported as the "training inventory" in the report identified therein.

e. Special displays at battalion and separate company levels are authorized at the discretion of regimental commanders; however,

Ch 1 (21 Sep 1969)

DivO 3460.1A
4 Jun 1969

the duration of such exhibits should be for a limited time only. Significant value items are not authorized for exhibit and will be evacuated without delay.

9. Requirements

a. In-country operational and training requirements related to captured materiel will be submitted to this Headquarters (Attn: G-2) for processing in accordance with reference (a).

b. Out-of-country requirements for captured materiel received by subordinate units will not be honored by the receiving command; however, such requests will be forwarded to this Headquarters (Attn: G-2) for processing in accordance with reference (a).

10. Reports

a. The capture or recovery of weapons and other significant materiel will be reported in the Daily Intelligence Summary in accordance with the provisions of reference (c).

b. Regimental and separate battalion commanders will consolidate monthly captured enemy weapons disposition information from units under their operational control and submit a report, in the format shown in enclosure (7), to reach this Headquarters (Attn: G-2) no later than the 5th of the following month.

c. Commanders of units operating museums or utilizing permanent displays will report quarterly those assets held in subject museums and displays. Paragraph 8 applies.

11. Responsibilities. Control, screening, evaluation, demilitarization when necessary and disposal of captured materiel are command responsibilities. Commanders at all echelons are responsible for the development and insurance of local policies and procedures governing these areas in accordance with instructions contained herein and related regulations.

12. Applicability. This Order is applicable to all forces under the operational control of the 1st Marine Division.


C. E. WALKER
Chief of Staff

DISTRIBUTION: "A" & "B"

Ch 1.(21 Sep 1969)

10

DivO 3460.1A
4 Jun 1969

SAMPLE REPORT

(APPROPRIATE HEADING)

From: Commanding Officer
 To: Commanding General, 1st Marine Division (ATTN: G-2)
 Subj: Control, Screening, Evacuation and Disposal of Captured Enemy Materiel
 Ref: (a) DivO 3460.1A

1. In accordance with reference (a), the following information is provided for the month of _____ 19__.

* a. Balance

(1) On hand beginning of month	IW	<u>15</u>	CS	<u>3</u>
(2) Captured	IW	<u>60</u>	CS	<u>17</u>
(3) Removed from Museum/Display	IW	<u>10</u>	CS	<u>3</u>
(4) Removed from Training Inventory	IW	<u>0</u>	CS	<u>0</u>
(5) Total (1) through (4)	IW	<u>85</u>	CS	<u>23</u>
(6) On hand end of month	IW	<u>7</u>	CS	<u>0</u>
(7) Difference	IW	<u>78</u>	CS	<u>23</u>

* b. Disposition

(1) Destroyed	IW	<u>3</u>	CS	<u>1</u>
(2) Turned in to FLC	IW	<u>49</u>	CS	<u>21</u>
(3) Turned in to G-2	IW	<u>3</u>	CS	<u>0</u>
(4) Turned in to CMEC	IW	<u>0</u>	CS	<u>0</u>
(5) Retained in Museum/Display	IW	<u>2</u>	CS	<u>0</u>
(6) Retained in Training Inventory	IW	<u>1</u>	CS	<u>1</u>
(7) Retained as war trophies	IW	<u>20</u>	CS	<u>0</u>
(8) Total (1) through (7)	IW	<u>78</u>	CS	<u>23</u>

- *NOTE: 1. Paragraphs a.(1) and a.(6): "On Hand" refers to those weapons on hand awaiting turn-in only. (Does not include museums, displays, training inventory or trophy weapons.)
2. Paragraphs a.(7) and b.(8) must be equal.
3. Paragraph a.(2) must equal total weapons captured and reported in unit Intsums for the period.

HEADQUARTERS
 1st Marine Division (Rein), FMF
 FPO San Francisco, California 96602

DivBul 5724
 41/WHS/jhe
 21 Sep 1969

DIVISION BULLETIN 5724

From: Commanding General
 To: Distribution List

Subj: Fleet Home Town News Report

Ref: (a) DivO P5720.5

Encl: (1) Report of Fleet Home Town News Releases processed in August 1969

1. Purpose. To promulgate information of this Division's participation in the Fleet Home Town News Program (FHTN), in accordance with the provisions of reference (a).
2. Information. The Division's FHTN program is designed to require a minimum of effort on the part of subordinate commands while maximizing participation. Adherence to the pertinent instructions of reference (a) will ensure these results.
3. Unit Participation. FHTN Releases processed by this Command during August are set forth in enclosure (1). Some units still fall below the desired minimum participation of 15 percent of their on-board strength each month.
4. Action. Commanders will ensure that all members of their unit are given the opportunity and encouraged to participate in the program on each appropriate occasion.
5. Self-cancellation. 15 October 1969.


 Cf E. WALKER
 Chief of Staff

DISTRIBUTION: A & B

DivBul 5724
21 Sep 1969REPORT OF FLEET HOME TOWN NEWS RELEASES PROCESSED IN AUGUST 1969

<u>UNIT</u>	<u>RECEIVED</u>	<u>RELEASED</u>
1. Headquarters Battalion	239	228
2. Headquarters, 1st Marines	0	0
3. 1st Battalion, 1st Marines	577	532
4. 2d Battalion, 1st Marines	784	733
5. 3d Battalion, 1st Marines	882	790
6. Headquarters, 5th Marines	206	203
7. 1st Battalion, 5th Marines	178	172
8. 2d Battalion, 5th Marines	763	759
9. 3d Battalion, 5th Marines	264	239
10. Headquarters, 7th Marines	0	0
11. 1st Battalion, 7th Marines	0	0
12. 2d Battalion, 7th Marines	1	1
13. 3d Battalion, 7th Marines	98	93
14. Headquarters, 11th Marines	0	0
15. 1st Battalion, 11th Marines	30	29
16. 2d Battalion, 11th Marines	11	11
17. 3d Battalion, 11th Marines	0	0
18. 4th Battalion, 11th Marines	39	35
19. Headquarters, 26th Marines	2	2
20. 1st Engineer Battalion	18	16
21. 7th Engineer Battalion	46	45
22. 9th Engineer Battalion	42	36
23. 1st Motor Transport Battalion	7	7
24. 11th Motor Transport Battalion	33	27
25. 1st Medical Battalion	33	30
26. 1st Hospital Company	1	1
27. 1st Dental Company	0	0
28. 1st Reconnaissance Battalion	126	119
29. 1st Tank Battalion	81	77
30. 1st Armored Amphibian Company	0	0
31. 3d Amphibian Tractor Battalion	0	0
32. 1st Shore Party Battalion	30	28
33. 1st 175mm Gun Battery	0	0
34. 3d 175mm Gun Battery	0	0
35. 3d 8" Howitzer Battery	0	0
	<u>4485</u>	<u>4213</u>

ENCLOSURE (1)

HEADQUARTERS
 1st Marine Division (Rein), FMF
 FPO, San Francisco, California 96602

DivBul 1500
 3/IAB/mog
 22 Sep 1969

DivBul 1500
 3/IAB/mog
 22 Sep 1969

DIVISION BULLETIN 1500

From: Commanding General
 To: Distribution List

Subj: Lessons Learned

Ref: (a) DivO 3480.1B

Encl: ✓ (1) Lessons Learned, Month of August 1969

1. Purpose. To promulgate a compilation of Lessons Learned for the month of August 1969.

2. Information

a. Lessons Learned from operations in the field contain items of information that may prove extremely beneficial to all units of the 1st Marine Division.

b. These lessons will be published as monthly training bulletins.

c. Reference (a) requires the submission of Lessons Learned to this Headquarters by the 4th of each month. The success of this series of bulletins will depend upon the timely submission, the ingenuity, and the resourcefulness of subordinate units.

d. Monthly submissions should be in the format of enclosure (1).

e. Lessons Learned are submitted monthly to the Commandant of the Marine Corps by this Headquarters.

3. Action. Commanders will insure wide dissemination of the information contained in enclosure (1).

4. Self-cancellation. 10 March 1970.


 C. E. WALKER
 Chief of Staff

DISTRIBUTION: "A" & "B" (20) & "F"

DivBul 1500
22 Sep 1969

Copy to:
CG III MAF (3)
CG XXIV Corps (3)
CG 3d MarDiv (2)
CG Americal Div (2)
CG FLC (2)
CG 51st ARVN Regt (2)
Dir DivScols (5)

DivBul 1500
22 Sep 1969

LESSONS LEARNED, MONTH OF AUGUST 1969

1. ITEM: Use of Scout Dogs on Fixed Reconnaissance Observation Posts. (1st Recon Bn)

COMMENT: A reconnaissance platoon occupying a fixed observation post utilized a scout dog and handler with security team to patrol the barbed wire defenses after dark. While the dog and security team were patrolling the perimeter, the dog alerted to a NVA sapper who was attempting to crawl through the wire carrying a satchel charge. The security team killed the sapper. While returning to the Command Bunker, the scout dog alerted again. Immediately the entire platoon was placed on 100% alert. An enemy assault came approximately 15 minutes later and was successfully repelled.

LESSON LEARNED: When available, scout dogs and handlers should be assigned to reconnaissance units occupying fixed observation posts to assist in detection of enemy sappers and to give early warning of impending enemy attacks.

2. ITEM: Carrying Infantry Supplies on LVT's. (3d AMTrac Bn)

COMMENT: When operating in conjunction with the infantry units on operations for several days, LVT's can carry most of the supplies necessary to sustain the unit in the field. This precludes total dependence on aerial resupply and increases the maneuverability of the infantry troops by lightening the individual Marine's load. However, the LVT crew should be aware of exactly what cargo is being carried in each vehicle to enable the AMTracs to assume the proper position within the defensive perimeter at night to provide ready access of their cargo to infantry units.

LESSON LEARNED: Proper loading of LVT's by infantry unit logistics officers can increase the unit's combat effectiveness in the field.

3. ITEM: Effective use of S-2 Personnel in Locating SFD's. (5th Marines)

COMMENT: In populated and potentially heavily booby trapped areas, S-2 Scouts and Kit Carson Scouts should accompany patrols. The KCS's familiarity with the people and the language during questioning local villagers recently assisted a patrol leader in finding numerous SFD's.

LESSON LEARNED: S-2 Personnel can be extremely proficient in determining the location of SFD's through interrogation of the local populace.

4. ITEM: Two-man Point. (5th Marines)

COMMENT: The unintentional detonation of SFD's continues to menace units in the field on the move.

ENCLOSURE (1)

DivBul 1500
22 Sep 1969

LESSON LEARNED: The use of a two-man point on patrols has proven extremely effective in locating SFD's. One man acts as an observer for the enemy and the other devotes his full attention to the detection of trip wires and pressure devices using a bamboo "feeler pole."

5. ITEM: Booby Trapping Unoccupied Observation Posts. (5th Marines)

COMMENT: There have been increased incidents of the enemy booby trapping unoccupied observation posts anticipating the subsequent return of Marines.

LESSON LEARNED: Extreme caution must be exercised by all personnel in the re-use of abandoned observation posts or similar facilities located on critical terrain. Whenever possible, abandoned OP's should be kept under constant surveillance and thoroughly searched for SFD's when reoccupied.

6. ITEM: Avoidance of Enemy Ambushes During Night Movement of the Infantry. (5th Marines)

COMMENT: During night movement, likely enemy ambush sites must be anticipated, explored, and neutralized by infantry units.

LESSON LEARNED: Use of the Starlight Scope or Miniscope by point elements greatly assists in the detection of the enemy along the march route or at likely ambush sites.

7. ITEM: Predeployment Inspections. (7th Marines)

COMMENT: Although directed to take only essential equipment, many field expedient comfort items (chairs, bookcases, nightstands made out of ammo boxes, etc.) were moved by stacking them on vehicles during the recent relocation of division units.

LESSON LEARNED: Predeployment inspections should be conducted at all levels to ensure only essential items are moved. Items to be moved should be packed in mountout boxes and palletized whenever possible to expedite the loading and off loading of vehicles.

8. ITEM: Surprise Firing Device with Trip Wires. (1st Marines)

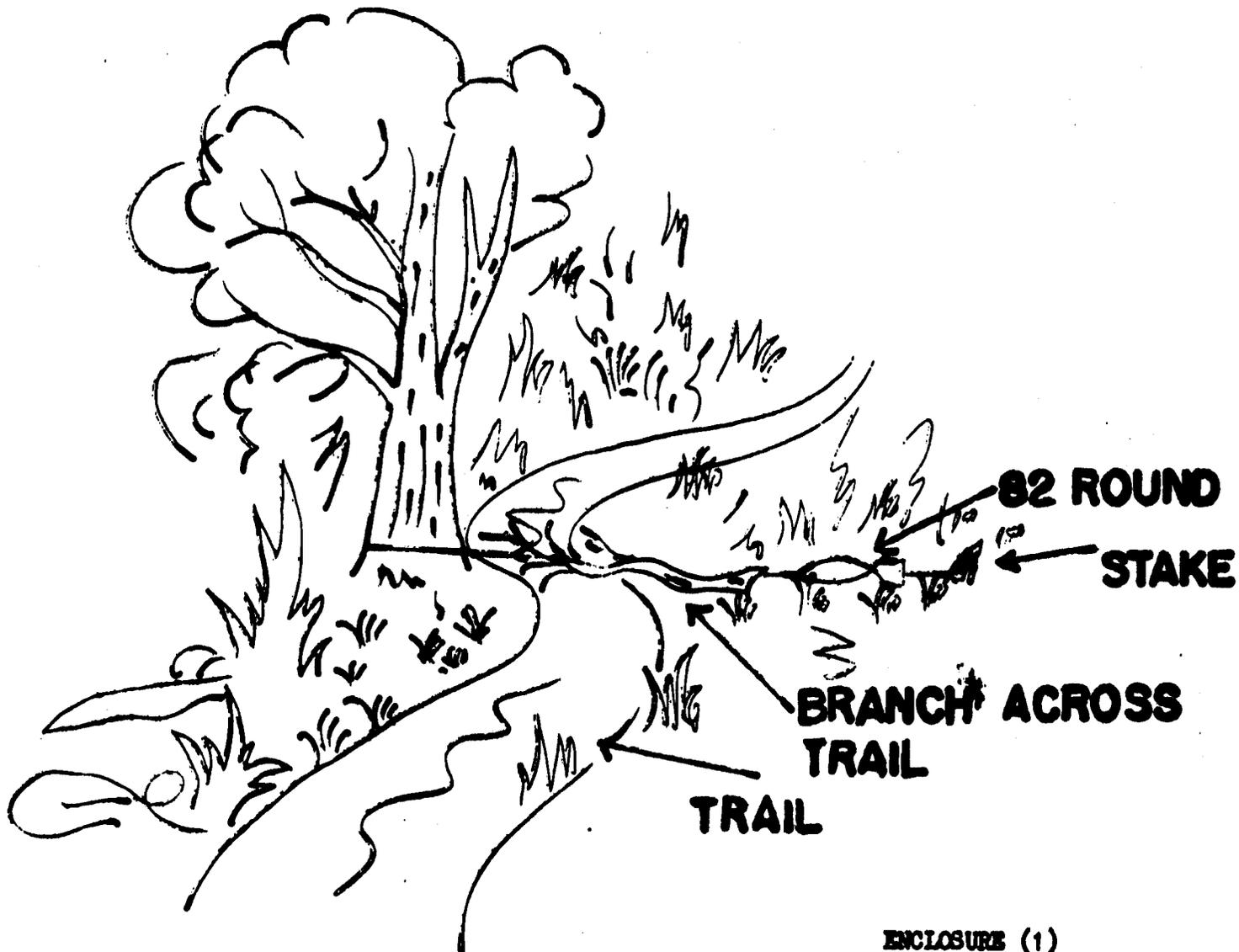
COMMENT: In the past a string, comm wire, fishing leader, or vines have been used for a "trip wire" on SFD's. During Operation Durham Peak, several SFD's with pull-friction fuzes were discovered employing a branch or piece of brush as the "trip" device. An 82mm mortar round, or Chicom grenade, was placed on the ground and held in place with a stake. The fuze was then tied by a short piece of string to a branch lying across the trail.

ENCLOSURE (1)

DivBul 1500
22 Sep 1969

The other end of the branch was then tied to a nearby tree or other vegetation. When the branch was stepped on or moved, the SFD was detonated.

LESSON LEARNED: Loose branches or brush lying on a trail can be a potential actuator for an SFD. Constant vigilance against potential SFD's must be maintained whenever units are in the field.



ENCLOSURE (1)

HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

DivBul 5041
12/FAP/rla
24 Sep 1969

DIVISION BULLETIN 5041

From: Commanding General
To: Distribution List

Subj: Financial Management Technical Inspections, Second Quarter Fiscal Year 1970

Ref: (a) DivO 5041.20
(b) DivO P7000.3C

Encl: (1) Schedule for Technical Inspections

1. Purpose. To announce the Second Quarter, Fiscal Year 1970 Financial Management Technical Inspection Schedule required by reference (a).

2. Information

a. Organizations listed on enclosure (1) will be inspected on the date shown.

b. This Technical Inspection of Financial Management is intended to assist the unit commander as well as apprise the Commanding General of the Financial Management readiness of the organization.

c. A sample inspection checklist is shown in figure 5-A-1 of reference (b).

3. Coordinating Instructions. The senior member of the inspection team will contact each unit and arrange for a mutually agreeable time of day for the conduct of the inspection.

4. Schedule Adjustments

a. Unusual operational commitments of the Division may require changes to the schedule set forth on enclosure (1).

b. Organizations will be informed when operational developments or weather conditions require rescheduling or cancellation of an inspection.

5. Action. Commanders will take appropriate action to ensure that an adding machine is on hand and that their unit is prepared for inspection

DivBul 5041
24 Sep 1969

as scheduled.

6. Self-cancellation. 30 December 1969.


C. E. WALKER
Chief of Staff

DISTRIBUTION: "A" & "B"

DivBul 5041
24 Sep 1969

SCHEDULE FOR TECHNICAL INSPECTIONS

3d 8" Howitzer Battery	14 Oct 69
1st Medical Battalion	16 " "
1st Hospital Company	16 " "
Headquarters Battery, 11th Marines	22 " "
3d Battalion, 11th Marines	24 " "
Headquarters Battalion	29 " "
1st Force Reconnaissance Company	3 Nov 69
1st Bridge Company	5 " "
7th Engineer Battalion	5 " "
1st Motor Transport Battalion	7 " "
11th Motor Transport Battalion	7 " "
1st Shore Party Battalion	10 " "
1st Reconnaissance Battalion	10 " "
9th Engineer Battalion	12 " "
4th Battalion, 11th Marines	14 " "
1st Tank Battalion	14 " "
Headquarters Company, 7th Marines	18 " "
3d Battalion, 7th Marines	18 " "
2d Battalion, 5th Marines	20 " "
3d Battalion, 5th Marines	20 " "
Headquarters Company, 5th Marines	21 " "
1st Battalion, 5th Marines	21 " "
1st Battalion, 11th Marines	26 " "
Headquarters Company, 1st Marines	26 " "
1st Engineer Battalion	28 " "
3d Amphibian Tractor Battalion	28 " "
1st Battalion, 7th Marines	1 Dec 69
2d Battalion, 7th Marines	1 " "
2d Battalion, 11th Marines	3 " "
3d 175 Gun Battery	5 " "
1st Battalion, 1st Marines	8 " "
2d Battalion, 1st Marines	8 " "
3d Battalion, 1st Marines	10 " "
1st 175 Gun Battery	13 " "

HEADQUARTERS
 1st Marine Division (Rein), FMF
 FPO, San Francisco, California 96602

12/FAP/rla
 7000
 24 Sep 1969

MEMORANDUM

From: Commanding General
 To: Distribution List

Subj: Information pertaining to Assistance in Kind Funds

Ref: (a) DivO 5080.4
 (b) DivO 11010.3
 (c) DivO P7000.3C

1. A number of recent events have indicated a general lack of knowledge throughout the Division on all the aspects concerning Assistance in Kind funding. The purpose of this memorandum is to provide information to the addressees pertaining to the administration of this resource.

2. Assistance in Kind funds are piasters funds of the Government of Vietnam (GVN) provided to U.S. Forces to procure directly, from procurement sources within the Republic of Vietnam (RVN), those required goods and services authorized by the Mutual Defense Assistance Agreement of 1950. AIK cannot be used to purchase goods and services outside the RVN; however, this does not preclude contractors/vendors from using their own working capital to finance the purchase of supplies or equipment outside the RVN for use in the performance of their AIK funded contract.

3. The Division receives AIK fund support under the following programs. These programs and their respective administrators are as follows:

<u>FUND</u>	<u>ADMINISTRATOR</u>
Civic Action Imprest Fund	Div G-5
Construction	DEO
Supplies and Services	DSO
Local Daily Hire (LNC)	Div IRO

4. The Civic Action Imprest Fund is a revolving fund used to finance, in coordination with local MACV advisors, high impact civic action projects. Appropriate policy and instruction on the operation, administration and funding controls are contained in reference (a). These funds are restricted to their intended purpose and are not available to the Division for other purposes.

12/FAP/rla
24 Sep 1969

Subj: Information pertaining to Assistance in Kind Funds

5. The remaining programs are funded through quarterly allocations received from CG, III MAF based on an annual budget submitted by this headquarters. The AIK budget is submitted on a calendar year basis instead of the fiscal year basis more common to military appropriations.

6. The construction program is administered within the Division in accordance with reference (b). This program is extremely beneficial for small minor construction projects. The only restriction on its use is that the construction cannot exceed 3 million piasters and the work must be performed by local Vietnamese contractors. Ideal projects are sidewalks, decorative walls, thatched roofs, basketball courts and other projects having low material but high labor content. Addressees should initiate their requests to the Division Engineer. Every effort will be made to complete and fund all valid requirements.

7. AIK support for the supplies and services program is delineated in paragraph 413 to reference (c). Basically, the only restriction on the use of this program is that the item be available on the local market and authorized under the regulations used in expending appropriated funds. Sample items suitable for purchase are uniforms for mess employees, plaques, name tags, drapes and the repairs of equipment and furniture. Request for AIK purchases are forwarded to the Division Supply Officer for approval. Upon approval, the request will be funded by the Division Comptroller either by advancing the unit the required funds or setting aside sufficient monies for purchasing the item by FLC Contracting/Purchasing Office in DaNang.

8. The Local Daily Hire program authorizes the Division to hire local civilians on a day labor basis. This should not be confused with the permanent hires authorized under appropriated and nonappropriated funds since this type of day labor is for strictly casual labor and is not to be used for any permanent hire. The term "permanent" is not further defined. Primary uses are for grass cutters, sandbag fillers and other general unskilled labor. Accordingly, it has the extreme advantage of freeing Marines from these types of duties. It is administered as an Imprest Fund by the Division IRO in accordance with the instructions contained in paragraph 411 of reference (c). Requests should be addressed to the Division IRO for necessary funding.

9. Although each of these programs have their own respective administrator, specific questions pertaining to any one or all of the programs may be addressed to the Division Comptroller.

12/FAP/rla
24 Sep 1969

Subj: Information pertaining to Assistance in Kind Funds

10. This memorandum will be made the subject of a separate, detailed Division Order pertaining to Assistance in Kind. Meanwhile, addressees should familiarize themselves with the contents of this memorandum to ensure that this substantial resource receives its full use for procuring those authorized goods and services required.


C. E. WALKER
Chief of Staff

DISTRIBUTION: "A" & "B"

HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

DivBul 5080
46/BMB/r/b
25 Sep 1969

DIVISION BULLETIN 5080

From: Commanding General
To: Distribution List

Subj: Vietnamese Language/Culture Course

1. Purpose. To provide information and instructions regarding a Vietnamese Language/Culture Course to be initiated by this Headquarters on 6 October 1969.

2. Information

a. The importance of having interested and qualified personnel to work in the area of Vietnamese/American relations cannot be over-emphasized. The need for well-trained individuals who have a working knowledge of both the culture and language of the Vietnamese people is a critical one. Experience has shown that those units having such qualified personnel on their staffs have enjoyed more success in all programs in support of pacification than have those lacking such personnel.

b. Investigation of and experience with voluntary courses of off-duty education in this field have clearly shown that pressures of other duties are such that only a very few finish these courses of instruction. Accordingly, it has been determined that a single, full-time course of instruction covering the language, history and customs of the Vietnamese people should be presented. The syllabus indicates that a minimum period of three weeks is required for this course.

c. Since the course will require a three week investment of an individual's time, care should be taken to ensure that full use is made of the school training received. Ideally, personnel who have indicated a desire to work in unit S-5 sections should attend this school prior to assignment to that duty.

3. Instructions

a. Personnel slated for the course will attend classes on a full-time basis, six days a week for five hours a day. Instructors will be

DivBul 3080
23 SEP 1969

provided through the ARVN Liaison Office.

b. All students will reside in the immediate vicinity of Division Headquarters. Assignment to living quarters will be made when personnel report aboard.

c. Both officer and enlisted personnel are eligible to attend this course. Students must possess the following basic qualifications:

(1) Have a minimum of five (5) months remaining in-country.

(2) Be assigned to, or scheduled for assignment to a billet where language and customs instructions will be useful.

d. Units will supply transportation to and from Division Headquarters for personnel slated for this course.

4. Action

a. Each unit of battalion size and larger will nominate one individual to attend this course. Nominations will be submitted to reach this Headquarters (Attn: G-5) not later than 1 October 1969.

b. Nominees will report to the Division G-5 Office no later than 1500 on 5 October 1969.

c. The following is a list of minimum equipment to be in the hands of personnel upon reporting for instruction:

(1) Adequate clothing and personal effects for a three week period.

(2) Normal arms, helmets and flak jackets.

5. Self-cancellation. 31 October 1969.


G. E. WALKER
Chief of Staff

DISTRIBUTION: "A" & "B"

HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

DivBul 4000
4/DTD/pek
25 Sept 1969

DIVISION BULLETIN 4000

From: Commanding General
To: Distribution List

Subj: Logistical Preparation for Monsoon Season

Ref: (a) DivO 4000.16
(b) DivO 5100.11B
(c) DivO 5100.12
(d) DivSurg Memo 16/WRD/wsc of 3Sep69

Encl: ✓(1) Supplementary Monsoon Preparation Check List

1. Purpose. To assist Division units in collecting information pertaining to logistical preparations for the forthcoming monsoon season.
2. Information. References (a) through (d) give basic information and guidelines to assist Division units in making preparation for the monsoon season. Experience gained during the past monsoon season can be valuable in preparing for the forthcoming monsoon season. A supplementary list of monsoon preparation requirements in addition to those found in references (a) through (d), reflecting experience gained during the past monsoon season, are shown in enclosure (1).
3. Action. Organizational commanders should review all monsoon preparation references and the check list in enclosure (1) to ensure that organizations are prepared during the monsoons and attendant flash floods and heavy rains to prevent unnecessary losses to personnel, equipment, supplies, and combat readiness.
4. Self-cancellation. 15 March 1970.


C. E. WALKER
Chief of Staff

DISTRIBUTION: "A" & "B"

DivBul 4000

SUPPLEMENTARY MONSOON PREPARATION CHECK LIST

1. Requisition necessary monsoon supplies and ensure appropriate follow-up action.
2. Ensure all personnel have rain suits.
3. Save waterproofing material received with incoming supplies.
4. Formulate alternate resupply plans for units which may be isolated by floods.
5. Have an adequate supply of candles and battle lanterns.
6. Have an adequate supply of dry cell batteries.
7. Requisition rope, if needed, for patrol life lines needed for stream crossings.
8. Ensure adequate protection is provided all material held in outside storage areas.
9. Ensure that storage space is available for extra stockage of sundries packs.
10. Check chain saws, and machetes for serviceability.
11. Clean drainage systems.
12. Maintain an adequate supply of gasoline for field ranges and emergency heaters.
13. Ensure tow chains/cables are carried by each vehicle.
14. Make certain that all personnel have received annual anti-influenza inoculations prior to and or during the 3rd week of September.
15. Realize that helo or land medical evacuation may not always be possible and prepare ward supplies and other facilities for holding patients for up to 2 to 3 days when necessary. Every regiment has at least one medical officer with additional surgical training; he should be available near the regimental headquarters in case patients can not be immediately evacuated to 1st Medical Battalion.
16. Establish warming/drying tents as far forward as possible.

ENCLOSURE (1)

DivBal 4000

18. Replace tent pegs with 5 foot engineer stakes to ensure that high winds don't pull staking out of the wet soil.
19. Ensure that 55 GPM pumps and hoses are serviceable.
20. Ensure that boats, multi-purpose barges and motors are serviceable.

ENCLOSURE (1)

VEHICLE

DRIVE DEFENSIVELY



WEAPONS
CONSIDER EVERY WEAPON LOADED

DIVISION GROUND SAFETY MONTHLY NEWSLETTER

1ST MARINE DIVISION (REIN)
FLEET MARINE FORCE

ACCURATE COORDINATES NEEDED
SUPPORTING
ARMS

WORK SAFELY
INDUSTRIAL

HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

32/LGH/cmj
5100
25 Sep 1969

From: Commanding General
To: Distribution List

Subj: Ground Safety Newsletter 11-69

1. **Purpose.** To promulgate information on Ground Safety to 1st Marine Division units.

2. Newsletter items are hereby forwarded as enclosure (1).


JOHN B. SIMS
By direction

DISTRIBUTION: "A" & "B"

UNIT SAFETY PROGRAM

Safety is a function of command, and depends upon command emphasis for its very life. It is not an organizational mission, nor is it a purpose unto itself. However it has a definite relationship to the tools which support an organizational mission, specifically personnel, material, money and time, for it serves to conserve those quantifiable assets which are frequently in short supply. In that perspective, safety must receive its proportional share of command attention. As with any other task, the job is considerably simplified if approached with organization and objective. MCO P5100.20 "Unit Safety Program Management Pamphlet" provides the details for establishing a productive program. The purpose of this enclosure is to outline the basic principles involved.

In addition to command attention and direction, a unit safety program requires a safety officer, a safety council and a inspection program. These are interacting and mutually supporting; none of them alone will produce the required results.

UNIT SAFETY OFFICER

This appointee is the Commander's Special Staff Officer for safety, and as such, familiarizes himself with pertinent directives so that he can effectively advise his Commanding Officer. Because safety is an all encompassing function, the unit safety officer must become knowledgeable in safety practices and precautions pertaining to all functional fields within his unit. For example, an infantry battalion safety officer in Vietnam should be familiar with ammunition storage requirements, fire fighting equipment and procedures, weapons safety, shop safety, local traffic laws and regulations, safety rules for messing and billeting areas, etc. Acquiring this knowledge is no simple task but a reservoir of helpful talent is available within the battalion staff and staffs of higher headquarters.

The safety officer maintains the safety records and data and makes reports as necessary. When required, he is prepared to brief the Commanding Officer or others on the command safety program. He continually reviews the unit's accident history and evaluates the existing safety program in light thereof. He develops the safety targets and techniques suggested by the safety council (on which he serves as recorder) into a cohesive safety program for submission to the Commanding Officer. He obtains safety literature and training aids as necessary. In conjunction with the training officer he develops the unit safety training program. He updates checklists for safety inspections and arranges for periodic inspections by qualified personnel. In addition to the necessary directives and data, the safety officer must also

ENCLOSURE (1)

maintain and continually update a turnover file, for he is the keynote for program continuity. He cannot function alone to effectively reduce accidents, but he plays a key role and his tenure should be as long as possible, and insofar as possible, unhindered by other additional duties.

UNIT SAFETY COUNCIL

This organization is formed from the officer and staff non-commissioned officer experience and leadership assets of the command, and meets periodically to pool their diversified knowledge and imagination towards the solution of safety problems. If combined with the Safe Driving Council, which is quite acceptable, it should be headed by the Commanding Officer or his immediate subordinate. All commands, squadrons, battalion and above, are required to have both Safety and Safe Driving Councils. Topics for discussion are submitted by the Commanding Officer, the safety officer, and members of the councils themselves. Also, subordinate units or suggestion boxes may provide input. Generally speaking, the Safety Council develops safety target areas and recommends means for combatting these problem areas for approval by the Commanding Officer. The Council provides the "brains" for the program; in addition, the Council members can provide considerable influence in their respective areas of responsibility, when serving in individual capacities.

SAFETY INSPECTIONS

This tool assists in identification and elimination of unsafe practices and conditions; in addition, it can inject safety awareness throughout the organization if performed thoroughly and frequently. In addition to special safety inspections all inspectors should keep an open eye and mind for safety discrepancies. Thoroughness and consistency can be attained through use of an inspection checklist; an example of such a checklist is found in MCO P5100.20, and can be modified to meet the particular requirements of any unit. In addition to self inspection, request courtesy inspections from adjacent and higher organizations to identify problem areas which may have slipped by you.

CONCLUSION

All these tools must operate in full coordination with each other; once you find the combination that suits your needs, set it down in the unit safety directive. Future bulletins will feature examples of weapons handling safety directives and combat unit inspection check-off lists which may be applicable, in modified form, for use in your organization.

1. Lessons Learned - Blasting Caps

a. A Marine was carrying non-electric caps in his pockets when one cap detonated.

b. Result: One Marine received fragmentation wounds through lower part of body.

c. Comment: Blasting caps are, in effect, miniature bombs capable of destroying eyesight, a hand, or foot. Some good rules to follow:

(1) Never transport blasting caps in other than compartmented and authorized containers.

(2) Never crimp the cap more than 1/4 inch from the open end. Crimp it using the M-2 crimpers, and point the cap out and away from the body during crimping.

(3) Never blow into a cap to remove dirt, and never insert anything into the cap to remove any dirt or foreign material, and never force time fuse into a cap by twisting or any other method.

(4) Any mobile radio transmitter is prohibited within 150 feet of any electric blasting cap or electrical system.

2. Lessons Learned - Coordination

a. A Marine unit recently was involved in a movement which took them near a CAP unit at night. The CAP unit was not informed of this movement and fired on the unit when it approached the CAP position.

b. Result: One Marine killed and one Marine wounded.

c. Comment: Coordination between units is an established procedure that cannot be overlooked. An oversight that results in a unit commander's failure to coordinate with other units can result in senseless loss of Marines. It is the unit leader's responsibility to remember all the details of fighting a war and to see that these details are taken care of.

SUPPORTING ARMS - OUR NUMBER ONE KILLER

Our most serious incidents are from supporting arms. These accidents are not the result of a lack of safety procedures or training on the part of the supporting arms personnel but are the result of a moment's carelessness on the part of someone who disregards an established procedure or safety measure. There have been accidents in which an FO calls artillery fire in on himself. Air strikes have been called in by one

company on another. FSCC's and FDC's have made mistakes that have been costly. Gun crews have put the wrong data on guns and fired on other Marines. Pilot error has resulted in uncalled for casualties. There have been senseless mistakes made at every conceivable point in the supporting arms chain.

How can these accidents be prevented? Don't let yourself fall into a lackadaisical attitude that typifies the "old salt" who doesn't need to follow the established safety procedures. Trade in a little of that salt for safety, its Marines lives you'll be saving. In addition for those that are in positions of responsibility, supervision is the word.

Supporting arms are a vital factor in the conduct of the war. Let's keep them directed in the appropriate direction - at "Charlie".

FRAGMENTATION GRENADES

The number of feloniously detonated grenades within the last few months has been atrociously high. To overcome this flagrant disregard for authority, support and cooperation of all personnel is necessary.

The exercise of tight control and accountability of grenades is one means of reducing this problem. Minimum recommended standards required in this area are as follows:

- a. Fragmentation grenades are never to be taken in office or billeting space.
- b. Fragmentation grenades on guard posts should be inventoried at least every 24 hours.
- c. Develop a positive system to insure fragmentation grenades are collected from troops returning from combat patrols/missions to living areas within combat bases and other semi-permanent type bases. (Fire Support Bases are not considered to be semi-permanent type bases.)
- d. Appropriate disciplinary action should be taken in cases of unauthorized possession of fragmentation grenades.

As a further means of resolving this senseless waste of human life with its corresponding adverse reaction on morale and combat readiness the commander must turn to his small unit leaders. Traditionally it has been the company grade officers, SNCO's, and NCO's who have made their presence felt when most needed. It is needed now. Small unit leaders must bring their combined weight to bear on elimination of this most heinous of all crimes against authority. The first outward sign of trouble might be evidenced by deep brooding and malcontent on the part of an individual. The capable leader must be able to immediately spot this warning and initiate such remedial action, either by counsel-

ing or medical attention, as the case warrants. With proper revitalization of leadership coupled with strong command emphasis, encouraging progress can only result.

CASUALTIES FROM FRIENDLY AIR FIREPOWER

We can be proud of our many accomplishments as an effective "Air-Ground" team. Time and again we have used quick reaction capabilities to deal the enemy severe casualties and setbacks that he can ill afford. There is one aspect of our firepower capability which offers us little comfort. This is the matter of friendly casualties inflicted by our own air delivered ordnance. There are two basic cause factors pertaining to this situation with which we must concern ourselves:

- a. Friendly troop positions not accurately reported to air crews by controlling agencies.
- b. Friendly troops not taking cover during air deliveries proximate to their positions.

These two cause factors rest primarily within the purview of ground commanders and must be pursued aggressively. Specifically: Controlling agencies must be improved. After accurately reporting their positions to the air controlling agencies, ground forces must ensure that no movement from these positions is made during an impending airstrike unless positive clearance is obtained.

The constant threat of friendly fragmentation injuries during battlefield strikes must be stressed more thoroughly, maximum cover for supporting troops should be made a matter of routine whenever air firepower is being delivered.

We must exert every effort to improve this situation.

SLIPPERY STEPS OR RAMPS

Now that monsoon is almost upon us, many wooden steps and wooden ramps will become potential accident sites.

A possible means of preventing serious injuries on these steps is to provide them with a "friction surface". How? Simply open a can of paint and apply a liberal coating to the steps or ramp. While the paint is still wet, sprinkle sand on the fresh paint and permit it to dry. Although this coating may have to be reapplied periodically, it may prevent some Marine from spending Christmas in a cast.

While on the subject of steps as an accident source, a coating of yellow paint on the top and bottom steps of a flight aids greatly in navigating after dark.

3. Lessons Learned - A Helping Hand

a. A Marine was helping a fellow Marine on to a rice paddy dike by using his weapon to pull him up. The rifle accidentally discharged.

b. Result: One Marine killed.

c. Comment: Play it safe, when helping a buddy. Use your arm and not your weapon, otherwise you might end up as a statistic.

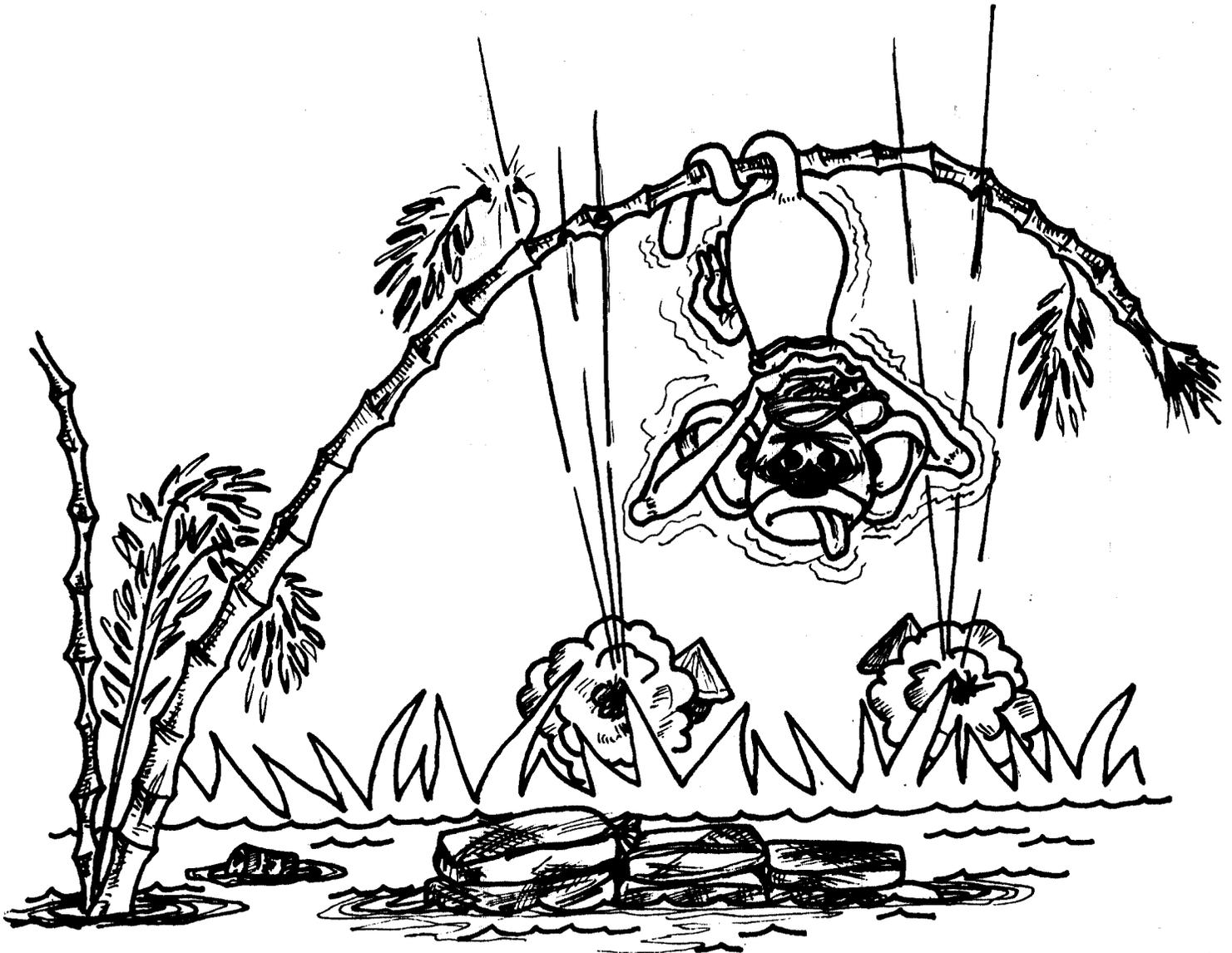
THIS IS NOT A HELPING HAND.....

IT IS A LETHAL WEAPON. USE IT FOR IT'S INTENDED PURPOSE.



REGINALD THE ROCK ARE

Whats wrong Reginald? You didn't prepare for the monsoon season and now your bunker is under water - and you're up a tree! What a target you are for "Charlie"! Oh, you have the feeling he already realizes that. Too damn bad Reginald!



The monsoon season is due to start anyday. Ask yourself if you are prepared. Have you checked that bunker to make certain it'll drain and not cave in on you? Have you your safety lines for stream crossings? You only have a few days so make the most of them. **PREPARE NOW!**

1st Marine Division Ground Safety Section

HEADQUARTERS
1st Marine Division (Rein), FMF
FPO San Francisco, California 96602

DivBul 1710
37/AAL/jfl
26 Aug 1969

DIVISION BULLETIN 1710

From: Commanding General
To: Distribution List

Subj: China Beach In-Country R&R Program

Ref: (a) DivO 1710.2A

Encl: / (1) Unit Quota Allocations

1. Purpose. To reestablish unit quota allocation for the three day "in-country" R&R program at China Beach.

2. Information. The schedule for the period 8 September 1969 through 13 November 1969, is as follows:

<u>INCREMENT</u>	<u>ARRIVAL</u>			<u>DEPARTURE</u>		
	Day	Date	Time	Day	Date	Time
1	Mon	8Sep	1300	Thur	11Sep	1330
2	Thur	11Sep	1300	Sun	14Sep	1330
3	Mon	15Sep	1300	Thur	18Sep	1330
4	Thur	18Sep	1300	Sun	21Sep	1330
5	Mon	22Sep	1300	Thur	25Sep	1330
6	Thur	25Sep	1300	Sun	28Sep	1330
7	Mon	29Sep	1300	Thur	2Oct	1330
8	Thur	2Oct	1300	Sun	5Oct	1330
9	Mon	6Oct	1300	Thur	9Oct	1330
10	Thur	9Oct	1300	Sun	12Oct	1330
11	Mon	13Oct	1300	Thur	16Oct	1330
12	Thur	16Oct	1300	Sun	19Oct	1330
13	Mon	20Oct	1300	Thur	23Oct	1330
14	Thur	23Oct	1300	Sun	26Oct	1330
15	Mon	27Oct	1300	Thur	30Oct	1330
16	Thur	30Oct	1300	Sun	2Nov	1330
17	Mon	3Nov	1300	Thur	6Nov	1330
18	Thur	6Nov	1300	Sun	9Nov	1330
19	Mon	10Nov	1300	Thur	13Nov	1330

DivBul 1710
26 Aug 1969

- a. Unit quota allocations are contained in enclosure (1).
- b. The format for China Beach R&R orders and information pertaining to in-country R&R at China Beach is contained in reference (a).

3. Motor Transport Schedule

- a. Organizations within the secured T&CR will transport their own personnel to and from China Beach.
- b. Organizations located at Chu Lai will arrange to send their personnel to Marine Air Freight and Passenger Terminal (MAF&PT) on the dates and at the times listed in paragraph 2. Personnel arriving from Chu Lai will utilize shuttle bus transportation from MAF&PT to and from China Beach. An Hoa based personnel will report to 5th Marines Rear (located in 11th Motor Transport cantonment) where shuttle bus transportation is available.

4. Action

- a. Members of the 1st Marine Division will not leave the China Beach in-country R&R facility during their scheduled period of R&R.
- b. Commanding officers will issue appropriate orders as required by reference (a).

5. Self-cancellation. 14 November 1969.


C. E. WALKER
Chief of Staff

DISTRIBUTION: "A" and "B" Plus 35(2)

Copy to:
CG III MA' (2)
Air Freight, Chu Lai (2)
Air Freight, Phanang (2)
OTD, China Beach

DivBul 1710
26 Aug 1969

UNIT QUOTA ALLOCATIONS

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
Increment																			
HqBn		8		8		8		8		8		8		8		*8		8	
1st Marines		*16		*16				16		16		16		16		16		16	
5th Marines	*14		*14		*14		14		14		14		14		14		14		14
7th Marines		16		16		16		*16		*16		*16		16		16		16	
11th Marines	11		11		11		11		11		11		*11		11		*11		11
1st Recon		4		4		4		4		4		4		4		4		4	
1st Tanks		3		3		3		3		3		3		3		3		3	
1st Med	2		2		2		2		2		2		2		2		2		2
1st MT	1		1		1		1		1		1		1		1		1		1
1st SP	2		2		2		2		2		2		2		2		2		2
1st Engr	3		3		3		3		3		3		3		3		3		3
7th Engr		5		5		5		5		5		5		5		5		5	
3rd Amtrac	2		2		2		2		2		2		2		2		2		2
9th Engr	4		4		4		4		4		4		4		4		4		4
11th MT	2		2		2		2		2		2		2		2		2		2
1st HospCo		1		1		1		1		1		1		1		1		1	

*Denotes: One (1) officer quota is granted in addition to the enlisted quotas

ENCLOSURE (1)

HEADQUARTERS
 1st Marine Division (Rein), FMF
 FPO, San Francisco, California 96602

DivO 1500.32A
 3/IAB/dpb
 28 August 1969

DIVISION ORDER 1500.32A

From: Commanding General
 To: Distribution List

Subj: Division Schools

Ref: (a) DivO 1500.30

Encl: ✓(1) Table of Organization
 ✓(2) Table of Allowances
 ✓(3) Officer/SNCO Course Syllabus
 ✓(4) NCO Course Syllabus
 ✓(5) Mobile Training Team Syllabus

1. Purpose. To publish information and instructions concerning the organization and operation of Division Schools within the 1st Marine Division.

2. Cancellation. DivO 1500.32; DivO 1500.34A.

3. Background

a. The combat efficiency of each Marine is a matter of highest concern to all unit commanders. When not actually engaged in combat operations, personnel must attain increased proficiency through training. Certain training is most effective for the individual Marine and is more efficient for the command if conducted through a formal school system. Accordingly, a Division Schools organization was established within the 1st Marine Division.

b. The Division Schools is a separate administrative unit within the office of the Assistant Chief of Staff, G-3. Tables of Organization and Allowances are contained in enclosures (1) and (2).

4. Mission. The mission of the Division Schools is to provide formal training within the 1st Marine Division, for selected officer and enlisted personnel in specific military subjects, as designated by the Commanding General.

5. Information

a. Division Schools will conduct an Officer Leadership Course and a Staff Noncommissioned Officer Leadership Course, each of approximately

DivO 1500.32A

28 August 1969

one week duration. Officer and SNCO classes will be conducted on alternate weeks. Concurrently, a Noncommissioned Officer Leadership Course of approximately two weeks duration will be conducted.

b. Class convening dates and unit quota assignments will be published quarterly.

c. Enclosures (3) and (4) contain the syllabi for the Officer/SNCO Leadership Course and for the NCO Leadership Course. Subjects will be modified and updated as new tactics and techniques are developed.

d. A Mobile Training Team (MTT) within the Division Schools is prepared to present instruction in specific subjects, as set forth in enclosure (5). Where practical and feasible and upon request from unit commanders, the Mobile Training Team will prepare and present instruction in subjects not included in enclosure (5).

6. Student Prerequisites

a. Officer Leadership Course

- (1) 1stLt, 2dLt, CWO, or WO.
- (2) At least six months remaining on tour in Republic of Vietnam.

b. SNCO Leadership Course

- (1) Staff Sergeant or Gunnery Sergeant.
- (2) At least six months remaining on tour in Republic of Vietnam.

(Officer and SNCO students will realize the greatest benefit from the course if assigned after serving approximately one month in country.)

c. NCO Leadership Course

- (1) Sergeant, Corporal, or Lance Corporal. A Private First Class may be assigned to the course if he is filling the billet of an NCO.
- (2) At least six months remaining on tour in Republic of Vietnam.

7. Official Recognition of Honor Graduate

a. The Marine graduating with the highest standing in each NCO leadership Course will receive official recognition from the Commanding General as follows:

- (1) PFC/LCpl - Meritorious promotion to next higher grade.

DivO 1500.32A
28 August 1969

(2) Cpl/Sgt - Certificate of Achievement.

8. Action

a. Director, Division Schools

(1) Conduct an Officer/SNCO Leadership Course and a NCO Leadership Course with emphasis on appropriate aspects of those subjects outlined in enclosure (1) to reference (a).

(2) Supervise the training programs outlined in enclosures (3) and (4), ensuring that the syllabus reflects current techniques being employed within the Division.

(3) Operate a Mobile Training Team with an effective curriculum capable of augmenting the small unit training program as outlined in enclosure (5).

(4) Periodically review enclosures (1) through (5) and submit recommended changes to the Assistant Chief of Staff, G-3.

b. Commanding Officer, Headquarters Battalion. Provide the administrative and logistical support required for the operation of Division Schools.

c. Commanding Officers

(1) Assign personnel to the Officer/SNCO and NCO Leadership Courses in accordance with the quotas established in the appropriate Division Bulletin.

(2) Issue written orders directing students to report to the Director, Division Schools by 1300 on the class convening date.

(3) Provide transportation to and from Division Schools for all students.

(4) Ensure that all students have sufficient funds to provide health and comfort items during the duration of the course. Unit pay officers may pay students at Division Schools during class breaks or meal hours. Mail should be hand-carried to the Division Schools Administration Office. Mail will not be readdressed and forwarded through the postal system.

(5) Ensure students reporting to Division Schools with the following clothing and equipment:

DivG 1500.32A
28 August 1969

(a) Officer/SNCO. Helmet, upper torso body armor, field protective mask, sufficient clothing and toilet articles for one week.

(b) NCO. Helmet, upper torso body armor, field protective mask, normal arms w/cleaning gear, poncho or rain suit, 3 sets utilities, socks, underwear, 2 pair boots, toilet articles, towel, and poncho liner or blanket.

(6) Make maximum utilization of the Mobile Training Team to assist in conducting an efficient and effective training program. Requests for training will be submitted by telephone or in writing to the Operations Officer, Division Schools one week in advance of the desired training date. Instruction will not be provided for less than 15 personnel.

(7) Provide transportation for the MTT for all scheduled classes.

(8) Designate a training area and provide supervision (Officer/SNCO) for all personnel attending instructions.


C. E. WALKER
Chief of Staff

DISTRIBUTION: "A" & "B"

Div 0 1500.32A

28 August 1969

TABLE OF ORGANIZATION

<u>BILLET</u>	<u>RANK</u>	<u>MOS</u>	<u>OFFICER</u>	<u>ENLISTED</u>
Director	Major	0302	1	
Asst Director/ Operations Off	Capt	0302	1	
OIC, Leadership Schools	Capt	0302	1	
OIC, Mobile Training Team	Lt	0302	1	
Instructor	Lt	0802 9910	1 1	
NCOIC	MSgt	0369		1
NCOIC/Instructor	GySgt	0369		3
Operations Chief	GySgt	0369		1
Operations Asst	SSgt	0369		1
Instructor	SSgt	0369		4
Admin Chief	Sgt	0141		1
Admin Man	Cpl	0141		1
Supply NCO	Cpl	3041		1
Police Sgt	Sgt	8911		1
Illustrator	Cpl	1461		1
Driver	Cpl	3531		1
			<u>6</u>	<u>16</u>

ENCLOSURE (1)

DivO 1500.32A
28 August 1969

TABLE OF ALLOWANCESENCAMPMENT PROPERTY

<u>ITEM</u>	<u>QUANTITY</u>
Desk, single pedestal	10
Desk, double pedestal	2
Desk, typewriter	4
Chair, swivel w/arms	4
Chair, straight w/arms	15
Chair, typist	4
Chair, folding	40
Chair, student, w/writing arm	65
Cots, folding	95
Cabinet, storage	2
Cabinets, filing	4
Table, folding	2
Fan, 16"	24
Rack, rifle	2
Stand, typewriter, fixed	3
Stand, typewriter, portable drop leaf	2
Lamp, desk	6
Net, mosquito w/bar	95

ENCLOSURE (2)

Divo 1500.32A

28 August 1969

ORGANIZATIONAL PROPERTYITEMQUANTITY

Easel, A-Frame	23
Projector, movie 16mm	2
Projector, viewgraph	2
Projector, slide 35mm	2
Recorder, tape	2
Screen, movie	2
Megaphone, battery powered, portable	2
Machine, transparency	1
Compass, lensatic	50
Rifle, air (BB gun)	25
Typewriter	4
Blackboard, portable	6
Lettering Set, Leroy	1
Machine, adding and subtracting	1

ENCLOSURE (2)

DivO 1500.32
28 August 1969OFFICER/SNCO COURSE SYLLABUS

<u>SUBJECT</u>	<u>HOURS</u>
Map Reading, Land Navigation, Aerial Photos *	3-Off 6-SNCO
Combat Leadership Seminar	3
Tactics Seminar	3-Off 2-SNCO
Motor Convoy Security	1
UCMJ	1
Search Operations	1
Rules of Engagement	1
Forward Observer Techniques	1
Civic Action/Army Warfare	1
Safety	1
Chemical Warfare in RVN *	1
Tactical Security	1
Supporting Arms (Air, Artillery)	2
G-2 Briefing	1
Quick Fire/Quick Kill *	3
M16A1 Rifle	1
Personal Response/Individual Responsibility	3
Career Planning	1
FRC-25 and Comm Tips	1
Scout Sniper Employment	1
Aerial Observer Employment	1
Enemy Tactics/Rockets	3

ENCLOSURE (3)

DivO 1500.32A
28 August 1969

Mines and Booby Traps *	2
Supply Discipline/Field Hygiene	1
Technique of Fire/Fire Discipline	1
Escape and Evasion	1
Combat Intelligence	1
Patrol/Ambush Techniques	1
Helicopter/Landing Zone Operations	1
* Includes Practical Application	

ENCLOSURE (3)

NCO LEADERSHIP COURSE SYLLABUS

<u>SUBJECT</u>	<u>HOURS</u>
Leadership/Leadership Seminar	7
Map Reading, Land Navigation, and Compass *	12
M16A1 Rifle	1
Chemical Warfare in RVN *	2
M-60 Machine Gun	2
Career Planning	1
PRC-25 and Communication Tips	1
Rules of Engagement	1
Handling POWs/Detainees	1
UCMJ	1
Arm and Hand Signals *	2
Supply Discipline and Field Hygiene	1
First Aid	1
Technique of Fire/Fire Discipline	1
M-79 (40mm) and M-72 (LAAW) *	1
Tactical Security	2
Personal Response	2
Supporting Arms (Air, Artillery)	2
Forward Observer Procedures	2
Mines, Booby Traps, Demolitions *	4
Patrolling, Ambush Techniques *	11
Enemy Tactics	2
Civic Action/PSYOPS	1

ENCLOSURE (4)

UNCLASSIFIED

DivO 1500.32A
28 August 1969

.45 Cal. Pistol (M1911A1)	1
Quick Fire/Quick Kill, Battle Sights *	6
Search Operations	1
Tank, LVT, Infantry Coordination	1
Safety	1
Combat in Built-up Areas	1
60mm Mortar *	5
G-2 Briefing	1
Employment of Aerial Observers	1
Assault on a Fortified Position	1
Helicopter/Landing Zone Operations	1
* Includes Practical Application	

ENCLOSURE (4)

DivO 1500.32A
28 August 1969MOBILE TRAINING TEAM SYLLABUS1. GENERAL MILITARY SUBJECTS

- a. Code of Conduct. (One hour) The six articles of the Code of Conduct are explained in detail. Communist prisoners of war and personal responsibilities as a prisoner are discussed.
- b. Reporting Procedures. (One hour) The proper format for spot reports, medical evacuations, shell reports, and mines and booby trap reports are explained.
- c. Combat Intelligence. (One hour) The procedure of collecting, exploiting, and disseminating combat intelligence is covered.
- d. Supporting Arms. (One hour) The lecture covers the advantages and limitations of supporting arms available to the Marine Corps including tactical air requests.
- e. Map Reading and Land Navigation. (Three hours) A brief review of grid coordinates, reference points, elevation and relief, intersection and resection, and terrain appreciation are taught in this class.
- g. Quick Fire/Quick Kill. (Two hours) The instruction demonstrates the use of five quick fire positions to fire faster and with more accuracy without aiming. One hour of practical application is included with targets on a 25 meter range.
- h. Combat Marksmanship. (One hour) A review of the basic marksmanship principles including determining and employing battle sights on the M16A1 rifle.

2. TACTICS

- a. Small Unit Tactics. (One hour) Tactics the small unit leader should employ to counteract the common methods used by the enemy in combat are discussed with emphasis on case studies.
- b. Mines and Booby Traps. (Two hours) The lecture covers all common types of mines and booby traps and their employment by the enemy in Vietnam. Countermeasures are stressed.
- c. Hole Hunting. (One hour) How to look for VC tunnels and spider traps and the correct procedure to clear tunnels are covered.
- d. Convoy Security. (One hour) The lecture includes the planning of a convoy, individual positions of the security elements, preparation of the vehicles, and reaction during an ambush.

ENCLOSURE (5)

DivO 1500.32A

28 August 1969

e. River Crossings. (Two hours) Use of expedients in the construction of a river crossing are discussed. Practical applications will be included.

f. Helicopter Landing Zone Operations. (One hour) Selection and operation of a landing zone site, briefing pilots, LZ security, and medevac procedures are taught in this course.

3. WINNING THE PEOPLE

a. Rules of Engagement. (One hour) The rules of engagement and the necessity to reduce non-combatant casualties are explained.

b. Personal Response. (Three hours) Vietnamese customs, culture, and attitudes are explained. Problem areas and personal experiences are related so that the individual Marine can better understand the Vietnamese people and create a lasting favorable impression.

c. Psychological Operations and Civic Action. (One hour) This is an informative lecture on the use of psychological operations in the propaganda war and the use of civic action projects to better the Vietnamese standards of living.

d. Individual Responsibility. (Two hours) The individual Marine's responsibility in the treatment of Vietnamese civilians, detainees, Hoi Chanh and prisoners of war is discussed.

ENCLOSURE (5)

HEADQUARTERS
 1st Marine Division (Rein), FMF
 FPO, San Francisco, California 96602

DivBul 1133
 54/WDS/sps
 29 Sep 1969

DECLASSIFIED

DIVISION BULLETIN 1133

From: Commanding General
 To: Distribution List

Subj: Career Planning Orientation Course

Ref: (a) DivO 1133.8

1. Purpose. To publish implementing instructions concerning the Career Planning Orientation Course and convening dates for the fourth quarter of calendar year 1969.

2. Information. A Career Planning Orientation Course will be conducted in accordance with reference (a) during the periods indicated in paragraph 3.b. at the Division Career Planning classroom adjacent to 11th Marines command post.

3. Action

a. Students selected for attendance at this course must hold the rank of sergeant or corporal, be assigned to or programmed for a company/battery level Career Planning billet and have at least four months remaining on current RVN tour.

b. Commands are assigned quotas for the subject course as indicated below:

	<u>19-23 Oct</u>	<u>16-20 Nov</u>	<u>7-11 Dec</u>
HQBN	1	1	1
1st Marines	2	2	2
5th Marines	2	2	2
7th Marines	2	2	2
11th Marines	2	2	2
1st Recon Bn	1	1	1
1st Shore Party	1	1	1
3d AmphBn	1	1	1
1st Engr Bn	1	1	1
7th Engr Bn	1	1	1
9th Engr Bn	1	1	1

UNCLASSIFIED

DivBul 1133
29 Sep 1969

	<u>19-23 Oct</u>	<u>16-20 Nov</u>	<u>7-11 Dec</u>
1st MT Bn	1	1	1
11th MT Bn	1	1	1
1st TK Bn	1	1	1
1st Med Bn	1	1	1

c. Commands will issue TAD orders directing students to report to the Division Career Planning Officer at the Division Career Planning Office not later than 1500 on the convening date of each class.

d. Students will report with normal arms, equipment, bedding, eating utensils (less tray), and clothing sufficient for the duration of the course. Billeting and messing facilities will be provided.

e. Commands will notify the Division Career Planning Officer (Division 6491) by telephone of the names of personnel who will attend the subject course one week prior to convening of classes.

f. Units having a need to train additional personnel may contact the Division Career Planning Officer for additional quotas.

4. Self-cancellation. 31 December 1969.


Q. E. WALKER
Chief of Staff

DISTRIBUTION: "A" & "B" plus 54(50)

HEADQUARTERS
1st Marine Division (Rein), FMF
FPO San Francisco, California 96602

DivBul 8370
S/GLD/whm
29 Sept 1969

UNCLASSIFIED

DIVISION BULLETIN 8370

From: Commanding General
To: Distribution List

Subj: Rifle 5.56mm, M16A1 Retro-fit Program

Report Required: Rifles 5.56mm, M16A1 Requiring Retro-fit (Report Symbol 1st MarDivBul 8370) par. 3

1. Purpose. To determine the number of rifles which have not been retrofitted with chrome chambered barrels.

2. Information

a. Information received by this Headquarters indicates that large quantities of rifles 5.56mm, M16A1 still require retrofit.

b. M16A1 Rifles as initially issued did not have chromed barrels. As a result, malfunctions were numerous and troop acceptance low. The chrome chamber reduced the number of malfunctions.

c. Retrofit rifles can be identified by the following markings:

(1) The letter "C" stamped on the underside of the barrel approximately 2 inches from the muzzle.

(2) The letter "RNC" or "RUC" stamped on the top of the barrel approximately 2 inches from the muzzle.

3. Action. All rifles not stamped as described in paragraphs 2c(1) and (2) above, require retrofit.

a. Commanding Officers of units having organic supply accounts will report the number of rifles by serial number requiring retrofit. This report to reach this Headquarters (Attn: DivOrdO) no later than 15 October 1969.

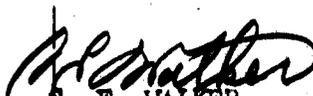
b. Non-chromed chambered rifles will be requisitioned in accordance with current supply procedures.

UNCLASSIFIED

DivBul 8370

c. Organizations will report the receipt of retrofitted rifles by serial number as they are received. When all retrofitted rifles have been received, a final report will be submitted.

4. Self-cancellation. Upon completion of the action directed in paragraph 3 above and for record purposes on 20 March 1970.


G. E. WALKER
Chief of Staff

DISTRIBUTION: "A" & "B"